

AGENDA: JANUARY 3, 2012 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 7:00 P.M.
2. Invocation by ---
3. Pledge of Allegiance to the Flag (Clanton).
4. Roll Call: Brinks, Brown, Clanton, Coughlin, Cummings, VerWys and Mayor Root.
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda (roll call vote).
  - a. Receive and file minutes of the [Finance Committee Meeting](#) held on December 20, 2011.
  - b. Receive and file minutes of the [Safety Committee Meeting](#) held on December 20, 2011.
  - c. Res. -12 to set a February 7, 2012 for the transfer of Industrial Facilities Exemption Certificate No. 2009-141 issued to Roskam Baking Company to [Hearthside Food Solutions LLC](#) located at 3225 – 32<sup>nd</sup> St., SE; under Act 198.
  - d. [City Payables](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on December 20, 2011 as distributed.
9. Presentations and Proclamations.
10. Communications and Petitions.
11. Public Hearings.
  - a. Hearing on Petition regarding Commissioner VerWys's eligibility for elective office in the City of Kentwood:

Procedures for Hearing

1. Mayor opens hearing to consider charge with respect to Commissioner VerWys's eligibility to continue to serve as an elected official in the City of Kentwood;

Agenda for the January 3, 2012 Kentwood City Commission Meeting

2. City Attorney reviews nature of charge(s) and standard of review;
  3. City Attorney presents evidence in support of charge(s) and process utilized;
  4. Commissioner VerWys or his representative is afforded an opportunity to address the charge(s), question/challenge evidence or witnesses presented by City Attorney, and to present testimony or evidence in his defense;
  5. Mayor opens hearing for public comment (comments of individuals limited to 5 minutes);
  6. Mayor closes public comment period;
  7. City Commission deliberates;
  8. Commissioner VerWys or his representative is afforded a final opportunity to address the City Commission;
  9. City Commission makes determinations/findings as to charge (4 of 6 voting members of the Commission required for action)
- b. Res. -12 to consider an application for an Industrial Facilities Exemption Certificate in the City of Kentwood for [Allied Finishing, Inc.](#) located at 4100 Broadmoor Ave., SE; under Act 198. (roll call vote)
- c. Res. -12 to consider the establishment of an Industrial Development District in the City of Kentwood for [Laminin Medical Products, Inc.](#) located at 3839 East Paris Ave., SE; under Act 198. (roll call vote)
- Res. -12 to set a February 7, 2012 public hearing date to consider an application for an Industrial Facilities Exemption Certificate in the City of Kentwood for [Laminin Medical Products, Inc.](#) located at 3839 East Paris Ave., SE; under Act 198. (roll call vote)
12. Report of Standing Committees.
  13. Other Committees.
  14. Bids.
    - a. Authorize Mayor to contract with Waste Control of Grand Rapids d.b.a [Rosendall Disposal](#), for a three calendar year period (2012-2014) for City-wide trash/recycling removal services, at rates as described in the attachment, with funds from the department-appropriate General Fund Operating budgets for each fiscal year of this contract. (voice vote)
  15. Resolutions.
    - a. Res. -12 to set the 2012 meeting dates for the [Board of Review](#). (voice vote)

Agenda for the January 3, 2012 Kentwood City Commission Meeting

16. Ordinances.
17. Appointments and Resignations.
  - a. Confirm the appointment of Jennifer Dennis to the [Historic Commission](#).  
(voice vote)
18. Bills.
19. Comments of Commissioners and Mayor.
20. Adjournment.

Mary Bremer  
Deputy City Clerk

**PROPOSED MINUTES OF THE  
FINANCE COMMITTEE**

December 20, 2011  
Conference Room #119  
5:30 P.M.

Present: Commissioners: Acting Chairperson Frank Cummings, Michael Brown, Richard Clanton, and Mayor Richard L. Root. Also present: Commissioners: Robert Coughlin, Ray VerWys, Assistant City Engineer Tim Bradshaw, Finance Director Tom Chase, Economic Planner Lisa Golder, Deputy Administrator Rich Houtteman, City Clerk Dan Kasunic, City Engineer Steve Kepley, Fire Chief Brent Looman, Police Chief Richard Mattice, Assistant Finance Director Lorna Nenciarini, Fire Department Administrative Assistant Nancy Shane, Public Works Director Ron Woods and Park & Recreation Director Charlie Ziesemer. Also: Rehmann representatives Stephen Blann and Amy Rottman, and Grand Rapids Press Julie Makarewicz.

**1. RECEIVE AND FILE RE: AUDIT-MEMO OF FINANCIAL STATEMENT, FINANCIAL STATEMENT AND AUDIT LETTER.**

Rehmann representative Blann reviewed the audit, explained the letter and made a few recommendations and suggestions.

Motion by Clanton, seconded by Brown, to recommend to the City Commission to receive and file regarding Audit-(1) Memorandum to Finance Committee regarding Financial Statements-Year Ended June 30, 2011; (2) Financial Statements for the Year Ended June 30, 2011; and (3) Audit Committee Letter.

Motion Carried.

**2. DONATION OF OLD SELF-CONTAINED BREATHING APPARATUS TO VARIOUS MUNICIPALITIES.**

Fire Chief Looman noted a change to the request to donation. Rapid City will not be taking the apparatus; however, Clear Lake will be taking the Rapids City donation.

Motion by Clanton, seconded by Brown, to recommend to the City Commission to approve the donation of old self-contained breathing apparatus to the following Michigan Fire Departments: Ironwood Department of Public Safety, Vermontville Fire Department, Cheboygan Department of Public Safety, Lake Superior State University, Grattan Township Fire Department, Courtland Township Fire Department, Haring Township Fire Department and Clear Lake Fire Dept.

Motion Carried.

**3. THREE REPLACEMENT PICKUP TRUCKS FOR DEPARTMENT OF PUBLIC WORKS.**

DPW Director Woods reviewed his memorandum dated December 14, 2011 regarding the replacement purchase of three pick-up trucks. Commissioner VerWys requested them to be rustproofed. There was a brief discussion pertaining to if the trucks should be rustproofed. The Committee directed staff to research if it would benefit the city by rustproofing the trucks.

Motion by Clanton, seconded by Brown, to recommend to the City Commission that it authorize the purchase of three, three-quarter ton pickup trucks at a cost of up to \$70,410.00 (including a \$500 per vehicle allowance for lights and decals), with funds from the FY 2011-2012 DPW Equipment Fund budget.

Motion Carried.

**4. SILVERADO REPLACEMENT PICKUP TRUCK FOR THE FIRE DEPARTMENT.**

Fire Chief Looman reviewed his memorandum dated December 20, 2011 regarding the purchase of a replacement vehicle.

Motion by Clanton, seconded by Brown, to recommend to the City Commission to authorize the purchase of a one ton Silverado pickup truck in the amount of \$26,740.11; the purchase of \$5,450.73 in add-on equipment; and a \$500 contingency for shipping charges; for a total cost of \$32,690.84 with funds from a \$6,000.00 contribution from the Tri-Com HazMat Association; an estimated auction return of \$5,000.00 from the old equipment; and the remainder from the FY 2012 Fire Equipment Fund.

Motion Carried.

**5. RESOLUTION TO ADJUST THE FY 2011-2012 NON-GENERAL FUND BUDGETS.**

Finance Director Chase stated that the adjustments needed to be made because of the change in completion of projects during the construction season.

Motion by Clanton, seconded by Brown, to recommend to the City Commission to adopt the attached budget adjustment resolution.

Motion Carried.

**6. COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS FOR 2012-2013 WITH CONSTRUCTION AGREEMENTS FOR SEVERAL OF SAID PROJECTS.**

Economic Planner Golder reviewed the four projects that had prior approval, reviewed the estimated cost, amount reserved for these projects and projected additional funds for next year.

Finance Committee Meeting.  
December 20, 2011

Motion by Clanton, seconded by Brown, to recommend to the City Commission that the CDBG allocation for FY 2012-2013 be used to supplement funds for four sidewalk and trail projects approved in 2011-2012.

Motion Carried.

7. **GENERAL REVENUE AND EXPENDITURE REPORT FOR MONTH  
ENDING OCTOBER 31, 2011.**

Finance Director Chase noted that all categories are in line.

Motion by Clanton, seconded by Brown, to receive and file the General Revenue and Expenditure Report for month ended October 31, 2011.

Motion Carried.

The meeting was adjourned at 6:17 P.M.

Dan Kasunic  
City Clerk

Frank Cummings  
Acting Chairperson

**PROPOSED MINUTES OF THE  
SAFETY COMMITTEE**

December 20, 2011  
Conference Room #119  
6:17 P.M.

Present: Commissioners: Chairperson Frank Cummings, Michael Brown, Richard Clanton, and Mayor Richard L. Root. Also present: Commissioners: Robert Coughlin, Ray VerWys, Assistant City Engineer Tim Bradshaw, Finance Director Tom Chase, Economic Planner Lisa Golder, Deputy Administrator Rich Houtteman, City Clerk Dan Kasunic, City Engineer Steve Kepley, Fire Chief Brent Looman, Police Chief Richard Mattice, Assistant Finance Director Lorna Nenciarini, Fire Department Administrative Assistant Nancy Shane, Public Works Director Ron Woods and Park & Recreation Director Charlie Zieseemer. Also: Grand Rapids Press Julie Makarewicz.

**1. INFORMATION ONLY-RECOMMEND TO RECEIVE AND FILE THE  
POLICE DEPARTMENT MONTHLY ACTIVITY REPORT.**

Police Chief Mattice reviewed the November 2011 Statistical Report.

Motion by Coughlin, seconded by Brown, to recommended to receive and file the Police Department Monthly Activity Report for November 2011.

Motion Carried.

**2. INFORMATION ONLY-RECOMMEND TO RECEIVE AND FILE THE  
FIRE DEPARTMENT MONTHLY ACTIVITY REPORTS.**

Fire Chief Looman reviewed the Monthly Activity Report.

Motion by Coughlin, seconded by Brown, Receive and file the Fire Department Monthly Activity Report for November 2011.

The meeting was adjourned at 6:30 P.M.

Dan Kasunic  
City Clerk

Frank Cummings  
Chairperson

---

RESOLUTION NO. \_\_\_\_\_

CITY OF KENTWOOD  
KENT COUNTY, MICHIGAN

A RESOLUTION TO SET A PUBLIC HEARING FOR  
THE TRANSFER OF  
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE NO.  
2009-141  
ISSUED TO ROSKAM BAKING COMPANY  
TO HEARTHSIDE FOOD SOLUTIONS LLC (3225 32<sup>nd</sup> STREET)

WHEREAS, Act 198 of Public Acts of 1974, as amended, provides for the establishment of Industrial Development Districts and the approval of Industrial Facilities Exemption Certificates in the City of Kentwood; and

WHEREAS, the City of Kentwood approved Resolution No. 25-09 on March 17, 2009, Roskam Baking Company located at 3225 – 32<sup>nd</sup> Street SE approving an Industrial Facilities Exemption Certificate (2009-141), and

WHEREAS, the Michigan State Tax Commission approved the application of Borisch Manufacturing Corporation and issued Industrial Facilities Exemption Certificate No. 2009-141 for Roskam Baking Company; and

WHEREAS, the City has received a application for the transfer Industrial Facilities Exemption Certificate 2009-141 to a new owner, namely, Hearthside Food Solutions LLC; and

WHEREAS, Section 21 of the Act provides for the transfer of the Industrial Facilities Exemption Certificate after notice and public hearing in the same manner as provided in Section 5 for the application for a certificate; now therefore,

BE IT RESOLVED, that the City Commission for the City of Kentwood, Michigan, does hereby set the date of February 7, 2012, at 7:00 P.M. for a public hearing on the request to transfer Industrial Facilities Exemption Certificate No. 2009-141 to Hearthside Food Solutions LLC, and

BE IT FURTHER RESOLVED that all resolutions of parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

LEGAL DESCRIPTION

That part of the NW 1/4, Section 14, T6N, R11W, City of Kentwood, Kent County, Michigan, described as follows: Commencing at the West 1/4 corner of said Section 14; thence N89°D58'21"E 160.66 feet along the South line of said NW 1/4; thence North 125.50 feet to the Point of Beginning, the Southwest corner of said building outline; thence North 193.6 feet, thence East 33.30 feet, thence North 192.20 feet to the Northwest corner of said building outline, thence East 126.00 feet, thence South 10.00 feet, thence East 79.00 feet, thence South 15.00 feet, thence East 90.00 feet, thence South 24.20 feet, thence East 91.00 feet, thence South 3.50 feet, thence East 45.00 feet, thence S74°45'40"E 168.18 feet to the northeast corner of said building outline, thence South 116.00 feet to the southeast corner of said building outline, thence West 21.40 feet, thence South 20.1 feet, thence West 20.70 feet, thence North 20.1 feet, thence West 67.90 feet, thence South 10.40 feet, thence West 24.8 feet, thence South 68.8 feet, thence East 25.00 feet, thence South 22.00 feet, thence West 25.00 feet, thence South 94.3 feet, thence West 271.60 feet, thence North 32.3 feet, thence West 220.00 feet to the Point of Beginning. Said building outlines contains 195,769 sq. ft. (4.494 acres).

