

AGENDA: JULY 19, 2011 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 7:00 P.M.
2. Invocation by ---.
3. Pledge of Allegiance to the Flag (Cummings).
4. Roll Call: Brinks, Brown, Clanton, Coughlin, Cummings, VerWys and Mayor Root.
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda (roll call vote).
 - a. Receive and file minutes of the [Safety Committee Meeting](#) held on July 5, 2011.
 - b. Receive and file minutes of the [Service Committee Meeting](#) held on July 5, 2011.
 - c. Receive and file minutes of the [Finance Committee Meeting](#) held on July 5, 2011.
 - d. Authorize Mayor to enter into a construction agreement with Grandview Ventures, LLC, a Michigan Corporation, whose address is 5099 S. Division Ave., Wyoming, Michigan 49548, owners of [Clear Pointe #2](#), which is located north of 60th Street and west of Eastern Avenue to perform Construction Inspections for Clear Point #2. (Service Comm.)
 - e. Res. -11 to amend Resolution #48-07 so as to exempt the special assessment of [Non-Motorized Pathway Facilities](#) (NMPF's) along Major Streets. (Service Comm.)
 - f. Elect Frank Brock, Jr., Larry Nielsen, Daniel Reszka, Amy Roddy and Thomas Winarski to the Michigan Municipal League Workers' Compensation Fund [Board of Trustees](#).
 - g. Purchase of one IBM X3650-M2 server and contractual services through N-Vint to implement [MS SharePoint software](#) at a cost not to exceed \$28,545.00, with funds from the FY 2012 Property and Building Fund, Fire Equipment Fund and Police Equipment Fund budgets. (Finance Comm.)
 - h. Purchase of [one IBM X3650-M2](#) server and contractual services through N-Vint to upgrade the City's e-mail server and software, and purchase a second IBM-X3650-M2 server as the initial step toward telephone system replacement, at a cost not to exceed \$19,840.00, with funds from the FY

Agenda for July 19, 2011 City of Kentwood Commission Meeting

7. Consent Agenda – Con't.
 - 2012 Property and Building Fund, Fire Equipment Fund and Police Equipment Fund budgets. (Finance Comm.)
 - i. [City Payables](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on July 5, 2011 and the [Special City Commission Meeting](#) held on July 13, 2011 as distributed.
9. Presentations and Proclamations.
10. Communications and Petitions.
11. Public Hearings.
 - a. Res. -11 to approve an application for an Industrial Facilities Exemption Certificate in the City of Kentwood for [Hearthside Food Solutions LLC](#) located at 3061 Shaffer Ave., SE, under Act 198. (roll call vote)
 - b. Hearing on [2011 Byrne Justice Assistance Grant](#) for the Kentwood Police Department. (voice vote)
12. Report of Standing Committees.
13. Other Committees.
14. Bids.
 - a. Purchase of [Thin Client Devices](#) by Information Systems Department. (voice vote)
 - b. Purchase of [Ruggedized Laptops](#). (voice vote)
15. Resolutions.
 - a. Res. -11 to authorize a change to the [Consumers Energy Streetlighting Contract](#) for the removal of the Consumers Energy light in Pinewood Park. (roll call vote)
16. Ordinances.
17. Appointments and Resignations.
18. Bills.
19. Roll Call Vote to adjourn to Closed Executive Session regarding strategy in connection with pending litigation as permitted under Section 8(e), P.A. 267 of 1976, as amended by Act 256 of 1978, Michigan's Open Meetings Act.
20. Meeting reconvened from Closed Executive Session.

Agenda for July 19, 2011 City of Kentwood Commission Meeting

21. Comments of Commissioners and Mayor.
22. Adjournment.

Mary Bremer
Deputy City Clerk

**PROPOSED MINUTES OF THE
SAFETY COMMITTEE**

July 5, 2011

Conference Room #119

6:00 P.M.

Present: Chairperson: Frank Cummings, Michael W. Brown, Robert Coughlin, Sharon Brinks, Richard Clanton, Ray VerWys and Mayor Richard L. Root. Also present: Assistant City Engineer Tim Bradshaw, Deputy City Clerk Mary Bremer, Finance Director Tom Chase, Deputy Police Chief Tom Hillen, Deputy Administrator Rich Houtteman, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, Public Works Director Ron Woods and Parks & Recreation Director Charlie Ziesemer. Also Present: Julie Makarewicz of the Grand Rapids Press, Attorney Ken Hooeboom and Ashraf Karadsheh.

1. **REQUEST FOR LIQUOR LICENSE TRANSFER FOR FLEETWOOD
BAR & GRILL, LLC AT 2222 – 44TH ST SE.**

Motion by Coughlin, supported by Root, to approve the liquor license transfer for Fleetwood Bar and Grill, LLC located at 2222 – 44th St., SE minus the dance-entertainment permit and place this item on the City Commission agenda for tonight's meeting.

Motion Carried,
Brown dissenting.

The meeting was adjourned at 6:05 P.M.

Mary Bremer
Deputy City Clerk

Frank Cummings
Chairperson

**PROPOSED MINUTES OF THE
SERVICE COMMITTEE**

July 5, 2011

Conference Room #119

6:05 P.M.

Present: Chairperson: Michael W. Brown, Richard Clanton, Ray VerWys, Sharon R. Brinks, Robert Coughlin, Frank Cummings, and Mayor Richard L. Root. Also present: Assistant City Engineer Tim Bradshaw, Deputy City Clerk Mary Bremer, Finance Director Tom Chase, Deputy Police Chief Tom Hillen. Deputy Administrator Rich Houtteman, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, Public Works Director Ron Woods and Parks & Recreation Director Charlie Ziesemer. Also Present: Julie Makarewicz of the Grand Rapids Press.

1. CLEAR POINTE #2 OVERSIZING COSTS.

Assistant Engineer Bradshaw reviewed the memorandum dated July 5, 2011 and noted this is a continuation of the Clear Pointe #2 oversizing costs.

Motion by Clanton, supported by VerWys, to recommend to the City Commission to authorize the Mayor to enter into a construction agreement with Grandview Ventures, LLC, a Michigan Corporation, whose address is 5099 S. Division Avenue, Wyoming, Michigan 49548, owners of Clear Pointe #2, which is located north of 60th Street and west of Eastern Avenue to perform Construction Inspections for Clear Pointe #2.

Motion Carried.

2. ASSESSMENT OF NON-MOTORIZED PATHWAY FACILITIES ALONG MAJOR STREETS.

Deputy Administrator Houtteman and Public Works Director Woods reviewed the memorandum dated June 30, 2011.

Motion by Clanton, supported by VerWys, to recommend to the City Commission to amend Resolution 48-07 which would exempt the special assessment of Non-Motorized Pathway Facilities (NMFT's) along Major Streets.

Motion Carried.

Chairman Brown questioned the procedures for notifying homeowners of the resurfacing projects being done this summer. Assistant Engineer Bradshaw acknowledged there were some issues on the first day work was begun, but felt they were now corrected and homeowners will be re-notified when the second phase of the resurfacing will be done.

