# INFORMATION ON AMATEUR RADIO SERVICES IN THE CITY OF KENTWOOD

The City of Kentwood Zoning Ordinance makes provision for reasonable accommodation of Amateur Radio Services in the City of Kentwood. The regulations governing Amateur Radio Services can be found in Section 3.28 of the Ordinance.

**Prior to the inclusion of this section in the Zoning Ordinance, Amateur Radio Antennae and supporting structures were governed by the regulations noted under Section 3.03 (Building and Structure Height Exceptions) and Section 3.17 (Satellite Dish Antennas) of the Zoning Ordinance. Any antennae and support structures which were illegal under the prior regulations do not now constitute lawful non-conforming structures. Antennae and supporting structures constructed or installed after the effective date of current Section 3.28 must comply with the Section 3.28 regulations. Furthermore, any antenna and support structures which were illegal prior to the effective date of Section 3.28 (and hence, cannot constitute lawful non-conforming structures) must still immediately comply with the new Section 3.28 regulations.**

Permits from the City's Community Development Department shall be required for all Amateur Radio Antennae and/or Amateur Radio Antenna Support Structures where, the overall height exceeds:

a) the maximum building height permitted in the respective zoning district by more than 15 feet in Residential Zoning Districts
b) the maximum building height permitted in the respective zoning district in Non-residential Districts

The table below lists the maximum building height permitted in the various residential and non-residential zoning districts and the corresponding maximum overall height allowed without a permit for Amateur Radio Antennae and/or Amateur Radio Antenna Support Structures:

| Zoning District | Maximum Allowable Building Height | Maximum Overall Height Allowed Without Permit for Amateur Radio Antennae and/or Amateur Radio Antenna |
|---|---|---|
| R1-A Single Family Residential | 35 feet | 50 feet |
| R1-B, R1-C, R1-D Single Family Residential | 25 feet | 40 feet |
| R-2 Two Family Residential | 25 feet | 40 feet |
| R-3, R-4 Multiple Family Residential | 35 feet | 50 feet |
| R-5 Manufactured Housing | Residential Use: 25 feet<br>Non-Residential Use: 35 feet | Residential Use: 40 feet<br>Non-Residential Use: 35 feet |
| C-2, C-3, C-4 Commercial and Office | 45 feet | 45 feet |
| C-5 Neighborhood Commercial | 35 feet | 35 feet |
| I-1 Light Industrial | 45 feet | 45 feet |
| I-2 Heavy Industrial | 60 feet | 60 feet |
| OS Open Space | None specified | None specified |
| PUD Planned Unit Developments | See PUD agreement | Based on PUD agreement |

**It is also required that the applicant present a copy of the FCC Amateur Radio License when securing the permit from the City's Community Development Department. In addition, a sketch plan showing the**

**location of the proposed Amateur Radio Antenna(e) and/or Amateur Radio Antenna Support Structure(s) with setback dimensions from the property line would also be required.** In the event of alterations affecting the overall height of the permitted Amateur Radio Antenna(e) and/or Amateur Radio Antenna Support Structure(s), the permit has to be renewed to reflect such alterations. The owner and/or licensee is (are) responsible for notifying the City's Community Development Department in the event of cancellation or revocation of their FCC Amateur Radio License.

As per the regulations under Section 3.28 of the Ordinance, the owner and/or licensee has to maintain a log that documents any and all alterations, maintenance measures, structural condition and routine inspection reports of the permitted Amateur Radio Antenna(e) and/or Amateur Radio Antenna Support Structure(s) in a timely manner. The maintenance log shall also include manufacturer's specifications where available and details of construction and erection. A typical format of the log would be:

| Date of Service | Nature of Service (Addition/Alteration/Maintenance) | Details of Service |
|---|---|---|
| | | |
| | | |

Applicants for Amateur Radio Antenna(e) and/or Antenna Structures are advised to review the City of Kentwood Zoning Ordinance provisions in conjunction with this information sheet. If you have any questions, you can call the City of Kentwood Planning Department at (616) 554 0708.

All correspondences and notifications shall be directed to the Zoning Administrator and send to the following address:

The Zoning Administrator
4900 Breton Ave., S.E.
P.O Box 8848
Kentwood MI, 49518-8848