PUBLIC NOTICE

To the Residents and Taxpayers of the City of Kentwood, Kent County, Michigan:

NOTICE OF HEARING  
TO CONSIDER THE TRANSFER OF INDUSTRIAL FACILITIES  
EXEMPTION CERTIFICATE NO. 2009-141  
ISSUED TO ROSKAM BAKING COMPANY TO  
HEARTHSIDE FOOD SOLUTIONS LLC

Please take notice that the City Commission of the City of Kentwood has been requested to transfer Industrial Facilities Exemption Certificate No. 2009-141 issued to Roskam Baking Company to Hearthside Food Solutions LLC. located at 3225 – 32<sup>nd</sup> Street SE, Kentwood, Michigan, and more fully described as:

That part of the NW 1/4, Section 14, T6N, R11W, City of Kentwood, Kent County, Michigan, described as follows: Commencing at the West 1/4 corner of said Section 14; thence N89°D58'21"E 160.66 feet along the South line of said NW 1/4; thence North 125.50 feet to the Point of Beginning, the Southwest corner of said building outline; thence North 193.6 feet, thence East 33.30 feet, thence North 192.20 feet to the Northwest corner of said building outline, thence East 126.00 feet, thence South 10.00 feet, thence East 79.00 feet, thence South 15.00 feet, thence East 90.00 feet, thence South 24.20 feet, thence East 91.00 feet, thence South 3.50 feet, thence East 45.00 feet, thence S74°45'40"E 168.18 feet to the northeast corner of said building outline, thence South 116.00 feet to the southeast corner of said building outline, thence West 21.40 feet, thence South 20.1 feet, thence West 20.70 feet, thence North 20.1 feet, thence West 67.90 feet, thence South 10.40 feet, thence West 24.8 feet, thence South 68.8 feet, thence East 25.00 feet, thence South 22.00 feet, thence West 25.00 feet, thence South 94.3 feet, thence West 271.60 feet, thence North 32.3 feet, thence West 220.00 feet to the Point of Beginning. Said building outlines contains 195,769 sq. ft. (4.494 acres).

Take further notice that the City Commission will meet at the City Commission Chambers, 4900 Breton Avenue SE, Kentwood Michigan on February 7, 2012 for a public hearing on the proposed Industrial Facilities Exemption Certificate transfer.

Inquiry regarding the above matter may be made by calling Lisa M Golder, Economic Development Planner at (616) 554-0709.

---

Dan Kasunic  
Kentwood City Clerk

The foregoing resolution was proposed by Commissioner \_\_\_\_\_

and supported by Commissioner \_\_\_\_\_

AYES: Commissioners: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_

Dan Kasunic  
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on January 3, 2012 and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

\_\_\_\_\_

Dan Kasunic  
Kentwood City Clerk

---

Total for fund 101 GENERAL FUND	439,446.38
Total for fund 202 MAJOR STREET	2,064.30
Total for fund 203 LOCAL STREET	703.08
Total for fund 205 POLICE & FIRE PROTECTION	8,733.68
Total for fund 208 PARK & RECREATION FUND	1,688.87
Total for fund 213 DRAIN FUND	3,573.89
Total for fund 230 LANDFILL REMEDIATION FUND	6,083.03
Total for fund 271 LIBRARY FUND	606.29
Total for fund 296 HOUSING COMMISSION	20.00
Total for fund 401 PROPERTY BUILDING FUND	162.50
Total for fund 580 WATER FUND	160,461.25
Total for fund 590 SEWER FUND	23,212.95
Total for fund 703 TAX COLLECTION FUND	200,078.92
TOTAL - ALL FUNDS	846,835.14

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/16/2011	AP	0(E)	FIFTH THIRD-COMMERCIAL CARD	DIGITAL CAMERA	101-201-740.000	130.62
12/16/2011	AP	1(E)	FIFTH THIRD-PURCHASING CARD	MAINTENANCE AGREEMENTS-DIGITAL CA	101-201-941.000	43.98
		1(E)		SUPPLIES	101-253-740.000	64.24
						<u>108.22</u>
12/19/2011	AP	194777	BAC TAX SERVICES CORPORATION	DUE TO CUSTOMER	703-000-202.001	780.36
12/19/2011	AP	194778	RODEN RAYMOND A	DUE TO CUSTOMER	703-000-202.001	1,028.98
12/19/2011	AP	194779	LEEGWATER BARBARA J TRUST	PENALTIES & INTEREST-TAX	101-000-445.000	0.47
		194779		DUE TO CUSTOMER	703-000-202.001	126.44
						<u>126.91</u>
12/19/2011	AP	194780	DANGERFIELD MARIANNE	DUE TO CUSTOMER	703-000-202.001	6.36
12/19/2011	AP	194781	TOERING CARYN	DUE TO CUSTOMER	703-000-202.001	338.15
12/19/2011	AP	194782	ECOLAB INC	DUE TO CUSTOMER	703-000-202.001	98.99
12/19/2011	AP	194783	DEGRAAF FAMILY INVEST CO	PENALTIES & INTEREST-TAX	101-000-445.000	51.80
		194783		DUE TO CUSTOMER	703-000-202.001	13,724.68
						<u>13,776.48</u>
12/19/2011	AP	194784	HUNTINGTON NATIONAL BANK	DUE TO CUSTOMER	703-000-202.001	730.62
12/19/2011	AP	194785	HARE MICAH C	DUE TO CUSTOMER	703-000-202.001	1,115.34
12/19/2011	AP	194786	HARE MICAH C	DUE TO CUSTOMER	703-000-202.001	1,115.35
12/19/2011	AP	194787	SA ADVISORY LLC	DUE TO CUSTOMER	703-000-202.001	98.99
12/19/2011	AP	194788	IMS GROUP USA LLC	DUE TO CUSTOMER	703-000-202.001	3,103.27
12/19/2011	AP	194789	PASIC SABINA	DUE TO CUSTOMER	703-000-202.001	715.38
12/19/2011	AP	194790	WISNER ZACHARY	DUE TO CUSTOMER	703-000-202.001	632.67
12/19/2011	AP	194791	MARTIN SIERRA	DUE TO CUSTOMER	703-000-202.001	620.85
12/19/2011	AP	194792	KORRINGA STUART A & JUDITH A	DUE TO CUSTOMER	703-000-202.001	617.21
12/19/2011	AP	194793	PLAKOS LORI	DUE TO CUSTOMER	703-000-202.001	21.82
12/19/2011	AP	194794	MANG DUC DANG/TRAM VUONG HOA	DUE TO CUSTOMER	703-000-202.001	105.77

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/19/2011	AP	194795	RODRIGUEZ-CORRALES MARILUZ	DUE TO CUSTOMER	703-000-202.001	556.31
12/19/2011	AP	194796	DEKKER LINDA	DUE TO CUSTOMER	703-000-202.001	593.58
12/19/2011	AP	194797	SCHUT JAYME L	DUE TO CUSTOMER	703-000-202.001	460.87
12/19/2011	AP	194798	LEEP ERNEST	DUE TO CUSTOMER Void Reason: REISSUE TO CORRECT CUSTOMER		** VOIDED **
12/19/2011	AP	194799	SUTTON CLUB APARTMENTS &	PENALTIES & INTEREST-TAX	101-000-445.000	63.75
		194799		DUE TO CUSTOMER	703-000-202.001	13,403.17
						<u>13,466.92</u>
12/19/2011	AP	194800	SUTTON CLUB APARTMENTS &	PENALTIES & INTEREST-TAX	101-000-445.000	0.74
		194800		DUE TO CUSTOMER	703-000-202.001	4,728.98
						<u>4,729.72</u>
12/19/2011	AP	194801	KELLOGG USA, INC	DUE TO CUSTOMER	703-000-202.001	148,261.30
12/22/2011	AP	194802	VREDEVOOGD HEATING & COOLING	35. Res. Heating System (Includes	101-000-202.001	50.00
12/22/2011	AP	194803	PENNING PLUMBING & HEATING	42. Other	101-000-202.001	5.00
12/22/2011	AP	194804	CORDES TRENCHING	29. Plumbing Contractor Registrat	101-000-202.001	15.00
12/22/2011	AP	194805	MAGNUSON, JUDY	RECREATION FEES REFUND	101-000-612.000	10.00
12/22/2011	AP	194806	ROBBINS, JEANINE	RECREATION FEES REFUND	101-000-612.000	39.00
12/22/2011	AP	194807	SNELLER, DAWN	DBOR REF 2011 S TAX OVERPAY	703-000-202.001	185.44
12/22/2011	AP	194808	WELLS FARGO RE TAX SERVICE L	DUE TO CUSTOMER	703-000-202.001	206.80
12/22/2011	AP	194809	WELLS FARGO RE TAX SERVICE L	DUE TO CUSTOMER	703-000-202.001	892.17
12/22/2011	AP	194810	WELLS FARGO RE TAX SERVICE L	DUE TO CUSTOMER	703-000-202.001	617.21
12/22/2011	AP	194811	WELLS FARGO RE TAX SERVICE L	DUE TO CUSTOMER	703-000-202.001	349.43
12/22/2011	AP	194812	DEGRAAF FAMILY INVEST CO	DUE TO CUSTOMER	703-000-202.001	4,842.43
12/22/2011	AP	194813	52ND STREET AUTOWASH	AUTO SUPPLIES - NOV 2011	101-301-861.000	124.75
12/22/2011	AP	194814	A 1 ASPHALT SEALING & REPAIR	PATCHING @ 4471 & 4425 GRANTWOOD	580-580-784.003	740.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2011	AP	194815	AD-AMERICA MARKETING GROUP	SUPPLIES	101-691-740.000	9.57
12/22/2011	AP	194816	ALL AMERICAN CASH REGISTER I	SUPPLIES	101-301-740.000	20.90
12/22/2011	AP	194817	ALL SERVICE MESSAGE CENTER	CONTRACTUAL SERVICES - NOV 2011	580-580-801.000	139.24
12/22/2011	AP	194818	AM-DYN-IC FLUID POWER INC	AUTO SUPPLIES	101-441-861.000	503.60
12/22/2011	AP	194819	APOLLO FIRE APPARATUS REPAIR	AUTO SUPPLIES	101-336-861.000	90.61
12/22/2011	AP	194820	ARROW UNIFORM	UNIFORM EXPENSE	101-371-743.000	28.04
		194820		UNIFORM EXPENSE	101-441-743.000	335.90
		194820		UNIFORM EXPENSE	101-449-743.000	15.89
						379.83
12/22/2011	AP	194821	AT&T	616 531 8074 101 0 - 12/13 - 1/1	101-691-850.000	61.78
12/22/2011	AP	194822	SUE BARTHOLD	SUPPLIES REIMB	101-691-740.000	10.17
12/22/2011	AP	194823	BATTERIES PLUS	POLICE INVESTIGATION	101-302-741.000	32.99
12/22/2011	AP	194824	LORRAINE BELONCIS	SUPPLIES REIMB	101-691-740.000	23.53
12/22/2011	AP	194825	BERGER CHEVROLET	LESS SALES TAX \$1.80	101-301-861.000	63.20
12/22/2011	AP	194826	BOUND TREE MEDICAL	SUPPLIES	101-301-740.000	251.03
12/22/2011	AP	194827	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(1.42)
		194827		SUPPLIES	101-441-740.000	22.45
		194827		PARK MAINT SUPPLIES	101-441-740.208	30.34
		194827		MAINTENANCE HYDRANT-WATER	580-580-781.000	18.27
						69.64
12/22/2011	AP	194828	BRANN'S CATERING	CHRISTMAS LUNCH	101-101-725.000	2,124.00
12/22/2011	AP	194829	BRINK WOOD PRODUCTS	SUPPLIES	101-441-740.000	105.00
12/22/2011	AP	194830	BROADMOOR PRODUCTS INC	SUPPLIES JC COURT	101-136-740.136	79.25
		194830		SUPPLIES JC POLICE	101-301-740.301	184.90
						264.15
12/22/2011	AP	194831	MATT BURGESS	SUPPLIES - ARCH	101-691-740.000-10018691	30.53
12/22/2011	AP	194832	BYRON BANK	11037198 AFLAC POST PE 12/16/11	101-000-229.000	176.89