Service Committee Meeting
July 5, 2011

The meeting was adjourned at 6:15 P.M.

Mary Bremer
Deputy City Clerk

Michael W. Brown
Chairperson

**PROPOSED MINUTES OF THE
FINANCE COMMITTEE**

July 5, 2011

Conference Room #119

6:15 P.M.

Present: Chairperson: Sharon R. Brinks, Michael W. Brown, Richard Clanton, Robert Coughlin, Frank Cummings, Ray VerWys and Mayor Richard L. Root. Also present: Assistant City Engineer Tim Bradshaw, Deputy City Clerk Mary Bremer, Finance Director Tom Chase, Deputy Police Chief Tom Hillen, Deputy Administrator Rich Houtteman, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, Public Works Director Ron Woods and Parks & Recreation Director Charlie Ziesemer. Also Present: Julie Makarewicz of the Grand Rapids Press.

1. FUND BALANCE POLICY.

Finance Director Chase review his memorandum dated June 24, 2011 with the revisions from the June 21, 2011 meeting.

Motion by Brown, supported by Root, to adopt a resolution to adopt the City of Kentwood Fund Balance Policy.

Motion Carried.

2. RECEIVE AND FILE THE GENERAL REVENUE AND EXPENSE REPORT FOR MAY, 2011.

Motion by Clanton, supported by Brown, to receive and file the General Ledger and Expenditure Report ending May 31, 2011.

Motion Carried.

Finance Director Chase reported that the State has updated the Revenue Sharing numbers and Kentwood's portion has increased due to the 2010 Census figures and sales tax collections.

Chairperson Brinks also reported that the petition by Clark Homes to the Court of Appeals has been withdrawn with reference to their Tax Tribunal decision.

3. DOLPHIN SWIM CLUB PROPERTY.

Mayor Root reported he has been contacted to see if the City is interested in purchasing the Dolphin Swim Club property. After some discussion, it was the consensus of the Committee that there is no interest at this time.

The Meeting was adjourned at 6:29 P.M.

Mary Bremer
Deputy City Clerk

Sharon R. Brinks
Chairperson



MEMORANDUM

TO: Service Committee
FROM: Tim Bradshaw, Assistant City Engineer
DATE: July 5, 2011
TOPIC: Clear Pointe #2 Construction Agreement

ACTION REQUESTED: It is requested that the Service Committee recommend to the City Commission that it approve the Mayor to enter into a construction agreement with Grandview Ventures, LLC, a Michigan Corporation, whose address is 5099 S. Division Street, Wyoming, Michigan, 49548, owners of Clear Pointe #2, which is located north of 60th Street and west of Eastern Avenue to perform Construction Inspections for Clear Point #2.

BACKGROUND: Grandview Ventures, LLC, the developer, has contracted with Caledonia Excavating to construct Clear Pointe #2 as approved by the City. Upon completion and acceptance of the project, the streets and utilities within Clear Pointe #2 will become public streets and utilities. The City has set policy requiring developers to pay for third party inspections to ensure compliance with the plans and specifications of the public improvements.

It is estimated that the project's construction inspection fees will be approximately \$19,000, which the Developer will deposit with the City of Kentwood to cover the inspection costs. Any expenses above the initial amount will be billed to and paid by the developer. Any funds remaining will be returned to the developer. The Inspections will be conducted by the City's retained civil engineering consultant firm. This project is tentatively scheduled for a late July start with the development's public portion, including the streets and utilities, projected to be completed this year.

If you have any questions regarding this issue, please contact Tim Bradshaw at (616) 554-0739. Thank you for your consideration of this request.

**CONSTRUCTION AGREEMENT
CITY OF KENTWOOD**

Clear Pointe #2

THIS AGREEMENT, entered into this ____ day of July, 2011, by and between the CITY OF KENTWOOD, a Michigan Municipal Corporation, 4900 Breton Avenue SE, Kentwood, Michigan 49518, hereinafter referred to as "Kentwood" and Grandview Ventures, LLC, a Michigan Corporation, whose address is 5099 S. Division Street, Wyoming, Michigan, 49548, owners of Clear Pointe No. 2, a residential / commercial / industrial subdivision / condominium development, hereinafter referred to as the "Developer"

WHEREAS, the Developer has certain property located in Kentwood, and;

WHEREAS, said Developer desires to develop said property including the installation of certain storm sewers and street improvements, and;

WHEREAS, Kentwood is willing to have said Developer proceed with the proposed development and that the aforesaid storm sewers, and street improvements become public utilities and public streets upon their completion and Kentwood's final acceptance of said utilities and streets;

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. The Developer agrees that the storm sewers and street improvements and all appurtenant work will be constructed in a public right of way or, that prior to acceptance of said storm sewers and street improvements, the Developer agrees to provide Kentwood easements establishing the location of said utilities.
2. That the proposed construction of storm sewers and street improvements and all appurtenant work will be done in accordance with plans entitled GRADING AND SOIL EROSION AND SEDIMENT CONTROL PLAN CLEAR POINTE NO. 2; CLEAR POINTE NO.2 CLEARPOINTE DRIVE; CLEAR POINTE NO. 2 CLEAR POINTE COURT (hereinafter referred to as the "Project") furnished by Feenstra & Associates, Inc. hereinafter referred to as the "Consultant", on behalf of Developer and approved by the City of Kentwood City Engineer or designee. Said work shall be done in accordance with the current City of Kentwood Construction Specifications and revisions thereto, including the insurance requirements. The City of Kentwood will be named as an additional insured party.
3. The Developer agrees that street improvements shall refer to all catch basins, catch basin leads, storm sewer manholes, sand bedding, street subgrade preparation including sand base, aggregate base course, bituminous pavement,

curbs, sidewalks, street lights, watermain, sanitary sewer, and all appurtenant work in public streets or public easements.

4. The Developer agrees that the sidewalks for all outlots, connections to existing or planned pedestrian trails and right-of-way extensions, as shown on the Project plans, shall be constructed at the time of the street construction. The sidewalk at all lots shall be constructed in conjunction with the building at the time of construction. In the event a building is not built on any or all lots within five (5) years of the completion of the street, the Developer agrees to install the sidewalk.
5. Developer shall cause the Consultant to field stake the project. The Consultant shall be responsible for final as-built measurements and plans and shall furnish as-built measurements and plans to Kentwood at the time of acceptance of the Project by Kentwood. Kentwood's construction inspection designee shall provide marked up plans to the Consultant for revision for the final as-built submittal within 30 days of construction completion. Kentwood's construction inspection designee firm will then review final as-built drawings for completeness.
6. No changes in plans or specifications shall be made without prior approval by the Kentwood City Engineer or designee.
7. Field inspection of the storm sewers and street improvements and the testing and chlorination of the watermain will be performed by the Kentwood City Engineer or designee.
8. The Developer has deposited the sum of Nineteen Thousand dollars (\$19,000.00) with the City of Kentwood Treasurer for the cost of the above-described field inspection work. Upon completion of the project and computation of the final inspection and testing costs, any unexpended amount of the deposit will be returned to the Developer or, should the final costs be greater than the amount deposited, the Developer will reimburse the City of Kentwood for the additional costs.
9. At the time of final acceptance of the Project by the City of Kentwood, the Developer shall provide the City of Kentwood with a one (1) year maintenance bond (25% of construction cost) for the street improvements. Guarantee provisions shall commence on the date of final acceptance of the project by the City of Kentwood.
10. In areas to be dedicated as public streets, the developer will furnish deeds to the City of Kentwood in accordance with the City Engineer and City Attorney's requirements. Applicable easements shall also be furnished to the City of Kentwood, as appropriate.