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		194832		UNION DUES WHD PE 12/16/11	101-000-238.000	1,071.00
						<u>1,247.89</u>
12/22/2011	AP	194833	BYRON PLUMBING INC	STAUFFER & NE PARK RESTROOMS	208-208-975.000-10031691	640.00
12/22/2011	AP	194834	CAREERTRACK	EDUCATION & TRAINING - J. WOLFORD	101-441-956.000	299.00
12/22/2011	AP	194835	CAROLE'S CATERING	SENIOR CHRISTMAS LUNCH	101-691-740.000	1,275.00
12/22/2011	AP	194836	CASCADE CEMENT CONTRACTING I	CONCRETE AROUND PARK BENCHES & SI	101-441-740.208	1,702.00
		194836		NORTHEAST PARK RESTRM CONCRETE WO	208-208-975.000-10031691	876.00
						<u>2,578.00</u>
12/22/2011	AP	194837	CHAPTER 13 TRUST ACCOUNT	GARNISHMENT PE 12/16/11	101-000-231.000	710.00
12/22/2011	AP	194838	CHAPTER 13 TRUST ACCOUNT	GARNISH PE 12/16/11	101-000-231.000	239.54
12/22/2011	AP	194839	CHERRY VALLEY RESOURCES	MAINT & REPAIR OTHER	580-580-784.000	388.70
12/22/2011	AP	194840	CITY SERVICES INC	METER READING - RTE# 11-13	580-580-801.000	682.55
12/22/2011	AP	194841	CMP DISTRIBUTORS INC	2 OZ WATER INERT TRAINING UNITS	101-301-956.000	120.50
12/22/2011	AP	194842	CORPORATE CLEAN SERVICES, LL	CUSTODIAL SERV - DEC 1 - 15, 2011	101-738-801.000	3,482.50
12/22/2011	AP	194843	CUMMINS BRIDGEWAY LLC	AUTO SUPPLIES	101-336-861.000	2,932.85
12/22/2011	AP	194844	HEIDI DEPAULT	SUPPLIES - ARCH	101-691-740.000-10018691	24.00
12/22/2011	AP	194845	DRUG SCREEN PLUS	CONTRACTUAL SERVICES - NOV 2011	101-441-801.000	62.00
12/22/2011	AP	194846	EAST JORDAN IRON WORKS	MAINTENANCE HYDRANT-WATER	580-580-781.000	965.50
12/22/2011	AP	194847	ELEVATOR SERVICE INC	ANNUAL FIRE SERV TEST- CITY HALL	101-101-941.000-09011000	119.00
12/22/2011	AP	194848	FD LAKE	AUTO SUPPLIES	101-441-861.000	188.63
12/22/2011	AP	194849	FIFTH THIRD BANK	PENSION PE 12/16/11	101-000-245.000	8,648.35
12/22/2011	AP	194850	FREIGHTLINER OF GRAND RAPIDS	AUTO SUPPLIES	101-441-861.000	16.26
12/22/2011	AP	194851	FUEL MANAGEMENT SYSTEM	GASOLINE EXP 9737	101-209-862.000	58.24
		194851		GASOLINE EXP 7079	101-301-862.000	7,218.88
		194851		GASOLINE EXP 7076	101-336-862.000	2,137.47
		194851		GASOLINE EXP 7078	101-371-862.000	169.41

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		194851		GASOLINE EXP 7077	101-441-862.000	2,512.75
		194851		GASOLINE EXP 7080	101-691-862.000	92.77
						12,189.52
12/22/2011	AP	194852	GAZELLE SPORTS GRAND RAPIDS	8 SAFETY LIGHTS - LESS TAX \$3.84	101-301-952.000	64.00
12/22/2011	AP	194853	DAVID GERSCH	LEGAL FEES	101-136-804.000	605.00
12/22/2011	AP	194854	GODWIN HARDWARE & PLUMBING,	REPAIR	101-136-934.000	18.00
		194854		REPAIR	101-301-934.000	42.00
		194854		REPAIR	101-441-934.000	60.00
						120.00
12/22/2011	AP	194855	GORDON FOOD SERVICE	SUPPLIES - CHRISTMAS LUNCH	101-691-740.000	172.36
		194855		SUPPLIES - ARCH	101-691-740.000-10018691	76.47
						248.83
12/22/2011	AP	194856	GRAINGER INC	SUPPLIES	101-441-740.000	9.83
12/22/2011	AP	194857	GRAND RAPIDS CITY TREASURER	OTHER EXPENSES - PARKING	101-101-963.000	108.00
12/22/2011	AP	194858	GRAND RIVER INFRASTRUCTURE I	15" C76-3 WALL B STEP (ITEM #845	213-213-778.004	1,786.80
		194858		DELIVERY SERV-CONCRETE FOR WTR TA	580-000-152.007	1,786.80
						3,573.60
12/22/2011	AP	194859	GREAT LAKES CLEANING SYSTEMS	SUPPLIES	101-441-740.000	46.73
12/22/2011	AP	194860	GREAT LAKES FLUID POWER	AUTO SUPPLIES	101-441-861.000	17.76
12/22/2011	AP	194861	GYMCO	CONTRACTUAL SERV - NOV-DEC SESSIO	101-691-801.000	138.00
12/22/2011	AP	194862	H. D. EDWARDS & CO	FIRE HOSE TESTER	101-336-975.000	3,190.00
12/22/2011	AP	194863	AMANDA HEUVELMAN	SUPPLIES - ARCH	101-691-740.000-10018691	41.00
12/22/2011	AP	194864	ROBERT HIGHLAND	VEHICLE MILEAGE - NOV 2011	101-258-864.000	10.56
12/22/2011	AP	194865	HIGHWAY IMPROVEMENT CO	MAINTENANCE ROAD & STREET	202-202-778.001	1,329.25
12/22/2011	AP	194866	HOEKSTRA TRUCK EQUIPMENT CO.	AUTO SUPPLIES	101-441-861.000	325.15
12/22/2011	AP	194867	KEN HOEVENAAR	SHOE ALLOWANCE - K. HOEVENAAR	101-441-743.000	75.00
12/22/2011	AP	194868	IMPACT VEHICLE DAMAGE ERASUR	AUTO SUPPLIES	101-301-861.000	9,151.67

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2011	AP	194869	ING LIFE INSURANCE	DEFERRED COMP WHD PE 12/16/11	101-000-235.000	8,973.61
12/22/2011	AP	194870	CAROLE E JANSEN	SENIOR CHORALE PIANIST (FALL 2011	101-691-801.000	60.00
12/22/2011	AP	194871	JIM JAROSCH	VEHICLE MILEAGE - 7/8 - 11/26/11	101-441-864.000	163.35
12/22/2011	AP	194872	JERRY'S TIRE & AUTO SERVICE,	AUTO SUPPLIES	101-371-861.000	309.48
		194872		AUTO SUPPLIES	101-441-861.000	471.36
						<u>780.84</u>
12/22/2011	AP	194873	ROBERT C JONES	TREE LIGHTING/SANTA COSTUME	101-691-740.000	68.50
12/22/2011	AP	194874	MIKE KAMINSKI	VEHICLE MILEAGE - 10/24 - 10/28/1	101-441-864.000	63.80
12/22/2011	AP	194875	CARLA KANE	SUPPLIES REIMB-ID BADGE CLIP-LORN	101-201-740.000	8.47
12/22/2011	AP	194876	KENDALL ELECTRIC INC	PARK MAINT SUPPLIES	101-441-740.208	131.49
12/22/2011	AP	194877	KENOWA MUN FED CREDIT UNION	UNION -SGTS 47629-001 PE 12/16/11	101-000-238.000	250.00
		194877		UNION KGEA 33899-001 PE 12/16/11	101-000-241.000	240.00
						<u>490.00</u>
12/22/2011	AP	194878	KENT COMMUNICATIONS INC	WINTER 2011 TAX BILLS	101-253-900.000	2,348.87
12/22/2011	AP	194879	KENT COUNTY REGISTER OF DEED	RECORD MORTGAGE - MCGOWAN	296-296-740.000	20.00
12/22/2011	AP	194880	KENT COUNTY TREASURER	MOBILE HOME PRK FEES - DEC 2011	101-000-222.000	449.50
		194880		MOBILE HOME PRK FEES-SET- DEC 201	101-000-225.000	1,798.00
						<u>2,247.50</u>
12/22/2011	AP	194881	KENT COUNTY TREASURER	DOG LICENSES - #31601 - 31649	101-000-453.001	470.00
12/22/2011	AP	194882	KENT COUNTY TREASURER	REIMB KC TAXES REFUNDED PER MTT	101-000-405.000	909.34
		194882		REIMB KC TAXES REFUNDED PER MTT	101-000-407.000	5,187.44
		194882		REIMB KC TAXES REFUNDED PER MTT	101-000-445.000	74.14
		194882		REIMB KC TAXES REFUNDED PER MTT	205-000-407.000	8,733.68
		194882		REIMB KC TAXES REFUNDED PER MTT	208-000-407.000	172.87
		194882		REIMB KC TAXES REFUNDED PER MTT	271-000-407.000	606.29
						<u>15,683.76</u>
12/22/2011	AP	194883	KENT RUBBER SUPPLY CO	AUTO SUPPLIES	101-441-861.000	119.18
12/22/2011	AP	194884	LAKE MICHIGAN CREDIT UNION	FIRE DUES-100011157845 PE 12/16/	101-000-240.000	1,220.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2011	AP	194885	LAKE MICHIGAN CREDIT UNION	FIRE FOOD ALLOW-100011157926	101-336-740.002	7,800.00
12/22/2011	AP	194886	LANGUAGE LINE SERVICES INC	9020508015 - NOV 2011	101-136-801.000	529.64
12/22/2011	AP	194887	BRIAN LEE	LEGAL FEES	101-136-804.000	1,218.45
12/22/2011	AP	194888	JEFF LEONARD	REPLENISH SIU/INVESTIGATIVE FUNDS	101-302-742.000	950.00
12/22/2011	AP	194889	THE LIGHT BULB CO	SUPPLIES	101-691-740.000	131.65
12/22/2011	AP	194890	EDWARD J LIS	LEGAL FEES	101-136-804.000	968.00
12/22/2011	AP	194891	LOWES HOME IMPROVEMENT	SUPPLIES	101-101-777.000	697.00
		194891		PARK MAINT SUPPLIES	101-441-740.208	48.01
						745.01
12/22/2011	AP	194892	LYNN PEAVEY CO	SUPPLIES	101-301-740.000	280.50
12/22/2011	AP	194893	MARJO CONSTRUCTION SERV INC	TRUCKING TO LANDFILL	213-213-778.004	506.02
12/22/2011	AP	194894	STEPHEN O MARTIN	SENIOR CHORALE PIANIST (FALL 2011	101-691-801.000	260.00
12/22/2011	AP	194895	MED-1 BRETON	SUPPLIES - ARCH	101-691-740.000-10018691	260.00
12/22/2011	AP	194896	MED-1 LEONARD LLC	SUPPLIES - ARCH	101-691-740.000-10018691	65.00
12/22/2011	AP	194897	MENARDS-WYOMING	PARK MAINT SUPPLIES	101-441-740.208	5.45
12/22/2011	AP	194898	MERCER HEALTH & BENEFITS LLC	CONTRACTUAL SERVICES - DEC 2011	101-226-801.000	917.00
12/22/2011	AP	194899	MICHIGAN TAX TRIBUNAL REPORT	ANNUAL SUBSCRIPTION #009-CD-NT	101-209-740.000	235.00
12/22/2011	AP	194900	MIDWEST AIR FILTER	SUPPLIES	101-738-740.000	374.04
12/22/2011	AP	194901	MISDU	WITHLD FOC PE 12/16/11	101-000-231.000	3,976.53
12/22/2011	AP	194902	NANCY MORFORD	SUPPLIES REIMB (BATTERIES)	101-136-740.000	18.00
12/22/2011	AP	194903	MRPA	2012 MRPA CONF REG - C. ZIESEMER	101-691-865.000	355.00
12/22/2011	AP	194904	NAPA AUTO PARTS	INVENTORY MTR POOL PARTS	101-000-114.000	19.99
		194904		CASH DISCOUNTS	101-000-687.000	14.50
		194904		AUTO SUPPLIES	101-301-861.000	4.90
		194904		AUTO SUPPLIES	101-371-861.000	15.89

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		194904		AUTO SUPPLIES	101-441-861.000	290.31
						<u>345.59</u>
12/22/2011	AP	194905	NATIONWIDE RETIREMENT	DEFERRED COMP WHD PE 12/16/11	101-000-235.000	7,987.15
12/22/2011	AP	194906	NICHOLS PAPER & SUPPLY CO.	SUPPLIES	101-101-777.000	1,913.05
12/22/2011	AP	194907	OFFICE TEAM	CONTRACTUAL SERV -WK END 10/28/11	101-136-801.000	1,360.00
12/22/2011	AP	194908	ON DUTY GEAR, LLC	TACTICAL BODY ARMOR VESTS	101-302-975.000	26,000.00
12/22/2011	AP	194909	OTTAWA COUNTY FARMS LANDFILL	STREET SWEEPINGS DISPOSAL	202-202-778.001	463.08
		194909		STATE OF MICHIGAN	203-203-778.001	463.08
		194909		STREET SWEEPINGS DISPOSAL	213-213-778.004	463.07
						<u>1,389.23</u>
12/22/2011	AP	194910	OVERHEAD DOOR CO OF GR	REPAIR	101-336-934.000	641.63
12/22/2011	AP	194911	PEPPINO'S - SOUTH	LESS SALES TAX \$3.00	101-691-740.000	50.00
		194911		LESS TAX \$1.50	101-691-740.000-10018691	137.00
						<u>187.00</u>
12/22/2011	AP	194912	PETROLEUM TECHNOLOGIES GROUP	AUTO SUPPLIES	101-441-861.000	290.00
12/22/2011	AP	194913	MONICA PETRUIC	SUPPLIES - ARCH	101-691-740.000-10018691	26.91
12/22/2011	AP	194914	DEBORAH CLANTON, PETTY CASH	WITNESS FEES & JURY FEES 12/14/11	101-136-806.000	182.50
12/22/2011	AP	194915	PFEIFFER LINCOLN MERCURY	AUTO SUPPLIES	101-371-861.000	369.87
12/22/2011	AP	194916	PITNEY BOWES INC	POSTAGE	101-101-728.000	115.38
12/22/2011	AP	194917	POLLARDWATER.COM-EAST	MAINTENANCE HYDRANT-WATER	580-580-781.000	536.06
12/22/2011	AP	194918	PURCHASE POWER	POSTAGE - JUSTICE CENTER	101-101-728.000	1,700.00
12/22/2011	AP	194919	PURITY CYLINDER GASES	AUTO SUPPLIES	101-441-861.000	355.00
12/22/2011	AP	194920	RICHFIELD TRAILER SUPPLY-GR	AUTO SUPPLIES	101-441-861.000	472.48
12/22/2011	AP	194921	RL DEPPMANN CO	SUPPLIES	101-101-777.000	32.20
12/22/2011	AP	194922	MARC SCATURRO	COLOR CORRECTION & EDITS	401-401-975.000	162.50
12/22/2011	AP	194923	SECURALARM	355 48TH STREET SE	101-691-740.000	35.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2011	AP	194924	SHERMATA, ADAMS & VON ALLMEN	GARNISHMENT PE 12/16/11	101-000-231.000	488.06
12/22/2011	AP	194925	MARY GRAY SLAWSON	LEGAL FEES	101-136-804.000	451.00
12/22/2011	AP	194926	SMITH, REBECCA A.	REFUND ESCROW FEE - PC CASE #14-1	101-000-219.013	1,500.00
12/22/2011	AP	194927	DUNN, SCHOUTEN & SNOAP PC	LEGAL FEES	101-136-804.000	121.00
12/22/2011	AP	194928	SOS OFFICE SUPPLY	OFFICE SUPPLIES	101-101-727.000	17.15
		194928		SUPPLIES	101-201-740.000	10.50
		194928		SUPPLIES	101-301-740.000	459.33
		194928		SUPPLIES	101-371-740.000	(2.39)
		194928		OFFICE SUPPLIES	101-441-727.000	19.60
		194928		SUPPLIES	101-449-740.000	54.12
		194928		OFFICE SUPPLIES	580-580-727.000	17.74
		194928		OFFICE SUPPLIES	590-590-727.000	17.75
						593.80
12/22/2011	AP	194929	SPARTAN STORES LLC	SUPPLIES	101-691-740.000	347.79
		194929		SUPPLIES - ARCH	101-691-740.000-10018691	78.97
						426.76
12/22/2011	AP	194930	TARGET	EDUCATION & TRAINING	101-301-956.000	53.82
12/22/2011	AP	194931	TRUCK & TRAILER SPECIALTIES	AUTO SUPPLIES	101-441-861.000	176.82
12/22/2011	AP	194932	HEART OF WEST MI UNITED WAY	UNITED WAY WITHHOLDING PE 12/16/1	101-000-236.000	96.00
12/22/2011	AP	194933	JEFF VAN SETTERS	SUPPLIES REIMB - SD CARD	580-580-740.000	50.33
12/22/2011	AP	194934	WATT & VANDERHYDE, ATTY AT L	LEGAL FEES	101-136-804.000	453.75
12/22/2011	AP	194935	VERSATILITY INC	SUPPLIES	101-301-740.000	194.43
12/22/2011	AP	194936	VESCO OIL CORPORATION	AUTO SUPPLIES	101-441-861.000	199.78
12/22/2011	AP	194937	WASHINGTON NATIONAL INSURANC	WHD PE 12/16/11	101-000-229.000	73.87
12/29/2011	AP	194938	HUISMAN PLUMBING	05. Rough Inspection (Commercial)	101-000-202.001	100.00
12/29/2011	AP	194939	AB SPRING SERVICE	AUTO SUPPLIES	101-336-861.000	1,331.02
12/29/2011	AP	194940	ACRAGRAPHICS	BUSINESS CARDS - S. BRINKS	101-101-729.000	57.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		194940		OFFICE SUPPLIES	101-441-727.000	82.66
		194940		OFFICE SUPPLIES	580-580-727.000	82.67
		194940		OFFICE SUPPLIES	590-590-727.000	82.67
						305.00
12/29/2011	AP	194941	ACTION TRAINING SYSTEMS	FIRE OFFICER 1 SERIES (7 DVDS)	101-336-956.000	1,752.26
12/29/2011	AP	194942	AIS CONSTRUCTION EQUIPMENT	MAINTENANCE ROAD & STREET	202-202-778.001	44.00
12/29/2011	AP	194943	ARROW UNIFORM	UNIFORM EXPENSE	101-371-743.000	28.04
		194943		UNIFORM EXPENSE	101-441-743.000	148.60
		194943		UNIFORM EXPENSE	101-449-743.000	15.89
						192.53
12/29/2011	AP	194944	AT&T	616 698 6580 556 3 - 12/19 - 1/1	101-101-850.000	445.89
		194944		616 698 6580 556 3 - 12/19 - 1/1	101-136-850.000	250.95
		194944		616 656 1816 587 3 - 12/19 - 1/1	101-301-850.000	1,900.77
		194944		616 554 3550 634 6 - 12/19 - 1/1	580-580-850.000	1,654.17
						4,251.78
12/29/2011	AP	194945	DALE BOERSMA	SUPPLIES REIMB - PAINT	101-336-740.000	92.09
12/29/2011	AP	194946	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(1.85)
		194946		SUPPLIES	101-336-740.000	41.77
		194946		PARK MAINT SUPPLIES	101-441-740.208	51.08
						91.00
12/29/2011	AP	194947	BROWNELLS INC	GUNTR - FIREARMS TRAINING	101-301-740.000-11508301	33.98
12/29/2011	AP	194948	BURNIPS EQUIPMENT CO	AUTO SUPPLIES	101-441-861.000	209.58
12/29/2011	AP	194949	BYRON-GAINES UTILITY AUTHORI	SEWER USAGE FY 2010-11	590-590-961.000	3,582.04
12/29/2011	AP	194950	MARYBETH CHAMBERLAIN	POSTAGE REIMB	101-101-728.000	10.10
12/29/2011	AP	194951	CMP DISTRIBUTORS INC	FEDERAL T223A .223 CALIBER	101-301-740.000-11508301	14,789.00
12/29/2011	AP	194952	DREW WIRELESS - ANDREW J FAL	REPAIR	101-336-934.000	210.00
12/29/2011	AP	194953	DRUG SCREEN PLUS	FMCSA SERVICES FOR 2012	101-441-801.000	159.00
12/29/2011	AP	194954	THE EMPLOYERS ASSOCIATION	EDUCATION & TRAINING -J. GORNEY	101-441-956.000	160.00
12/29/2011	AP	194955	FIRST AMERICAN TITLE INS CO	ROW COSTS - 4855 RAYMOND AVE	203-203-978.001	240.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2011	AP	194956	GODWIN HARDWARE & PLUMBING,	REPAIR	101-336-934.000	60.00
12/29/2011	AP	194957	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	134.78
12/29/2011	AP	194958	GRAINGER INC	SUPPLIES	101-336-740.000	53.54
12/29/2011	AP	194959	GRAND VALLEY STATE UNIVERSIT	SUPPLIES	101-691-740.000	55.00
12/29/2011	AP	194960	GREAT LAKES FLUID POWER	AUTO SUPPLIES	101-441-861.000	53.71
12/29/2011	AP	194961	THE HARTFORD-PRIORITY ACCOUN	PREPAID LIFE INSURANCE - JAN 2012	101-000-123.717	2,358.01
		194961		PREPD LONGTERM DISAB INS - JAN 20	101-000-123.721	3,112.38
						5,470.39
12/29/2011	AP	194962	HIGHWAY IMPROVEMENT CO	KALAMAZOO & 60TH	202-202-778.001	18.00
12/29/2011	AP	194963	HOEKSTRA TRUCK EQUIPMENT CO.	AUTO SUPPLIES	101-441-861.000	165.75
12/29/2011	AP	194964	INTERNATIONAL CODE COUNCIL I	ANNUAL MEMBER DUES - B. LOOMAN	101-336-807.000	125.00
12/29/2011	AP	194965	THE ISERV CO, LLC	FINAL PAYMENT	101-101-850.000	341.00
12/29/2011	AP	194966	JERRY'S TIRE & AUTO SERVICE,	AUTO SUPPLIES	101-301-861.000	556.52
		194966		AUTO SUPPLIES	101-441-861.000	473.68
						1,030.20
12/29/2011	AP	194967	KENDALL ELECTRIC INC	SUPPLIES	101-441-740.000	175.28
12/29/2011	AP	194968	KENT COUNTY DRAIN COMMISSION	BUCK CREEK EXTENSION	213-213-778.004	818.00
12/29/2011	AP	194969	KENT COUNTY TREASURER-DPW	LANDFILL CLEANUP EXP - OCT 2011	230-230-975.001	6,083.03
12/29/2011	AP	194970	LANGERAK ROOF SYSTEMS INC	SUPPLIES JC COURT	101-136-740.136	83.18
		194970		SUPPLIES JC POLICE	101-301-740.301	194.07
						277.25
12/29/2011	AP	194971	LAW, WEATHERS & RICHARDSON	LEGAL FEES - NOV 2011	101-101-804.000	15,251.45
		194971		PENSION PLAN ADMIN - NOV 2011	101-101-874.000	1,669.20
		194971		LEGAL FEES - NOV 2011	101-301-804.000	18,903.00
						35,823.65
12/29/2011	AP	194972	THE LIGHT BULB CO	SUPPLIES JC COURT	101-136-740.136	62.28
		194972		SUPPLIES JC POLICE	101-301-740.301	145.32