11. It is agreed the City of Kentwood may restrict or suspend the issuance of building or occupancy permits until inspection costs are paid in full, and all deeds and easements are recorded with the Kent County Register of Deeds.
12. This agreement shall be binding on the parties hereto, and their successors and assigns.

IN WITNESS WHEREOF, the parties have set their hand and seals on the day and year first above written.

WITNESSES:

GRANDVIEW VENTURES LLC

Dan Burrill, Member

Matt Howell, Member

WITNESSES:

CITY OF KENTWOOD,
A Michigan Municipal Corporation

By _____
Richard L. Root, Mayor

Attest _____
Dan Kasunic, City Clerk



MEMO

Mayor's Office

To: Service Committee
From: Rich Houtteman, Deputy Administrator
Ron Woods, Public Works Director
Subject: Amendment to Resolution 48-07
Date: June 30th, 2011

ACTION REQUESTED:

Approval of the attached amended Resolution 48-07 which would exempt the special assessment of Non-Motorized Pathway Facilities (NMFT's) along Major Streets.

BACKGROUND:

As construction is taking place along Forest Hills Avenue, discussion has taken place regarding how Non-Motorized Trail Facilities should be treated from a special assessment perspective. It was felt in those discussions that NMFT's are part of a larger infrastructure system that is designed to provide access and mobility for numerous types of non-motorized traffic throughout the region.

It has been expressed in surveys to the public that these trail systems, typically ten (10) feet in width, are highly desirable. This resolution provides a mechanism to implement this proposed philosophy. We have not yet specially assessed any property owners in the City of Kentwood for NMFT's thus far regardless of their location.

If the Service Committee, and ultimately the City Commission wish to approve this Resolution, staff would further bring recommending language forward that exempts NMFT's from special assessment cross country, along local roads, or other areas

Sidewalks are viewed by staff as a local benefit enjoyed by adjacent property owners and/or residents in a given neighborhood. Sidewalks are typically five (5) feet in width and designed for low volume traffic, mostly by pedestrians. Specially assessing for this localized system should persist. If you have any questions, please contact Rich Houtteman at 554 0770 or Ron Woods at 554 0824

CITY OF KENTWOOD

RESOLUTION --11

TO AMEND RESOLUTION NO 48-07

DRAFT VERSION June 30, 2011 Revisions in 1(e) are italicized

A RESOLUTION TO ESTABLISH A REVISED PROCEDURE FOR
IMPLEMENTATION OF SPECIAL ASSESSMENTS FOR ROAD
IMPROVEMENTS ON MAJOR STREETS

At a meeting of the City Commission of the City of Kentwood, Kent County, Michigan, held in the City of Kentwood Commission Chambers, 4900 Breton Avenue, S.E., in said city, on July 5, 2011 at 7:00 P.M.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Commissioner _____, and supported by Commissioner _____.

WHEREAS, the Kentwood City Commission adopted Ordinance No 4-67, Resolution No. 30-79 and Resolution No. 127-90, as amended, which define the nature of benefits and the rationale for specially assessing certain public improvements; and

WHEREAS, the City of Kentwood uses special assessments to defray all or a portion of the costs of road improvements on major streets; and

WHEREAS, benefitting Kentwood property owners along existing major streets with full improvements typically pay for these improvements through special assessments or pursuant to the purchase of their property; and

WHEREAS, the City strives to be a good steward of the public trust and fiscally responsible.

NOW THEREFORE, it is resolved:

1. All properties fronting on future major street improvements (including road extensions, curb, gutters, sidewalks, related utilities, and streetscapes) shall be actively assessed a proportional amount of the project, except as follows:
 - a. Vacant properties which are zoned residentially will be deferred; provided, however, that the sidewalk costs will be actively assessed to such properties, if those sidewalks are new to the road's cross-section.

- b. Properties which are used residentially will be deferred; provided, however, that sidewalk costs will be actively assessed to such properties, if those sidewalks are new to the road's cross-section.
- c. Railroad Rights-of-Ways will be deferred
- d. Publicly owned properties that are used for a governmental purpose will be deferred.
- e. *All properties that will have a Non-Motorized Trail Facility (NMFT) constructed within the public right-of-way along a Major Street shall be exempt from special assessment for NMFT's installation as these facilities are held as a public benefit intended for connection to a regional network of similar facilities.*

Any property placed on a deferred assessment roll will be actively assessed when the property no longer conforms to any of the above-stated exceptions.

2. This Resolution shall not be interpreted to limit the ability of City officers and employees to modify special assessment rolls to the extent necessary to comply with legal requirements prior to submitting the same for confirmation to the City Commission.

3. All resolutions and parts of resolutions that conflict with the provisions of this Resolution, are hereby rescinded.

YEAS:

NAYS:

ABSENT:

RESOLUTION NO. DECLARED ADOPTED.

Dan Kasunic
Kentwood City Clerk

CERTIFICATION

The foregoing resolution was certified at a regular meeting of the Kentwood City Commission held on July 5, 2011

Dan Kasunic
Kentwood City Clerk



Memorandum

TO: Honorable Mayor and City Commissioners
FROM: Thomas H. Chase, Finance Director
DATE: July 6, 2011
RE: Election of Michigan Municipal League Workers' Compensation Fund
(MMLWCF) Board of Trustees

Action Requested: It is requested that the City Commission approve the officials recommended by MMLWCF for election to the MMLWCF Board.

Background: Enclosed is a ballot, and related information, for the election of trustees to the MMLWCF Board. The officials nominated by MMLWCF are, as follows:

For five two-year terms beginning October 1, 2011

Frank Brock, Jr., Larry Nielsen, Daniel Reszka, Amy Roddy, and Thomas Winarski.

The MMLWCF ballot offers five candidates for the five board positions. Because the City of Kentwood has no write-in candidate(s) to offer, the choices are limited to the candidates printed on the ballot. Reliance is placed on the MMLWCF staff for screening of the candidates for these board positions.

Because of the technical nature of insurance operations and the training and experience necessary for a board member to be effective, it is appropriate that incumbent trustees are recommended by MMLWCF as candidates. All candidates on this year's ballot are incumbents.

Based on my review of the limited biographical information provided, I recommend that the City Commission cast a vote for the five trustees recommended by MMLWCF.

Enclosures

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Michigan Municipal League
Workers' Compensation Fund

OFFICIAL BALLOT - 2011

Vote for five Trustees by marking the line to the left of the name for two year terms beginning October 1, 2011.