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		194972		SUPPLIES	101-336-740.000	77.63
						<u>285.23</u>
12/29/2011	AP	194973	MAFC	MAFC WINTER WORKSHOP-B. LOOMAN	101-336-865.000	160.00
12/29/2011	AP	194974	MARK'S BODY SHOP	AUTO SUPPLIES	101-301-861.000	251.00
12/29/2011	AP	194975	MC SPORTS INC	ATHLETIC SHOES - DAMSTEEGT	101-336-743.000	39.99
12/29/2011	AP	194976	MED-1 BRETON	HIRE - EMPLOYEE HIRING	101-301-740.000-11509301	134.00
		194976		SUPPLIES - ARCH	101-691-740.000-10018691	195.00
						<u>329.00</u>
12/29/2011	AP	194977	MICHIGAN ASSESSORS ASSOCIATI	2012 MEMBER DUES - BAKER,JOHNSON	101-209-807.000	150.00
12/29/2011	AP	194978	MICHIGAN STATE UNIVERSITY	EDUCATION & TRAINING - MADAY	101-336-956.000	280.00
12/29/2011	AP	194979	MICHIGAN TASER DISTRIBUTING	TASER AIR CARTRIDGES	101-301-740.000	5,383.04
12/29/2011	AP	194980	MIDWEST AIR FILTER	SUPPLIES	101-441-740.000	183.84
12/29/2011	AP	194981	MIDWEST SAFETY PRODUCTS	SUPPLIES	101-336-740.000	43.44
12/29/2011	AP	194982	NAPA AUTO PARTS	INVENTORY MTR POOL PARTS	101-000-114.000	369.93
		194982		CASH DISCOUNTS	101-000-687.000	(28.39)
		194982		AUTO SUPPLIES	101-301-861.000	735.61
		194982		AUTO SUPPLIES	101-336-861.000	75.49
		194982		AUTO SUPPLIES	101-441-861.000	28.77
		194982		MAINTENANCE ROAD & STREET	202-202-778.001	209.97
						<u>1,391.38</u>
12/29/2011	AP	194983	NICHOLS PAPER & SUPPLY CO.	SUPPLIES	101-691-740.000	332.65
		194983		SUPPLIES	101-738-740.000	461.15
						<u>793.80</u>
12/29/2011	AP	194984	TERRY PRATT PETTY CASH	SUPPLIES JC POLICE	101-301-740.301	127.14
		194984		AUTO SUPPLIES	101-371-861.000	237.80
		194984		EDUCATION & TRAINING - CPR CARDS	101-441-956.000	58.00
		194984		SUPPLIES	101-738-740.000	44.50
						<u>467.44</u>
12/29/2011	AP	194985	PFEIFFER LINCOLN MERCURY	AUTO SUPPLIES	101-301-861.000	444.17
12/29/2011	AP	194986	PITSCH COMPANIES	CONTRACTUAL SERVICES	101-441-801.000	16,060.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2011	AP	194987	PRIORITY HEALTH	291100 - JAN 2012	101-000-123.716	184,224.54
		194987		291100 - JAN 2012	101-000-211.000	15,617.98
						<u>199,842.52</u>
12/29/2011	AP	194988	PROSECUTING ATTORNEYS	2012 PACC WARRANT MANUAL ON CD	101-301-807.000	100.00
12/29/2011	AP	194989	SECURALARM	CONTRACTUAL SERV- JAN - MARCH 201	101-101-801.000	1,059.00
		194989		SUPPLIES JC COURT - JAN - MARCH 2	101-136-740.136	36.00
		194989		SUPPLIES JC POLICE - JAN - MARCH	101-301-740.301	84.00
		194989		CONTRACTUAL SERV- JAN - MARCH 201	101-441-801.000	60.00
		194989		CONTRACTUAL SERV- JAN - MARCH 201	101-691-801.000	120.00
		194989		CONTRACTUAL SERV- JAN - MARCH 201	101-738-801.000	120.00
		194989		CONTRACTUAL SERV- JAN - MARCH 201	580-580-801.000	264.00
		194989		CONTRACTUAL SERV- JAN - MARCH 201	590-590-801.000	60.00
						<u>1,803.00</u>
12/29/2011	AP	194990	SELECT FASTENERS FAST	PARK MAINT SUPPLIES	101-441-740.208	61.00
		194990		AUTO SUPPLIES	101-441-861.000	219.50
						<u>280.50</u>
12/29/2011	AP	194991	SOS OFFICE SUPPLY	SUPPLIES	101-191-740.000	12.45
		194991		SUPPLIES	101-201-740.000	102.79
		194991		OFFICE SUPPLIES	101-301-727.000	170.15
						<u>285.39</u>
12/29/2011	AP	194992	SPARTAN STORES LLC	CHRISTMAS LUNCH	101-101-725.000	47.54
		194992		LESS TAX \$1.34	101-336-740.000	22.36
						<u>69.90</u>
12/29/2011	AP	194993	SPECTRUM HEALTH OCC SERVICES	CONTRACTUAL SERVICES	101-441-801.000	118.00
12/29/2011	AP	194994	STATE WIRE & TERMINAL	INVENTORY MTR POOL PARTS	101-000-114.000	121.46
12/29/2011	AP	194995	TEAMINTEL, LLC	COVERT KEY-DOB VIDEO RECORDER	101-302-740.000	319.00
12/29/2011	AP	194996	TELE-RAD INC	SUPPLIES	101-301-740.000	200.00
12/29/2011	AP	194997	TERMINAL SUPPLY	INVENTORY MTR POOL PARTS	101-000-114.000	86.69
12/29/2011	AP	194998	TERMINIX OF WEST MICHIGAN	REPAIR	101-336-934.000	38.00
12/29/2011	AP	194999	TIME EMERGENCY EQUIPMENT	AUTO SUPPLIES	101-301-861.000	368.84

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2011	AP	195000	TRANE	ANNUAL PRICE ADJ	101-441-941.000-09012000	2,125.00
12/29/2011	AP	195001	US POSTAL SERVICE	PERMIT 1291 VOTER REG	101-191-801.000	190.00
12/29/2011	AP	195002	VESCO OIL CORPORATION	INVENTORY MTR POOL PARTS	101-000-114.000	25.00
		195002		AUTO SUPPLIES	101-441-861.000	803.00
						828.00
12/29/2011	AP	195003	CITY OF WYOMING	FINAL WTR RATE RECON FY 2010/11	580-580-960.000	94,037.24
		195003		FINAL WTR RATE RECON FY 2010/11	580-580-960.001	59,097.98
		195003		FINAL SEWER RATE RECON FY 2010-11	590-590-961.000	19,470.49
						172,605.71
12/29/2011	AP	195004	CHARLIE ZIESEMER	NRPA CERT RENEWAL - ZIESEMER	101-691-807.000	65.00
TOTAL OF 230 CHECKS (1 voided)						846,835.14

--- GL TOTALS ---

101-000-114.000	INVENTORY MTR POOL PARTS	623.07
101-000-123.716	PREPAID MEDICAL INSURANCE	184,224.54
101-000-123.717	PREPAID LIFE INSURANCE	2,358.01
101-000-123.721	PREPD LONGTERM DISAB INS	3,112.38
101-000-202.001	DUE TO CUSTOMER	170.00
101-000-211.000	RETIREEES HEALTH INSURANCE	15,617.98
101-000-219.013	ESCROW 14-11 WAX DR DETAILING & UHAUL	1,500.00
101-000-222.000	DUE TO COUNTY	449.50
101-000-225.000	DUE TO SCHOOLS	1,798.00
101-000-229.000	ACCIDENT/DISABILITY INS	250.76
101-000-231.000	WITHHOLDING FOC/GARNISH	5,414.13
101-000-235.000	DEFERRED COMP WHD	16,960.76
101-000-236.000	UNITED WAY WITHHOLDING	96.00
101-000-238.000	UNION DUES WHD -POLICE	1,321.00
101-000-240.000	UNION DUES WHD FIRE	1,220.00
101-000-241.000	UNION DUES WHD KGEA	240.00
101-000-245.000	PENSION WITHHOLDING	8,648.35
101-000-405.000	ADMINISTRATIVE FEES	909.34
101-000-407.000	DELINQUENT PROPERTY TAX	5,187.44
101-000-445.000	PENALTIES & INTEREST-TAX	190.90
101-000-453.001	DOG LICENSES	470.00
101-000-612.000	RECREATION FEES	49.00
101-000-687.000	CASH DISCOUNTS	(17.16)
101-101-725.000	OTHER EMPLOYEE BENEFITS	2,171.54
101-101-727.000	OFFICE SUPPLIES	17.15
101-101-728.000	POSTAGE	1,825.48
101-101-729.000	EXPENSE-CITY COMMISSION	57.00
101-101-777.000	SUPPLIES	2,642.25
101-101-801.000	CONTRACTUAL SERVICES	1,059.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-101-804.000				LEGAL FEES		15,251.45
101-101-850.000				TELEPHONE		786.89
101-101-874.000				PENSION PLAN ADMIN		1,669.20
101-101-941.000				09011000 MAINTENANCE AGREEMENTS	119.00	
101-101-963.000				OTHER EXPENSES		108.00
101-136-740.000				SUPPLIES		18.00
101-136-740.136				SUPPLIES JC COURT		260.71
101-136-801.000				CONTRACTUAL SERVICES		1,889.64
101-136-804.000				LEGAL FEES		3,817.20
101-136-806.000				WITNESS FEES & JURY FEES		182.50
101-136-850.000				TELEPHONE		250.95
101-136-934.000				REPAIR		18.00
101-191-740.000				SUPPLIES		12.45
101-191-801.000				CONTRACTUAL SERVICES		190.00
101-201-740.000				SUPPLIES		252.38
101-201-941.000				MAINTENANCE AGREEMENTS		43.98
101-209-740.000				SUPPLIES		235.00
101-209-807.000				DUES & SUBSCRIPTIONS		150.00
101-209-862.000				GASOLINE EXPENSE		58.24
101-226-801.000				CONTRACTUAL SERVICES		917.00
101-253-740.000				SUPPLIES		64.24
101-253-900.000				PRINTING & PUBLISHING		2,348.87
101-258-864.000				VEHICLE MILEAGE		10.56
101-301-727.000				OFFICE SUPPLIES		170.15
101-301-740.000				SUPPLIES		6,789.23
101-301-740.000				11508301 SUPPLIES		14,822.98
101-301-740.000				11509301 SUPPLIES		134.00
101-301-740.301				SUPPLIES JC POLICE		735.43
101-301-804.000				LEGAL FEES		18,903.00
101-301-807.000				DUES & SUBSCRIPTIONS		100.00
101-301-850.000				TELEPHONE		1,900.77
101-301-861.000				AUTO SUPPLIES		11,700.66
101-301-862.000				GASOLINE EXPENSE		7,218.88
101-301-934.000				REPAIR		42.00
101-301-952.000				CROSSING GUARDS		64.00
101-301-956.000				EDUCATION & TRAINING		174.32
101-302-740.000				SUPPLIES		319.00
101-302-741.000				POLICE INVESTIGATION		32.99
101-302-742.000				POLICE INVESTIGATIVE VICE		950.00
101-302-975.000				CAPITAL OUTLAY		26,000.00
101-336-740.000				SUPPLIES		330.83
101-336-740.002				FOOD ALLOWANCE		7,800.00
101-336-743.000				UNIFORM EXPENSE		39.99
101-336-807.000				DUES & SUBSCRIPTIONS		125.00
101-336-861.000				AUTO SUPPLIES		4,429.97
101-336-862.000				GASOLINE EXPENSE		2,137.47
101-336-865.000				CONFERENCE EXPENSE		160.00
101-336-934.000				REPAIR		949.63

User: smithpy  
DB: Kentwood

CHECK DATE FROM 12/16/2011 - 12/29/2011

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-336-956.000				EDUCATION & TRAINING		2,032.26
101-336-975.000				CAPITAL OUTLAY		3,190.00
101-371-740.000				SUPPLIES		(2.39)
101-371-743.000				UNIFORM EXPENSE		56.08
101-371-861.000				AUTO SUPPLIES		933.04
101-371-862.000				GASOLINE EXPENSE		169.41
101-441-727.000				OFFICE SUPPLIES		102.26
101-441-740.000				SUPPLIES		543.13
101-441-740.208				PARK MAINT SUPPLIES		2,029.37
101-441-743.000				UNIFORM EXPENSE		559.50
101-441-801.000				CONTRACTUAL SERVICES		16,459.00
101-441-861.000				AUTO SUPPLIES		5,380.32
101-441-862.000				GASOLINE EXPENSE		2,512.75
101-441-864.000				VEHICLE MILEAGE		227.15
101-441-934.000				REPAIR		60.00
101-441-941.000-09012000				MAINTENANCE AGREEMENTS		2,125.00
101-441-956.000				EDUCATION & TRAINING		517.00
101-449-740.000				SUPPLIES		54.12
101-449-743.000				UNIFORM EXPENSE		31.78
101-691-740.000				SUPPLIES		2,646.00
101-691-740.000-10018691				SUPPLIES		934.88
101-691-801.000				CONTRACTUAL SERVICES		578.00
101-691-807.000				DUES & SUBSCRIPTIONS		65.00
101-691-850.000				TELEPHONE		61.78
101-691-862.000				GASOLINE EXPENSE		92.77
101-691-865.000				CONFERENCE EXPENSE		355.00
101-738-740.000				SUPPLIES		879.69
101-738-801.000				CONTRACTUAL SERVICES		3,602.50
202-202-778.001				MAINTENANCE ROAD & STREET		2,064.30
203-203-778.001				MAINTENANCE ROAD & STREET		463.08
203-203-978.001				ROW COSTS		240.00
205-000-407.000				DELINQUENT PROPERTY TAX		8,733.68
208-000-407.000				DELINQUENT PROPERTY TAX		172.87
208-208-975.000-10031691				CAPITAL OUTLAY		1,516.00
213-213-778.004				MAINTENANCE DRAINS		3,573.89
230-230-975.001				LANDFILL CLEANUP EXPENSE		6,083.03
271-000-407.000				DELINQUENT PROPERTY TAX		606.29
296-296-740.000				SUPPLIES		20.00
401-401-975.000				CAPITAL OUTLAY		162.50
580-000-152.007				STORAGE TANK IMPROVEMENTS		1,786.80
580-580-727.000				OFFICE SUPPLIES		100.41
580-580-740.000				SUPPLIES		50.33
580-580-781.000				MAINTENANCE HYDRANT-WATER		1,519.83
580-580-784.000				MAINT & REPAIR OTHER		388.70
580-580-784.003				MAINT WATER VALVE		740.00
580-580-801.000				CONTRACTUAL SERVICES		1,085.79
580-580-850.000				TELEPHONE		1,654.17
580-580-960.000				WATER PURCHASES		94,037.24