____ Frank Brock, Jr. Incumbent
Mayor, City of Lathrup Village

____ Larry Nielsen, Incumbent
Manager, Village of Paw Paw

____ Daniel Reszka, Incumbent
President, Village of Elk Rapids

____ Amy Roddy, Incumbent
Manager, City of Durand

____ Thomas Winarski, Incumbent
Mayor, City of Gladwin

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Trustees of the Michigan Municipal League Workers' Compensation Fund.

Official Signature

Date:

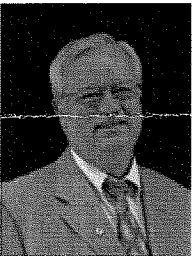
THE CANDIDATES

Two-year terms beginning October 1, 2011



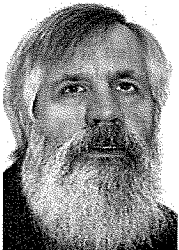
Frank Brock, Jr., Mayor, City of Lathrup Village

Frank has more than 21 years experience as a municipal official, serving as the mayor of Lathrup Village for the last 15. He is a member of the Michigan Municipal League Legislative Governance Committee. Frank is a past chairman and current board member of the Southfield Area Chamber of Commerce and current board member of both the Lathrup Village DDA and Lathrup Village Community Foundation.



Larry Nielsen, Manager, Village of Paw Paw

Larry has nineteen years experience as a municipal official. Larry has been village manager in Paw Paw since August 2007 and was Bangor's city manager for the previous 7 years. He is currently chairman of the local chapter of the Michigan Local Government Management Association, has received Michigan Rural Water Association's Manager of the Year award and has been involved with community theatre for more than twenty-five years.



Daniel Reszka, President, Village of Elk Rapids

Dan has more than 12 years experience as a municipal official, serving as village president of Elk Rapids for the last 4 years. He is a current member of the Michigan Municipal League Governance Committee and past member of the Legislative and Urban Affairs Committee. Dan is a past chairman of Land Use and Planning Fund Grand Traverse Regional Community Foundation, past chairman and current board member of both Antrim County Habitat for Humanity and Lions Club.



Amy Roddy, Manager, City of Durand

Amy has more than 25 years experience as a municipal official, serving as city manager of Durand for the last 2 1/2 years. She was part of the organizing team for the Elected Officials Academy in 1996, served as an EOA Board member from 1997 - 1999 and was on both the Legislative Affairs Committee and Governance Committee for 2009 - 2010. Amy is a member of MLGMA, MAMC, MEDA and MI Downtown Association. She serves on the board of directors for the Durand Area Chamber of Commerce, Durand Union Station, Inc. and the Durand Downtown Development Authority.



Thomas Winarski, Mayor, City of Gladwin

Thomas has more than 37 years experience as a municipal official, serving as mayor of Gladwin for the last 9 years. He has previously served as councilman and planning commission chairman. Thomas was a MML Region 6 officer and serves on various local and regional civic organizations.



MEMORANDUM

TO: City Commission
FROM: Bill Dudgeon, Information Systems Manager
Thomas H. Chase, Finance Director
DATE: July 14, 2011
TOPIC: Microsoft (MS) SharePoint Implementation

ACTION REQUESTED: It is requested that the City Commission approve the purchase of one IBM X3650-M2 server and contractual services through N-Vint to implement MS SharePoint software at a cost not to exceed \$28,545, with funds from the FY 2012 Property and Building Fund, Fire Equipment Fund and Police Equipment Fund budgets.

BACKGROUND: In 2004, staff created and implemented a City-wide intranet (internal) website. Since then, technology has progressed to a point where the City's intranet is becoming increasingly more difficult to maintain, and it is not upgradable without incurring cost beyond the resulting value. Additionally, with the anticipated implementation of MS Exchange 2010 software, public folders will no longer be available for use in scheduling of conference rooms, City vehicles, employees' vacations and for other purposes.

FISCAL SUMMARY	
Budgeted – Intranet Improvements	\$20,000
Budgeted – Misc. & contingency	\$ 8,545
Budgeted – Total	\$28,545
This request	\$28,545
Remaining funds	\$ 0

During FY 2010, the City Commission authorized, and the City purchased, an MS Enterprise Agreement, which includes MS SharePoint software licenses. This provides the City with web portal software that is capable of replacing the City's intranet with significant improvements.

Staff solicited hardware and consulting services quotes from N-Vint, the City's Standard Vendor for such services¹. The quote for the hardware server is \$5,295. BizStream Technology Partners, a partner with N-Vint who recently assisted the City with its external website upgrade, provided a \$23,250 quote for implementing MS SharePoint software.

If you have any questions, please feel free to contact Bill Dudgeon at 443-3874.

Thank you for your consideration of this proposal.

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¹ As allowed under Resolution No. 79-03, adopted December 2, 2003: "3. Exceptions. The following circumstances shall constitute grounds for exceptions to the purchase and sale procedures outlined in ordinances and resolutions adopted by the City Commission:

.....

Standard Vendors. The Mayor, acting with the advice of the Purchasing Agent and the relevant Department Manager(s) and acting in accordance with published procedures, may designate certain vendors as "Standard Vendors", making them the sole source vendor authorized to provide a particular service to the City without the need for competitive bidding..."



MEMORANDUM

FROM: Bill Dudgeon, Information Systems Manager
Thomas H. Chase, Finance Director

DATE: July 14, 2011

TOPIC: Microsoft (MS) Exchange Upgrade

ACTION REQUESTED: It is requested that the City Commission authorize the purchase of one IBM X3650-M2 server and contractual services through N-Vint to upgrade the City's e-mail server and software, and purchase a second IBM X3650-M2 server as the initial step toward telephone system replacement, at a cost not to exceed \$19,840, with funds from the FY 2012 Property and Building Fund, Fire Equipment Fund and Police Equipment Fund budgets.

BACKGROUND: The City's e-mail server has been utilizing MS Exchange 2003 software for seven years. During that time, because the software was operating sufficiently and due to the complexity of such a conversion, staff chose not to deploy MS Exchange 2007 software. The current hardware server is aging and should be replaced. With this hardware change, it is also time to upgrade to MS Exchange 2010 software.

Due to favorable pricing, and in the interest of staging purchases to prepare for anticipated implementation of a new telephone system, it is recommended that a second hardware server be purchased at this time to run MS Unified Communications software. MS Unified Communications software was included in the MS Enterprise Agreement previously authorized by the City Commission and purchased by the City.

Staff solicited hardware and consulting services quotes from N-Vint, the City's Standard Vendor for such services¹. The quote for each hardware server is \$5,295. Two qualified consultants, both partners of N-Vint, provided quotes for the MS Exchange software upgrade project. The lowest consulting services quote, for \$9,250, was provided by NuWave Technology Partners. Staff expects the upgrade to be completed by mid-August 2011.

If you have any questions, please feel free to contact Bill Dudgeon at 443-3874.