Check Date	Bank	Check #	Payee	Description	GL #	Amount
580-580-960.001			WATER PURCHASES-HP			59,097.98
590-590-727.000			OFFICE SUPPLIES			100.42
590-590-801.000			CONTRACTUAL SERVICES			60.00
590-590-961.000			SEWER SERVICES PURCHASED			23,052.53
703-000-202.001			DUE TO CUSTOMER			200,078.92

**PROPOSED MINUTES OF THE REGULAR MEETING  
OF THE KENTWOOD CITY COMMISSION  
HELD DECEMBER 20, 2011  
Commission Chambers**

Mayor Richard L. Root called the meeting to order at 7:00 P.M.

Reverend Dave Poolman of Princeton Christian Reformed Church gave the invocation.

Commissioner Brown led the Pledge of Allegiance to the Flag.

Roll Call: Present: Commissioners: Michael W. Brown, Robert Coughlin, Richard Clanton, Frank Cummings, Raymond VerWys and Mayor Richard L. Root.

Motion by Coughlin, supported by Clanton, to excuse Commissioner Brinks with prior notification.

Motion Carried.

Staff Present: Finance Director Tom Chase, Economic Development Planner Lisa Golder, Deputy Administrator Rich Houtteman, City Clerk Dan Kasunic, Engineering & Inspections Director Steve Kepley, Fire Chief Brent Looman, Police Chief Rick Mattice, Assistant Finance Director Lorna Nenciarini, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeffrey Sluggett, Public Works Director Ron Woods and Recreation Director Charlie Ziesemer.

Twelve (12) citizens and members of the news media attended the meeting.

Motion by Coughlin, supported by VerWys, to **approve the agenda**.

Motion Carried.

**ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:**

Resident Dave DeBruyn asked why no action as yet been taken regarding removal from office of a commissioner with a felony conviction.

**CONSENT AGENDA:**

Motion by Clanton, supported by Coughlin, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Service Committee Meeting held on December 6, 2011.
- B. Receive and file minutes of the Finance Committee Meeting held on December 6, 2011.
- C. Authorize the Mayor to enter into a contract with Young's Environmental Clean-up, Inc. for the cleaning and lining of 39 sewer laterals at a not-to-exceed cost of \$261,300.00 (including a 10% contingency) with funds from the Sewer Fund.

City Commission Meeting  
December 20, 2011.

- D. Resolution 93–11 to set a January 17, 2012 public hearing date to consider the establishment of an Industrial Development District and to approve an Industrial Facilities Exemption Certificate in the City of Kentwood for Universal Sign, Inc. located at 5001 Falconview Avenue, SE; under Act 198.
- E. Receive and file Audit Report-(1) Memo to Finance Committee re: Financial Statements-Year Ended June 30, 2011; (2) Financial Statements-Year Ended June 30, 2011; and (3) Audit Committee letter.
- F. Approve donation of Self-Contained Breathing Apparatus to: Ironwood Dept. of Safety, Vermontville Fire Dept., Cheboygan Dept. of Public Safety, Lake Superior State University, Grattan Township Fire Dept., Courtland Township Fire Dept., Haring Township Fire Dept., and Clear Lake Fire Dept.
- G. Authorize the purchase of three, 3/4 ton pickup trucks at a cost of up to \$70,410 (including a \$500 per vehicle allowance for lights and decals), with funds from the FY 2012 DPW Equipment Fund Budget.
- H. Authorize the purchase of a one ton Silverado pickup truck in the amount of \$26,740.11; the purchase of \$5,450.73 in add-on equipment; and a \$500 contingency for shipping charges; for a total cost of \$32,690.84 with funds from a \$6,000.00 contribution from the Tri-Com HazMat Association; an estimated auction return of \$5,000.00 from the old equipment; and the remainder from the FY 2012 Fire Equipment Fund.
- I. Approve the Community Development Block Grant allocation for the 2012-2013 Fiscal Year to be used to supplement four sidewalk and trail projects approved in 2011-2012. Also, authorize the Mayor to enter into engineering and construction agreements with OMM Engineering in an amount not to exceed \$74,770.00 for the 28<sup>th</sup> Street & East Beltline side-walks and for East/West Trail Phase IV and with Moore & Bruggink in an amount not to exceed \$16,800.00 for the Walma Connector.
- J. Resolution 94–11 to adjust the FY 2011-2012 Non-General budgets.
- K. Resolution 95–11 to confirm Fifth Third Bank as a Pension Plan Discretionary Trustee.
- L. Payables for the City totaling \$1,770,274.43.

Roll Call Vote: Yeas: All. Nays: None. Absent: Brinks.

Motion Carried.  
Resolutions Adopted.

Motion by Coughlin, supported by Clanton, to **approve the minutes** of the December 6, 2011 City Commission Meeting.

Motion Carried.

**COMMUNICATIONS AND PETITIONS:**

**PETITION/CHARGES WITH RESPECT TO COMMISSIONER VERWYS'S  
ELIGIBILITY FOR ELECTIVE OFFICE IN THE CITY OF KENTWOOD.**

City Commission Meeting  
December 20, 2011.

City Attorney Sluggett reviewed the procedure and notice of hearing pertaining to the charges against Commissioner VerWys.

Motion by Cummings, supported by Coughlin, to (a) schedule a hearing to consider whether Commissioner VerWys is eligible to continue to serve as an elected City of Kentwood official or ought to be removed based on the charges articulated in this petition, which charges are adopted by the Commission. (b) Set the hearing for January 3, 2012 at the City Hall at 7:00 P.M. or as soon thereafter as the hearing may be opened. (c) Require and direct Commissioner VerWys to submit a signed criminal history affidavit, in the form previously sent out by the City Clerk's office, to the City Clerk pursuant to Section 4.7 of the City Charter and that this be completed no later than 5:00 p.m. on January 2, 2012. (d) Directs and authorizes the City Clerk to send a notice to Commissioner VerWys of the hearing and charges.

Roll Call Vote: Yeas: All. Nays: None. Absent: Brinks.  
Motion Carried.  
VerWys recused himself.

**RESOLUTIONS:**

**ADOPT RESOLUTION 96-11 TO AMEND THE CONSUMERS ENERGY STANDARD STREETLIGHTING CONTRACT.**

Motion by Clanton, supported by Cummings, to adopt Resolution 96-11 to amend the Consumers Energy Standard Streetlighting Contract to install eight (8) street lights in the Clear Pointe #2 sub-division.

Roll Call Vote: Yeas: All. Nays: None. Absent: Brinks.

Resolution Adopted.

**RESOLUTION 97-11 TO ESTABLISH CITY COMMISSION MEETING DATES IN THE 2012 CALENDAR YEAR.**

Motion by Clanton, supported by Cummings, to adopt Resolution 97-11 to establish City Commission Meeting dates in the 2012 calendar year.

Roll Call Vote: Yeas: All. Nays: None. Absent: Brinks.

Resolution Adopted.

**APPOINTMENTS AND RESIGNATIONS:**

**CONFIRM APPOINTMENTS OF VARIOUS BOARDS AND COMMISSIONS.**

Commissioner VerWys requested the appointees for the Pension Board be removed from the confirmation list and then asked that a representative from the Fire Department speak to this topic. Fire Union President Hollinrake spoke on the union behalf to have representation on the Deferred Compensation Board. The Commission and Finance Director Chase agreed to discuss this and bring back to the Commission for confirmation at a later time.

City Commission Meeting  
December 20, 2011.

Motion by Cummings, supported by Brown, to confirm the appointments of various Boards and Commissions with the removal of the Deferred Compensation Board to be confirmed in January.

Motion Carried.

**COMMENTS OF COMMISSIONERS AND MAYOR:**

Commissioner Coughlin-Had Park & Recreation Director Ziesemer inform the Commission of a Grant for North-East Park.

The meeting was adjourned at 7:30 P.M.

Dan Kasunic  
City Clerk

Richard L. Root  
Mayor

December 27, 2011

MEMO TO: Mayor Root and the Kentwood City Commission  
FROM: Lisa Golder, Economic Development Planner  
RE: Tax Abatement Application for Allied Finishing, Inc.

Attached please find a proposed resolution to consider the approval of an Industrial Development District and then setting a public hearing to consider the approval of an Industrial Facilities Exemption Certificate for Allied Finishing, Inc. under Public Act 198. Allied Finishing is considering the purchase of machinery and equipment for their 131,000 square foot facility at 4100 Broadmoor Avenue SE. Total project cost is estimated at \$1,610,000.

**Analysis of the Tax Abatement proposal:**

Company Information:

Allied Finishing, Inc. is an electroplater that specializes in high quality, high volume production chrome plating. The company supplies motorcycle, automotive, gaming, heavy truck, medical, door hardware and plumbing fixture manufacturers. The company was founded in 1977 has been located at the Broadmoor Avenue location since that time.

Project:

The company has three plating lines, one of which was built in 1977 and is in need of a complete upgrade. The upgrade will take up to four years, with the first phase being completed in 2012 and 2013. The applicant's tax abatement application is related to the first phase of the plating line upgrade.

Jobs:

Allied Finishing employs 140 people. No additional jobs are expected to be added as a result of the project. The wages and benefits of the existing employees are as follows:

<u>JOB TYPE</u>	<u>NUMBER</u>	<u>WAGE RANGE</u>	<u>BENEFITS*</u>
Supervisory	28	\$36,000-\$160,000/yr	full
Skilled	40	\$9.00-\$25.00/hr	full
Unskilled	69	\$8.30-\$14.00/hr	full
Clerical	3	\$12.73-\$15.00/hr	full

\*Full benefits includes medical, dental, vision, 401k, disability, and bonus

Competition:

The Allied Finishing application states that the company's competition includes several businesses whose production occurs in Mexico. The new line and the tax abatement will help Allied Finishing stay competitive in the world market.

Taxes:

In the first year after the equipment is purchased, the city will collect \$3,477 in taxes as a result of the project.

Additional Information:

The company states in its application that it maintains a high level of environmental consciousness, and monitors waste around the clock to ensure compliance with federal, state and local agencies. The company states that they recycle 100% of their waste stream, returning water, air, and metal wastes for reuse.

Mr. Scott Alvesteffer is the company representative for this project. He will be available at the public hearing to answer any questions you have regarding the Allied Finishing application.

RESOLUTION NO. \_\_\_\_\_

CITY OF KENTWOOD  
KENT COUNTY, MICHIGAN

A RESOLUTION TO APPROVE AN APPLICATION FOR  
AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE  
IN THE CITY OF KENTWOOD FOR  
ALLIED FINISHING, INC.