Thank you for your consideration of this proposal.

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FISCAL SUMMARY	
<u>Network Upgrades</u>	
Budgeted	\$109,900
Previously approved	<u>\$ 78,233</u>
Remaining funds	\$ 31,667
This request	<u>\$ 14,545</u>
Remaining funds	\$ 17,122

<u>Telephone System Replacement</u>	
Budgeted	\$282,800
This Request	<u>\$ 5,295</u>
Remaining funds	\$277,505

¹ As allowed under Resolution No. 79-03, adopted December 2, 2003: "3. Exceptions. The following circumstances shall constitute grounds for exceptions to the purchase and sale procedures outlined in ordinances and resolutions adopted by the City Commission:

.....

Standard Vendors. The Mayor, acting with the advice of the Purchasing Agent and the relevant Department Manager(s) and acting in accordance with published procedures, may designate certain vendors as "Standard Vendors", making them the sole source vendor authorized to provide a particular service to the City without the need for competitive bidding..."

Total for fund 101 GENERAL FUND	473,948.82
Total for fund 202 MAJOR STREET	23,936.20
Total for fund 203 LOCAL STREET	195,613.74
Total for fund 208 PARK & RECREATION FUND	4,225.31
Total for fund 213 DRAIN FUND	20,282.53
Total for fund 219 STREET LIGHTING	42,451.23
Total for fund 230 LANDFILL REMEDIATION FUND	5,202.87
Total for fund 296 HOUSING COMMISSION	20.00
Total for fund 401 PROPERTY BUILDING FUND	28,617.91
Total for fund 453 CONSTRUCTION FUND 2009	144.75
Total for fund 580 WATER FUND	167,849.34
Total for fund 590 SEWER FUND	168,410.77
Total for fund 640 DPW EQUIPMENT FUND	4,269.30
Total for fund 641 FIRE CAPITAL ESCROW	9,698.88
Total for fund 642 POLICE CAPITAL ESCROW	14,144.20
TOTAL - ALL FUNDS	1,158,815.85

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/07/2011	AP	191828	BOERSEMA, KENT	RECREATION FEES REFUND	101-000-612.000	20.00
07/07/2011	AP	191829	52ND STREET AUTOWASH	AUTO SUPPLIES - JUNE 2011	101-301-861.000	278.00
07/07/2011	AP	191830	A 1 ASPHALT SEALING & REPAIR	PATCH @ POLICE STATION	101-301-740.301	350.00
07/07/2011	AP	191831	ACRAGRAPHICS	BUSINESS CARDS: MICHELE WHITE	101-136-740.000	39.00
07/07/2011	AP	191832	ADVANCE NEWSPAPERS	PRINTING & PUBLISHING	101-101-900.000	891.12
		191832		PRINTING & PUBLISHING - BROCHURE	101-171-900.000	1,112.93
						<u>2,004.05</u>
07/07/2011	AP	191833	ALLIED ELECTRIC	ELECTRICAL WORK	640-640-975.000	1,781.00
07/07/2011	AP	191834	ARROW UNIFORM	UNIFORM EXPENSE	101-371-743.000	28.04
		191834		UNIFORM EXPENSE	101-441-743.000	297.20
		191834		UNIFORM EXPENSE	101-449-743.000	15.89
						<u>341.13</u>
07/07/2011	AP	191835	ASSET STRATEGIES PORTFOLIO S	CONTRACTUAL SERVICES - JUNE 2011	101-101-801.000	1,222.23
		191835		PENSION PLAN ADMIN - JUNE 2011	101-101-874.000	1,583.33
						<u>2,805.56</u>
07/07/2011	AP	191836	AT&T	616 532 7915 212 8	101-441-850.000	18.14
		191836		616 455 2201 126 8	101-738-850.000	464.68
						<u>482.82</u>
07/07/2011	AP	191837	B & B TRUCK EQUIPMENT	8 FT DUMP BODY INSERT	640-640-975.000	2,320.00
07/07/2011	AP	191838	BATTERIES PLUS	REPAIR	101-301-934.000	5.98
07/07/2011	AP	191839	BIZSTREAM	CONTRACTUAL SERVICES	101-258-801.000	100.00
07/07/2011	AP	191840	CHARLES F BOEKELOO, PC	CASE# 10-30214-ST	101-136-804.000	275.00
07/07/2011	AP	191841	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(3.09)
		191841		SUPPLIES	101-336-740.000	23.99
		191841		PARK MAINT SUPPLIES	101-441-740.208	83.77
		191841		AUTO SUPPLIES	101-441-861.000	46.98
						<u>151.65</u>
07/07/2011	AP	191842	TIM BRADSHAW	TELEPHONE - APRIL - JUNE 2011	101-449-850.000	60.00
		191842		VEHICLE MILEAGE - 4/28 - 6/30/11	101-449-864.000	139.74
						<u></u>

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						199.74
07/07/2011	AP	191843	BRINK WOOD PRODUCTS	PLAYGROUND MULCH	101-441-740.208	975.00
07/07/2011	AP	191844	BROWNELLS INC	GUNTR - FIREARMS TRAINING	101-301-740.000-11508301	47.63
07/07/2011	AP	191845	BYRON PLUMBING INC	STAUFFER PARK RESTROOMS	208-208-975.000-10031691	2,000.00
		191845		PINEWOOD PARK RESTROOM	208-208-975.000-11011691	1,000.00
						<u>3,000.00</u>
07/07/2011	AP	191846	CONSUMERS ENERGY	100000185502	101-101-920.000	5,505.01
		191846		100000185502	101-136-920.000	3,353.06
		191846		100000185502	101-301-920.000	7,823.80
		191846		100019448198	101-441-920.000	563.79
		191846		100014708596	202-202-778.002	19.90
		191846		100000188035	580-580-920.000	6,154.76
						<u>23,420.32</u>
07/07/2011	AP	191847	CONSUMERS ENERGY	STAUFFER AND NE PARK RESTROOMS	208-208-975.000-10031691	905.00
07/07/2011	AP	191848	CUMMINS BRIDGEWAY LLC	AUTO SUPPLIES	101-336-861.000	219.50
		191848		REPAIR	101-336-934.000	269.01
						<u>488.51</u>
07/07/2011	AP	191849	CUSTER OFFICE ENVIRONMENTS I	REPAIR	101-301-934.000	93.60
07/07/2011	AP	191850	DELL MARKETING LP	DELL LATITUDE E5520M LAPTOP	101-400-740.000-08042285	883.50
07/07/2011	AP	191851	DIXON ENGINEERING INC	WATER TANK INTERIOR PAINTING (5M)	580-000-152.007-11013580	9,839.50
07/07/2011	AP	191852	DTE ENERGY	457353600101	101-101-921.000	296.51
		191852		460975700010	101-336-921.000	933.70
		191852		457353600119	101-441-921.000	818.40
		191852		460966400018	101-691-921.000	217.12
		191852		457382600015	101-738-921.000	412.88
						<u>2,678.61</u>
07/07/2011	AP	191853	ETNA SUPPLY	AUTO SUPPLIES	101-441-861.000	100.08
07/07/2011	AP	191854	EXHIBITONE	SUPPORT CONTRACT, FTR RUBY	101-136-941.000-09012000	293.25
07/07/2011	AP	191855	FASTENAL CO	SMC PRESSURE SENSOR	580-580-784.000	1,363.18
07/07/2011	AP	191856	FUEL MANAGEMENT SYSTEM	GASOLINE EXP 7079	101-301-862.000	8,644.07