WHEREAS, Allied Finishing, Inc. pursuant to provisions of Act 198 of Public Acts of 1974, as amended, made application for an Industrial Development District for property located in the City of Kentwood, the legal description is attached as Exhibit "A"; and the City of Kentwood, having found that the requirements of Section 4 of said Act were existing and duly met, created the Allied Finishing, Inc. Industrial Development District by Resolution No. 88-11 dated December 6, 2011; and

WHEREAS, said Allied Finishing, Inc. , submitted an application for a facility at 4100 Broadmoor Avenue SE, in the City of Kentwood, County of Kent, on December 7, 2011, (the legal description is the same as described in Exhibit "A"); and the City of Kentwood now makes the following findings of fact: THAT

- 1) Upon receipt of the application for the Industrial Facilities Exemption Certificate, each local unit affected by said application was duly notified of its filing, and that a public hearing was held on January 3, 2012 with respect to

said application, at which said units of government, the assessor, and the applicant were granted a hearing

- 2) The commencement of construction of the facility occurred no sooner than six months before the filing of the application for the Industrial Facilities Exemption Certificate, with the proposed facility located within an industrial development district established by the City of Kentwood under Act 198 of Public Acts of 1974, as amended.
- 3) The request to establish an Industrial Development District was filed with the City of Kentwood prior to the construction of the facility.
- 4) Completion of the facility will occur in the City of Kentwood and has the reasonable likelihood of retaining employment or will provide new employment in the City of Kentwood.
- 5) The application of Allied Finishing, Inc. constitutes a new facility under P.A. 198 of the Public Acts of 1974 as amended, and is situated within Allied Finishing, Inc. Industrial Development District, duly established by this Commission.

WHEREAS, applicant having requested an exemption in the State Equalized Value in the amount of \$0 relating to real property; and \$805,000 relating to machinery, equipment, furniture and fixtures; if the State Equalized Value of which when added to the sum of

the aggregate State Equalized Value of real and personal property exempt from ad valorem taxes under this Act in the City of Kentwood exceeds five percent (5%) of the total SEV of the City of Kentwood, it is hereby determined that the granting of the full exemption amount does not have the effect of substantially impeding the operating of the City of Kentwood or any other unit of government, and will not impair the financial soundness of said units;

NOW THEREFORE BE IT RESOLVED that the application for an Industrial Facilities Exemption Certificate be approved as follows:

- A) State Equalized Value of \$0 for real property and State Equalized Value of \$805,000 relating to machinery, equipment, furniture and fixtures is exempt. Expenditures in excess of the amount stated for 2011, 2012, and 2013 and for all years after 2013 shall not be exempt under this application.
- B) The completion of the facility shall be December 30, 2013 and in accordance with Act 198 of the Public Acts of 1974, as amended, the Industrial Facilities Exemption Certificate is hereby granted for a period of eight years for personal property with said period ending on December 30, 2020.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded

EXHIBIT "A"

LEGAL DESCRIPTION

That part of the East  $\frac{1}{2}$  of the SE  $\frac{1}{4}$ , Section 23, T6N, R11W, City of Kentwood, Kent County, Michigan, described as: Beginning at a point on the East line of said Section; which is S  $00^{\circ} 00'$  West 210.0 feet from the East  $\frac{1}{4}$  corner of said Section; thence S  $00^{\circ} 00'$  West 340.68 feet along said East line; thence S  $61^{\circ} 42' 48''$  West 538.95 feet to the Easterly line of Broadmoor Avenue (120 feet wide); thence N  $28^{\circ} 17' 12''$  West 300.0 feet along said Easterly line; thence N  $61^{\circ} 42' 48''$  East 700.39 feet to the place of beginning.

Except that part which lies Southwesterly of a line described as: Beginning at the point on the East-West quarter line of Section 23 which is N  $89^{\circ} 16' 59''$  West 881.49 feet from the East  $\frac{1}{4}$  corner of Section 23; thence S  $29^{\circ} 35' 26''$  East 1800 feet to the Place of Ending.

The foregoing resolution was proposed by Commissioner \_\_\_\_\_

and supported by Commissioner \_\_\_\_\_

AYES: Commissioners: \_\_\_\_\_

\_\_\_\_\_  
NAYS: \_\_\_\_\_

\_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
Dan Kasunic  
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on January 3, 2012, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

\_\_\_\_\_  
Dan Kasunic  
Kentwood City Clerk



December 27, 2011

MEMO TO: Mayor Root and the Kentwood City Commission  
FROM: Lisa Golder, Planner  
RE: Application for Tax Abatement by Laminin Medical Products, Inc.

Attached please find a proposed resolution to consider the approval of an Industrial Development District and then setting a hearing date to consider an Industrial Facilities Exemption Certificate for Laminin Medical Products, Inc. located at 3839 East Paris SE

**Company Information:**

Laminin Medical Products, Inc. was founded in 2010 as a division of Action Fabricators Inc. The company is a contract manufacturer of disposable medical products and other medical devices including transparent dressings, wound closure strips, surgical aids, anti-nausea wristbands, teeth whitening strips and fluid absorption products

To assist in growing the medical side of the business, it was determined that the company would thrive better as a stand-alone entity. In 2011 the decision was made to separate Laminin Medical Products from Action Fabricators in order to operate as its own entity. Laminin plans to lease space in multi-tenant building adjacent to Action Fabricators Inc.

**Project:**

Laminin is proposing the purchase of \$710,000 in machinery and equipment for the manufacture of medical products and devices. Work is also underway to expand product offerings to continue to grow the Laminin business.

**Job Creation**

Laminin Medical Products, Inc. currently has no employees, but will add 9 within two years of project completion, with wages as follows:

<b><u>JOB TYPE</u></b>	<b><u>NUMBER</u></b>	<b><u>WAGE RANGE</u></b>	<b><u>BENEFITS</u></b>
Supervisory	1	\$50,000-\$100,000/yr	Full
Skilled	4	\$40,000-\$95,000/yr	Full
Unskilled	3	\$25,000-\$35,000/yr	Full
Clerical	1	\$25,000-\$40,000/yr	Full

**Taxes forgone:**

It is estimated that the city would forgo \$1,500 in the first year as a result of this project. The city would also collect the same amount in the first year.

**Company Representative:**

The company representative is Don Ambrester, Executive Vice President of Laminin Medical Products, Inc. He or another company representative will be available at the public hearing to answer your questions regarding the application

## Laminin Medical Products, Inc.

### APPLICATION FOR PROPERTY TAX RELIEF UNDER P.A. 198

#### Supplemental Information – Section 5(d)

##### Overview of the Company

Laminin Medical will focus its business development efforts in three areas of the Medical Device Industry:

- 1) A product line offering focused on the needs of “private label” kit packers and hospital supply organizations
- 2) A Contract Manufacturing/Packaging business effort based on technical converting abilities and capabilities
- 3) An IP partnership effort to gain ownership in products through product development/manufacturing and sales/marketing support.

To the above focus areas, Laminin Medical will offer a “Concept to Commercialization” value-added proposition to Medical Device companies. By partnering with companies that would like to outsource manufacturing and product development, our customers will be able to achieve a shortened development cycle and improve speed-to-market timeframes. Laminin will support this effort with internal expertise and experience and by working with recognized experts in the medical device industry on a contract basis.

Laminin will build on this base in all three areas of focus:

1) Product Line Expansion

We expect this to grow through market penetration and product line expansion with the focus of two experienced Sales representatives. Work is currently underway to expand the product offerings through additional products including expanding the line of wound closure strips, adding thin film dressings with enhanced securement features, developing antimicrobial products and offering the entire line in individual package/contract sterilized put ups.

2) Contract Manufacturing and Packaging

Development opportunities currently being worked on are expected to yield significant volumes in 2012. The bulk of the projected 2012 volume is from this area of business. \$1.1 MM is expected as Laminin completes work with a local company on an improved teeth whitening product line. We are in discussions with out-of-state

companies for assembly as well as Sales/Marketing partnerships. Through equipment acquisition, we are transitioning additional contract opportunities with several of the largest medical device companies in the country.

Laminin will be market focused on:

- Companies seeking to outsource manufacturing
- Companies seeking to sell products under their brand name
- Companies seeking to reduce manufacturing costs
- Companies that own IP
- Companies that want to engineer and manufacture their products without the expense of production facilities
- Companies that are looking to meet the existing demand for their products without the expense of expansion within their current facilities
- Companies looking to partner with a reliable, dependable, manufacturer providing GMP, QA systems

### 3) Intellectual Property

Initially, we will be working on two IP-based product lines including the manufacture and assembly of the only medical-grade acupressure wrist band used to relieve post-operative nausea. Additionally, we will continue our discussions with a local company focused on an advanced wound healing product utilizing topical oxygen

## MARKETING & SALES STRATEGY

Overall target markets Laminin will focus on include:

- Hospital and private office distribution
- Medical Kit Packers
- Hospital Group Purchasing Organizations
- Medical Device Manufacturers

The approach to the market can be segmented into the three areas that Laminin Medical Products will focus on. Those areas include:

- 1) Product Line or Private Label segment
- 2) Contract Manufacturing/Packaging segment
- 3) IP partnership/ownership segment

Initially, Laminin will focus its sales efforts with the Director of Sales managing two market-knowledgeable sales representatives in the Midwest and Eastern states as they

contact companies within their regions. Additionally, Laminin will utilize existing relationships at the corporate management level to communicate our expertise and capabilities. By providing high quality products in a cost effective manner, Laminin will secure a base of business with a specific product offering that can be sold to multiple customers. Laminin will market these products through major trade shows related to our business such as MD&M, SAWC and WOCN.

Within these markets the total market potential is:

Thin Film Dressings	\$120 MM
Hydrocolloids	\$675 MM
Antimicrobials	\$115 MM
Wound Closure	\$40 MM

### **OWNERSHIP AND CORPORATE STRUCTURE**

Laminin Medical Products was originally started in 2010 as a division of Action Fabricators, Inc. To help grow the medical side of the business, it was determined that the company would most likely thrive as a stand-alone-entity to aid in attracting new customers and avoid applying medically acceptable manufacturing requirements to the entire business.

In 2011, the decision was made to separate Laminin Medical from Action Fabricators so that it can operate as its own legal entity. Although Laminin shares the same values and principles as Action Fabricators, it will function independently and is expected to provide significant growth in sales and employment over the next several years and beyond.

### **LIST OF MACHINERY AND EQUIPMENT**

Doyen Automated Pouching Machine	\$ 148,000
Quick Pouch Automated Pouching Machine	\$ 186,000
Delta Rotary Die-Cutting Press	\$ 98,000
Clean Room / HEPA Filters (portable)	\$ 77,000
Webtron Die-Cutting Press	\$ 50,000
Equipment Rigging / Installation	\$ 15,000
Testing Equipment	\$ 15,000
Quickpouch Sealer	\$ 7,000
Delta Peripherals	\$ 12,000
Office Furniture / Computer Equipment	\$ 45,000
Air Compressor / Air Lines	\$ 15,000
Electrical Equipment (removable)	\$ 30,000
Miscellaneous Manufacturing Equipment	\$ 12,000
Total Machinery and Equipment	<b>\$ 710,000</b>

---

RESOLUTION NO. \_\_\_\_\_

CITY OF KENTWOOD  
KENT COUNTY, MICHIGAN

A RESOLUTION TO APPROVE THE  
ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT  
DISTRICT IN THE CITY OF KENTWOOD FOR  
LAMININ MEDICAL PRODUCTS, INC.

WHEREAS, Act 198 of Public Acts of 1974, as amended, provides for the establishment of an Industrial Development District in local governmental units and also provides in the districts exemption of certain taxes as an incentive to industries to build new facilities in the city; and

WHEREAS, pursuant to this purpose the City wishes to encourage investment in capital which will result in the retention of existing jobs and/or increase jobs in the area; and

WHEREAS, the City of Kentwood levies an ad valorem tax at a rate which together with other taxing units in the City exceeds \$30.00 for each \$1,000.00 of State Equalized Value; and

WHEREAS, written notice has been given by certified mail to the owners of all real property within the proposed Industrial Development District setting the date of January 3, 2012 at 7:00 P.M. in the City Commission Chambers at a regular City Commission

meeting, as the time and place at which these owners and any other residents or taxpayers of the City were given an opportunity for a hearing on the establishment of an Industrial Development District;

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Kentwood, Michigan does resolve that, pursuant to the authority granted by Act No. 198 of the Michigan Public Acts of 1974, as amended, there is hereby established an Industrial Development District in the City of Kentwood, encompassing property owned by \_\_\_\_\_, and described on the attached Exhibit "A", incorporated herein

BE IT FURTHER RESOLVED that said District shall be known as Laminin Medical Products, Inc Industrial Development District; and

BE IT FURTHER RESOLVED that all resolutions of parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

Part of the NE ¼ of Section 23, T6N, R11W, City of Kentwood, Kent County, Michigan, described as: Commencing at the East ¼ corner of said Section; thence N 02° 41' 25" West 895.00 feet along the East line of said Section to the Place of Beginning; thence S 71°30'54" West 680.74 feet; thence S 89°54'25" West 66.35 feet; thence N 00°05'35" West 247.02 feet; thence N 71°30'54" East 384.76 feet; thence N 02°41'25" West 442.65 feet parallel with the East line of said Section; thence N 73° 16' 08" East 62.40 feet; thence N 87°18'35" East 279.36 feet; thence S 02°41'25" East 627.00 feet along the East line of said Section to the Place of Beginning. Subject to road right of way for East Paris over the East 33.00 feet thereof

The foregoing resolution was proposed by Commissioner \_\_\_\_\_

and supported by Commissioner \_\_\_\_\_

AYES: Commissioners: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
Dan Kasunic  
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on January 3, 2012, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

\_\_\_\_\_  
Dan Kasunic  
Kentwood City Clerk

---

RESOLUTION NO \_\_\_\_\_

CITY OF KENTWOOD  
KENT COUNTY, MICHIGAN

A RESOLUTION TO SET A PUBLIC HEARING FOR  
CONSIDERATION OF AN APPLICATION FOR AN INDUSTRIAL FACILITIES  
EXEMPTION CERTIFICATE IN THE CITY OF KENTWOOD FOR  
LAMININ MEDICAL PRODUCTS, INC.