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		191856		GASOLINE EXP 7076	101-336-862.000	2,021.97
		191856		GASOLINE EXP 7078	101-371-862.000	132.49
		191856		GASOLINE EXP 7077	101-441-862.000	3,930.16
		191856		GASOLINE EXP 9639	101-449-862.000	141.56
		191856		GASOLINE EXP 7080	101-691-862.000	164.38
						15,034.63
07/07/2011	AP	191857	HEARTBEAT LLC	R & M SUPPLIES	101-691-776.000	161.50
07/07/2011	AP	191858	HUMAN RESOURCES POTENTIAL LL	EDUCATION & TRAINING - SONEGO	101-226-956.000	950.00
07/07/2011	AP	191859	INTERSTATE BATTERY SYSTEMS G	AUTO SUPPLIES	101-336-861.000	403.80
07/07/2011	AP	191860	LAW OFFICE OF JOHN R JACKSON	LEGAL FEES	101-136-804.000	88.00
07/07/2011	AP	191861	JET'S PIZZA - KENTWOOD	COMMUNITY ACTIVITIES	101-101-880.000	19.49
07/07/2011	AP	191862	DAN KASUNIC	SUPPLIES - 5/23 - 6/28/11	101-215-740.000	20.78
		191862		VEHICLE MILEAGE - 6/20 - 6/28/11	101-215-864.000	173.40
						194.18
07/07/2011	AP	191863	WILLIAM KELLY	VEHICLE MILEAGE - 6/16/11	101-136-864.000	49.47
07/07/2011	AP	191864	KENDALL ELECTRIC INC	MAINT & REPAIR OTHER HP	580-580-784.001	31.95
07/07/2011	AP	191865	KENT COUNTY DRAIN COMMISSION	CRIPPEN DRAIN	213-213-778.004	19,602.63
07/07/2011	AP	191866	KENDALL KLINGELSMITH	VEHICLE MILEAGE - 5/10 - 6/30/11	101-691-864.000	220.83
07/07/2011	AP	191867	KUBOTA OF WEST MICHIGAN	AUTO SUPPLIES	101-441-861.000	106.38
07/07/2011	AP	191868	KUSTOM SIGNALS INC	REPAIR	101-301-934.000	1,836.09
07/07/2011	AP	191869	LAW ENFORCEMENT TARGETS	GUNTR - FIREARMS TRAINING	101-301-740.000-11508301	158.81
07/07/2011	AP	191870	LEXIS NEXIS - MATTHEW BENDER	SUPPLIES	101-136-740.000	111.46
07/07/2011	AP	191871	THE LIGHT BULB CO	AUTO SUPPLIES	101-336-861.000	167.70
		191871		SUPPLIES	101-738-740.000	25.44
						193.14
07/07/2011	AP	191872	LOWES HOME IMPROVEMENT	SUPPLIES	101-336-740.000	144.89
		191872		SUPPLIES	101-441-740.000	89.81
		191872		PARK MAINT SUPPLIES	101-441-740.208	94.26

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						328.96
07/07/2011	AP	191873	MARK'S BODY SHOP	AUTO SUPPLIES	101-336-861.000	107.00
		191873		SUPPLIES	101-691-740.000	60.85
						167.85
07/07/2011	AP	191874	VOICES FOR HOPE PLC	LEGAL FEES - CASE# 11-30090-SD	101-136-804.000	250.00
07/07/2011	AP	191875	MIDWEST SAFETY PRODUCTS	UNIFORM EXPENSE	101-336-743.000	116.53
07/07/2011	AP	191876	CHRISTINA MIMS	LEGAL FEES	101-136-804.000	110.00
07/07/2011	AP	191877	N-VINT INC	SRVR IBM X3650 M3, MODEL #7945-B2	401-401-975.010	15,994.92
		191877		CREDIT FOR PRIOR EQUIPMENT PURCHA	641-641-975.010	9,362.88
		191877		SRVR IBM X3650 M3, MODEL #7945-B2	642-642-975.010	13,654.20
						39,012.00
07/07/2011	AP	191878	NAPA AUTO PARTS	INVENTORY MTR POOL PARTS	101-000-114.000	290.87
		191878		CASH DISCOUNTS	101-000-687.000	(25.35)
		191878		AUTO SUPPLIES	101-301-861.000	559.07
		191878		AUTO SUPPLIES	101-336-861.000	220.83
		191878		AUTO SUPPLIES	101-371-861.000	(29.88)
		191878		AUTO SUPPLIES	101-441-861.000	323.35
						1,338.89
07/07/2011	AP	191879	SARAH NICKELS	SUPPLIES - REIMB FOR PRESCRIPTION	101-441-740.000	12.37
		191879		BOOT REIMB - S. NICKELS	101-441-743.000	25.00
						37.37
07/07/2011	AP	191880	NYE UNIFORM	UNIFORM EXPENSE	101-336-743.000	193.50
07/07/2011	AP	191881	LORRAINE PERALES	VEHICLE MILEAGE - JUNE 2011	101-258-864.000	46.92
07/07/2011	AP	191882	DEBORAH CLANTON, PETTY CASH	WITNESS FEES & JURY FEES - 6/30/1	101-136-806.000	23.70
07/07/2011	AP	191883	PFEIFFER LINCOLN MERCURY	AUTO SUPPLIES	101-301-861.000	160.94
07/07/2011	AP	191884	REDWOOD BIOTECH	SUPPLIES	101-136-740.000	342.02
07/07/2011	AP	191885	SHARECO COMMUNICATIONS	SUPPLIES	101-258-740.000	532.00
07/07/2011	AP	191886	SOS OFFICE SUPPLY	OFFICE SUPPLIES	101-101-727.000	13.17
		191886		SUPPLIES	101-136-740.000	32.57
		191886		OFFICE SUPPLIES	101-301-727.000	496.05

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		191886		SUPPLIES	101-336-740.000	11.07
		191886		OFFICE SUPPLIES	101-449-727.000	77.95
						<u>630.81</u>
07/07/2011	AP	191887	SPARTAN STORES LLC	SUPPLIES	101-336-740.000	50.76
		191887		SUPPLIES	101-691-740.000	59.17
						<u>109.93</u>
07/07/2011	AP	191888	SPECTRUM HEALTH OCC SERVICES	SUPPLIES	101-691-740.000	64.00
07/07/2011	AP	191889	STATE OF MICHIGAN	POLICE - LIVESCAN FEES - FEB 2011	101-000-630.006	3,989.25
07/07/2011	AP	191890	TAMMY STRIEGLE	ADVERTISING EMPLOYMENT DPW	101-441-801.000	50.00
07/07/2011	AP	191891	TERMINAL SUPPLY	AUTO SUPPLIES	101-441-861.000	45.20
07/07/2011	AP	191892	TERMINIX OF WEST MICHIGAN	REPAIR	101-336-934.000	78.00
07/07/2011	AP	191893	THERMO KING MICHIGAN INC	AUTO SUPPLIES	101-336-861.000	397.63
07/07/2011	AP	191894	TIME EMERGENCY EQUIPMENT	SUPPLIES	101-336-740.000	87.77
07/07/2011	AP	191895	USA MOBILITY WIRELESS INC	TELEPHONE	101-301-850.000	25.80
07/07/2011	AP	191896	VAN'S AWARDS PLUS	CAPITAL OUTLAY FROM DONATIONS	453-453-975.675-09022738	144.75
07/07/2011	AP	191897	WASTE TRENDS	2330 BRETON INDUSTRIAL PARK SE	101-000-695.400	190.00
07/07/2011	AP	191898	WEST SHORE FIRE INC	SUPPLIES	101-336-740.000	876.00
07/07/2011	AP	191899	WESTERN MICH. INTERNATIONAL	AUTO SUPPLIES	101-441-861.000	45.10
07/07/2011	AP	191900	MICHELE WHITE	VEHICLE MILEAGE - 6/16/11	101-136-864.000	62.83
07/07/2011	AP	191901	WHITEHURST & CLARK, INC.	SUPPLIES	101-301-740.000	35.00
07/07/2011	AP	191902	WONDERLAND TIRE CO	AUTO SUPPLIES	101-441-861.000	1,017.29
07/07/2011	AP	191903	WALKER ROBERT	13. Pool Bonds	101-000-202.001	200.00
07/07/2011	AP	191904	ALPINE RENT-ALL & SALES	SUPPLIES - PANCAKE BKFST - JULY 4	101-691-740.000-12001691	155.20
07/07/2011	AP	191905	AMERICAN PUBLIC WORKS ASSOC	APWA RENEWAL- 9/2011 - 8/2012 -BE	101-449-807.000	145.00
07/07/2011	AP	191906	BYRON BANK	11037198 AFLAC POST PE 7/1/11	101-000-229.000	176.89

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07/07/2011	AP	191924	NATIONWIDE RETIREMENT	DEFERRED COMP WHD PE 7/01/11	101-000-235.000	9,098.54
07/07/2011	AP	191925	NEW WORLD SYSTEMS CORP	SW MAIN.(SSMA): 8/1/11 - 7/31/12	101-301-941.000	69,897.00
07/07/2011	AP	191926	OFFICE DEPOT CREDIT PLAN	SUPPLIES	101-258-740.000	59.97
		191926		CAPITAL OUTLAY-NETWORK	401-401-975.010	109.99
						169.96
07/07/2011	AP	191927	RESORT & CONFERENCE CENTER	IACA - S. JASPERSE	101-301-956.000-11507301	531.68
07/07/2011	AP	191928	S & H TROPHY	SUPPLIES - JULY 4TH ROAD RUN	101-691-740.000-12001691	291.00
07/07/2011	AP	191929	SHERMATA, ADAMS & VON ALLMEN	GARNISHMENT PE 7/01/11	101-000-231.000	739.95
07/07/2011	AP	191930	SPARTAN STORES LLC	SUPPLIES	101-691-740.000	21.09
07/07/2011	AP	191931	STATE OF MICHIGAN	CERTIFIED ELECTRONIC OPER - BAKER	101-136-807.000	60.00
07/07/2011	AP	191932	RICK TANIS	CDL REIMB - R. TANIS	101-441-956.000	65.00
07/07/2011	AP	191933	UNDERGROUND SECURITY CO	STOARGE - 7/1/11 - 6/30/12	101-201-740.001	11.60
		191933		STORAGE - 7/1/11 - 6/30/12	101-209-740.000	180.55
		191933		STORAGE - 7/1/11 - 6/30/12	101-301-740.001	329.15
		191933		STORAGE - 7/1/11 - 6/30/12	101-371-740.001	94.25
		191933		STORAGE - 7/1/11 - 6/30/12	101-400-740.001	57.55
		191933		STORAGE - 7/1/11 - 6/30/12	101-449-740.001	40.85
						713.95
07/07/2011	AP	191934	UNITED STATES TREASURY	1040A 12/31/03 1040 12/31/07 LVY	101-000-231.000	780.29
07/07/2011	AP	191935	HEART OF WEST MI UNITED WAY	UNITED WAY WITHHOLDING PE 7/1/11	101-000-236.000	96.00
07/07/2011	AP	191936	VERIZON WIRELESS	TELEPHONE - JULY 2011	101-171-850.000	137.40
		191936		TELEPHONE - JULY 2011	101-201-850.000	16.57
		191936		TELEPHONE - JULY 2011	101-258-850.000	396.65
		191936		TELEPHONE - JULY 2011	101-301-850.000	1,282.54
		191936		TELEPHONE - JULY 2011	101-336-850.000	125.05
		191936		TELEPHONE - JULY 2011	101-371-850.000	49.40
		191936		TELEPHONE - JULY 2011	101-441-850.000	601.11
		191936		TELEPHONE - JULY 2011	101-449-850.000	130.14
		191936		TELEPHONE - JULY 2011	101-691-850.000	78.65
		191936		TELEPHONE - JULY 2011	580-580-850.000	207.28
						3,024.79

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07/07/2011	AP	191937	WEST	MI SENTENCING GUIDELINES - 2011 E	101-136-740.000	49.00
07/13/2011	AP	191938	MARCELO ARANDA	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	18.00
07/13/2011	AP	191939	JEFF AUGUSTYN	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	15.00
07/13/2011	AP	191940	DAVID BACHMAN	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	40.00
07/13/2011	AP	191941	KELLY BALDWIN	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	15.00
07/13/2011	AP	191942	JUSTIN BIERENS	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	44.00
07/13/2011	AP	191943	MICHAEL BOCKHEIM	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	24.00
07/13/2011	AP	191944	TROY BOESKOOL	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	16.00
07/13/2011	AP	191945	BRADLEY BOLT	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	47.94
07/13/2011	AP	191946	JONATHON CARTER	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	76.00
07/13/2011	AP	191947	JAMES CONNELL	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	52.02
07/13/2011	AP	191948	MICHAEL COVAL	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	33.00
07/13/2011	AP	191949	ROBERT DECKER	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	87.72
07/13/2011	AP	191950	SEAN DEGROVE	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	18.00
07/13/2011	AP	191951	SCOTT DRUMM	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	16.00
07/13/2011	AP	191952	WILLIAM FREDERICK	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	11.50
07/13/2011	AP	191953	DAVID GENRICH	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	30.00
07/13/2011	AP	191954	CHAD HARGRAVE	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	16.00
07/13/2011	AP	191955	FAYE HARTMAN-GOEHRING	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	56.50
07/13/2011	AP	191956	BRIAN HEDBERG	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	26.50
07/13/2011	AP	191957	AMOL HUPRIKAR	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	50.00
07/13/2011	AP	191958	GREGG ISENHOFF	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	30.00
07/13/2011	AP	191959	JAMES KARWOWSKI	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	52.50