WHEREAS, Act 198 of Public Acts of 1974, as amended, allows local governments to establish Industrial Development Districts; and

WHEREAS, the , Inc Industrial Development District for Laminin Medical Products, Inc. established by Resolution No. \_\_\_\_\_, dated January 3, 2012, is generally located at 3839 East Paris Avenue SE, Kentwood Michigan and is more fully described in the attached Exhibit "A"; and

WHEREAS, it is necessary to set a public hearing date for the consideration of approval for an application for an Industrial Facilities Exemption Certificate in the City of Kentwood for Laminin Medical Products, Inc ;

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kentwood as follows:

1. That the application of Laminin Medical Products, Inc. for an Industrial Facilities Exemption Certificate shall remain in file in the office of the City Clerk for consideration by the public.
2. That the City Commission shall meet in the City Commission Chambers, City of Kentwood, Kent County, Michigan on February 7, 2012 at which time and place the City Commission shall afford the applicant, the City Assessor and a representative of each of the taxing units an opportunity to be heard on the question of the approval of the application for an Industrial Facilities Exemption Certificate for Laminin Medical Products, Inc.
3. BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

LEGAL DESCRIPTION

Part of the NE  $\frac{1}{4}$  of Section 23, T6N, R11W, City of Kentwood, Kent County, Michigan, described as: Commencing at the East  $\frac{1}{4}$  corner of said Section; thence N  $02^{\circ} 41' 25''$  West 895.00 feet along the East line of said Section to the Place of Beginning; thence S  $71^{\circ} 30' 54''$  West 680.74 feet; thence S  $89^{\circ} 54' 25''$  West 66.35 feet; thence N  $00^{\circ} 05' 35''$  West 247.02 feet; thence N  $71^{\circ} 30' 54''$  East 384.76 feet; thence N  $02^{\circ} 41' 25''$  West 442.65 feet parallel with the East line of said Section; thence N  $73^{\circ} 16' 08''$  East 62.40 feet; thence N  $87^{\circ} 18' 35''$  East 279.36 feet; thence S  $02^{\circ} 41' 25''$  East 627.00 feet along the East line of said Section to the Place of Beginning. Subject to road right of way for East Paris over the East 33.00 feet thereof.

PUBLIC NOTICE

To the Residents and Taxpayers of the City of Kentwood, Kent County, Michigan:

NOTICE OF HEARING  
TO CONSIDER THE APPROVAL OF AN  
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE  
FOR LAMININ MEDICAL PRODUCTS, INC.

Please take notice that the City Commission of the City of Kentwood has been requested to approve an Industrial Facilities Exemption Certificate for Laminin Medical Products, Inc. on a property generally located at 3839 East Paris Avenue SE, Kentwood, Michigan, and more fully described as:

Part of the NE ¼ of Section 23, T6N, R11W, City of Kentwood, Kent County, Michigan, described as: Commencing at the East ¼ corner of said Section; thence N 02° 41' 25" West 895.00 feet along the East line of said Section to the Place of Beginning; thence S 71°30'54" West 680.74 feet; thence S 89°54'25" West 66.35 feet; thence N 00°05'35" West 247.02 feet; thence N 71°30'54" East 384.76 feet; thence N 02°41'25" West 442.65 feet parallel with the East line of said Section; thence N 73° 16' 08" East 62.40 feet; thence N 87°18'35" East 279.36 feet; thence S 02°41'25" East 627.00 feet along the East line of said Section to the Place of Beginning. Subject to road right of way for East Paris over the East 33.00 feet thereof.

Take further notice that the City Commission will meet at the City Commission Chambers, 4900 Breton Avenue SE, Kentwood Michigan on February 7, 2012 at 7:00 P.M. for a public hearing on the proposed Industrial Facilities Exemption Certificate.

Inquiry regarding the above matter may be made by calling Lisa M Golder, Economic Development Planner at (616) 554-0709.

---

Dan Kasunic  
Kentwood City Clerk

The foregoing resolution was proposed by Commissioner \_\_\_\_\_

and supported by Commissioner \_\_\_\_\_

AYES: Commissioners: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_

Dan Kasunic  
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on January 3, 2012, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

\_\_\_\_\_

Dan Kasunic  
Kentwood City Clerk



## MEMORANDUM

**TO:** Finance Committee

**FROM:** Ron Woods, Public Works Director; with  
Carla Kane, Buyer

**DATE:** December 27, 2011

**TOPIC:** City-wide Trash/Recycling Removal Services

**ACTION REQUESTED:** It is requested that the Finance Committee recommend to the City Commission that it authorize the Mayor to contract with Waste Control of Grand Rapids d.b.a. Rosendall Disposal, for a three calendar year period (2012-2014) for City-wide trash/recycling removal services, at rates as described in the following attachment, with funds from the department-appropriate, General Fund Operating budgets for each fiscal year of this contract.

**BACKGROUND:** Various locations operated by the City require the use of two-to-six yard roll-off containers for trash removal and two-to-three yard roll-off containers for paper and cardboard recycling materials. The majority of these containers are emptied on a weekly basis.

The bidding process resulted in the submittal of bids from five area contractors (see attached Bid Tabulation). References checked for the apparent low bidder, Rosendall Disposal, were favorable and staff recommend award to this contractor. The annual base cost for the services to be provided by the recommended contractor is approximately \$10,100. The annual Kentwood Cleanup Day event has been estimated to cost an additional \$2,000-\$3,000, depending upon the amount of refuse collected for disposal.

The Request for Proposals offered the possibility of, upon mutual agreement between the City and the awarded contractor, a two year contract extension. Staff may request approval from City Commission for this extension in the future if the services prove to meet expectations.

If you have any questions, please contact Carla Kane at 554-0772.

Thank you for your consideration of this request.



**Project No.:** 12-009-441  
**Item/Service:** Trash/Recycling Removal  
**Department:** Public Works  
**Date of Bid Opening:** December 20, 2011  
**Time of Bid Opening:** 10:00 AM (EST)  
**Opened By:** C. Kane and J. Gorney

Bidder Name	Waste Control of Grand Rapids, d.b.a. Rosendall Disposal			Arrowaste, Inc.			Allied Waste - Republic Serviecs, Co.			Bob's Disposal, Inc.			MCM Disposal		
<b>Total Monthly Charge for all City Locations</b>															
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
	\$839.82	\$839.82	\$839.82	\$1,104.00	\$1,146.00	\$1,189.00	\$1,143.46	\$1,172.06	\$1,201.36	\$1,204.00	\$1,204.00	\$1,204.00	\$1,590.00	\$1,640.00	\$1,640.00
<b>City Event - Kentwood Cleanup Day</b>															
<b>Truck &amp; Operator Rate/Hour</b>	\$50.00	\$50.00	\$50.00	\$60.00	\$65.00	\$70.00	\$125.00	\$128.13	\$131.33	\$45.00	\$45.00	\$45.00	\$75.00	\$75.00	\$75.00
<b>Disposal Rate/Ton</b>	\$35.36	\$35.36	\$35.36	\$37.00	\$37.50	\$38.00	\$49.50	\$50.74	\$52.01	\$36.00	\$36.00	\$36.00	\$40.00	\$41.00	\$42.00

**Recommendation:** Staff recommend contracting with Rosendall Disposal, the apparent low bidder.

Respectfully Submitted,

*Carla A. Kane*

Buyer

December 27, 2011

**RESOLUTION NO. \_\_-12**

**CITY OF KENTWOOD,  
KENT COUNTY, MICHIGAN**

**A RESOLUTION SETTING 2012 MEETING DATES  
FOR THE BOARD OF REVIEW**

**WHEREAS**, pursuant to Section 8.7 of the Kentwood City Charter, the Board of Review shall meet for the purpose of reviewing and correcting the assessment roll, and shall continue in session from day to day for that purpose for two days in March, and as much longer as may be necessary; and

**WHEREAS**, Michigan General Property Tax Law section 211.53b also provides for the Board to meet in July and again in December for the purpose of correcting a “mutual mistake of fact or clerical error” as well as to handle certain appeals of Principle Residence Exemptions and Qualified Agricultural Property Exemptions; and

**WHEREAS**, the City Commission shall designate the times and place for the meetings of the Board of Review;

**BE IT RESOLVED** that the City Commission does hereby set the 2012 meeting dates for the Board of Review as follows:

Tuesday, **March 6, 2012** commencing at 1:30 pm at Kentwood City Hall, 4900 Breton Avenue SE, for the purpose of organization and review of the assessment roll.

Friday, **March 9, 2012** beginning at 10:00 am at Kentwood City Hall and continuing in session for a minimum of six (6) hours daily for at least two(2) days for the purpose of hearing appeals where property owners have appeared and requested said consideration at or before 6:00 pm March 14, 2011.

Tuesday, **July 17, 2012** and Tuesday, **December 11, 2012** commencing at 2:00 pm each day at Kentwood City Hall for the purpose of correcting clerical errors, mutual mistakes of fact, the rate of taxation, mathematical computations relating to the computation of tax bills, or appeals of Principle Residence Exemptions in accordance with MCLA 211.7cc(20) and other relevant sections of Michigan law.

**BE IT FURTHER RESOLVED** that the compensation be set at \$100.00 per diem payable in half-day increments for each meeting attended by the members of the Board of Review; and

**BE IT FURTHER RESOLVED** that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

The foregoing resolution was proposed by Commissioner \_\_\_\_\_, supported by  
Commissioner \_\_\_\_\_.

YEAS: Commissioners:

NAYS: Commissioners:

ABSENT: Commissioners:

RESOLUTION DECLARED ADOPTED.

---

Dan Kasunic  
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on January \_\_, 2012, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976 including, in the case of a special or rescheduled meeting, notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

---

Dan Kasunic  
Kentwood City Clerk



## MEMORANDUM

**TO:** City Commissioners

**FROM:** Mayor Richard Root

**DATE:** December 22, 2011

**TOPIC:** Appointment to the Historic Commission.

I am requesting confirmation of the appointment of Jennifer Dennis to the Historic Commission until 1/15 where there is presently a vacancy. Her application is attached for your review.

Thank you for your consideration.

FYI the updated list of vacancies:

We are still looking for one person for Historic Commission  
Two for Housing Commission  
One for LOCC

**CITY OF KENTWOOD**

*approved  
A/Past*

**APPLICATION FOR BOARD,  
COMMITTEE OR COMMISSION**

NAME: Jennifer Dennis HOME PHONE: 616.281.1058

ADDRESS: 5673 Burgis Ave WORK PHONE: 616.252.5074

Kentwood MI 49508 E-MAIL: dennisjmi@gmail.com

APPLICANT FOR: Historic Preservation Commission

EMPLOYER/POSITION: Metro Health Hospital, Sr. Programmer Analyst

WORK EXPERIENCE: Information Technology, Team Lead  
Healthcare, Pharmaceuticals, Education

VOLUNTEER EXPERIENCE AND INVOLVEMENT: Group Representative  
and District Secty for Al-Anon Family Groups.

Transcribed Course Syllabus for Grand Rapids First  
EDUCATIONAL BACKGROUND: Bachelor of Science Church

in Psychology from University of Michigan 1986

QUALIFICATIONS FOR THE APPOINTMENT: Interest in  
history, resident of Kentwood for over 10 years

POSSIBLE CONFLICT OF INTEREST: None

DATE: 12-14-11 SIGNED: Jennifer Dennis

Please return to:  
The Mayor's Office  
City of Kentwood  
4900 Breton Avenue SE  
PO Box 8848  
Kentwood, MI 49518