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07/13/2011	AP	191960	CYNTHIA KEATON	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	35.00
07/13/2011	AP	191961	BRYAN LITWIN	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	148.00
07/13/2011	AP	191962	KEVIN MANNING	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	18.00
07/13/2011	AP	191963	ERIN MC ALPINE	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	42.00
07/13/2011	AP	191964	MATTHEW MC ALPINE	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	21.00
07/13/2011	AP	191965	JAMES MORNINGSTAR	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	38.00
07/13/2011	AP	191966	CHAD NAWROCKI	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	27.00
07/13/2011	AP	191967	TIMOTHY NELSON	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	35.00
07/13/2011	AP	191968	WILLIAM OLENZUK	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	37.00
07/13/2011	AP	191969	FRANCISCO PENA	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	40.00
07/13/2011	AP	191970	PHILLIP REININK	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	116.00
07/13/2011	AP	191971	RICHARD ROBERTS	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	13.77
07/13/2011	AP	191972	DAVID ROBERTSON	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	285.50
07/13/2011	AP	191973	JASON ROELOFS	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	20.00
07/13/2011	AP	191974	PAUL SCHAAF	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	75.00
07/13/2011	AP	191975	JOHN SEGARD	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	51.00
07/13/2011	AP	191976	SEAN TANNER	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	60.00
07/13/2011	AP	191977	DAVID UNSELD	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	86.00
07/13/2011	AP	191978	RYAN VANDER VEEN	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	136.17
07/13/2011	AP	191979	COLBY VITTON	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	27.00
07/13/2011	AP	191980	CAL VOOGT	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	100.47
07/13/2011	AP	191981	DAN WILLS	VEHICLE MILEAGE APR - JUNE 2011	101-301-864.000	21.00
07/14/2011	AP	191982	ACRAGRAPHICS	PRINTING	101-301-740.000-11512301	310.00

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07/14/2011	AP	191983	AD-AMERICA MARKETING GROUP	SUPPLIES	101-691-740.000	342.71
07/14/2011	AP	191984	AQUATIC CONSULTING SERVICES	POPULATION SURVEY WORK	101-441-801.000	1,420.00
07/14/2011	AP	191985	AT&T	616 554-5173 051 344-0730 001	101-136-850.000	65.73
07/14/2011	AP	191986	AT&T LONG DISTANCE	854336870 - JUNE 2011	101-101-850.000	80.69
07/14/2011	AP	191987	BLACK & DECKER (US) INC	AUTO SUPPLIES	101-336-861.000	140.58
07/14/2011	AP	191988	BLUESTONE PSYCH	SUPPLIES	101-336-740.000	375.00
07/14/2011	AP	191989	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(7.82)
		191989		SUPPLIES	580-580-740.000	57.98
		191989		MAINTENANCE	580-580-778.000	277.58
		191989		MAINTENANCE HYDRANT-WATER	580-580-781.000	21.76
		191989		SUPPLIES	590-590-740.000	33.99
						<u>383.49</u>
07/14/2011	AP	191990	CHAIN SAWS PLUS	AUTO SUPPLIES	101-336-861.000	74.80
07/14/2011	AP	191991	COMCAST	01720562810015 - 06/25 - 07/24	101-136-740.000	116.94
07/14/2011	AP	191992	COMPLETE AUTO GLASS	AUTO SUPPLIES	101-301-861.000	231.00
07/14/2011	AP	191993	CONSUMERS ENERGY	100000185247	101-336-920.000	3,462.03
		191993		100000153831	101-441-920.000	4,128.40
		191993		100025391192	101-691-920.000	1,358.66
		191993		100000130094	101-738-920.000	1,193.68
		191993		100047372600	202-202-778.001	41.94
		191993		100000348597	202-202-778.002	109.23
		191993		100000378503	219-219-920.000	42,451.23
		191993		100021705742	580-580-920.000	328.86
		191993		100023227828	580-580-920.001	52.80
		191993		100024971614	590-590-920.000	92.23
						<u>53,219.06</u>
07/14/2011	AP	191994	CPR	CONSULTING SERVICES	401-401-975.010	574.00
		191994		CONSULTING SERVICES	641-641-975.010	336.00
		191994		CONSULTING SERVICES	642-642-975.010	490.00
						<u>1,400.00</u>
07/14/2011	AP	191995	DEAF & HARD OF HEARING SERVI	CONTRACTUAL SERVICES	101-136-801.000	175.40

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2011	AP	191996	EAST JORDAN IRON WORKS	PINEWOOD PARK SPLASH PAD	208-208-975.000-10024691	320.31
07/14/2011	AP	191997	FISHER SCIENTIFIC CO LLC	SUPPLIES	101-336-740.000	177.07
07/14/2011	AP	191998	GRAINGER INC	SUPPLIES	580-580-740.000	80.96
		191998		MAINTENANCE METERS WATER	580-580-782.000	371.33
						452.29
07/14/2011	AP	191999	GRAND RAPIDS CITY TREASURER	MAINTENACE TRAFFIC - 28TH & RADCL	202-202-778.002	2,186.21
07/14/2011	AP	192000	HELMETS R US	BIKE HELMET - MODEL 06	101-301-740.000	441.50
07/14/2011	AP	192001	TANIS AND HERMAN PLLC	LEGAL FEES - CASE# 11-50494	101-136-804.000	159.75
07/14/2011	AP	192002	ROBERT HIGHLAND	VEHICLE MILEAGE - JUNE 2011	101-258-864.000	11.22
07/14/2011	AP	192003	IKON	RICOH MPC4501 COLOR COPIER	401-401-975.031	8,994.00
07/14/2011	AP	192004	INTEGRITY TREE SERVICE	REMOVE TREES @ 2134 WILMONT	101-441-801.000	832.50
		192004		GRIND 5 STUMPS @ VARIOUS LOCATION	203-203-778.001	390.00
						1,222.50
07/14/2011	AP	192005	JAMAR TECHNOLOGIES INC	BIKE - BIKE PATROL PROGRAM	101-301-740.000-11501301	488.46
07/14/2011	AP	192006	KENT COMMUNICATIONS INC	SUMMER 2011 TAX BILLS	101-253-900.000	2,329.78
07/14/2011	AP	192007	KENT COMMUNICATIONS INC	POSTAGE - JUNE 2011	101-101-728.000	131.64
		192007		CONTRACTUAL SERVICES - JUNE 2011	101-101-801.000	42.00
						173.64
07/14/2011	AP	192008	KENT COUNTY E.M.S.	FY 2010-2011 QTR ASSESSMNT APR-JU	101-336-807.000	449.75
07/14/2011	AP	192009	KENT COUNTY ROAD COMMISSION	MAINT ROAD & STREET - JUNE 2011	202-202-778.001	1,744.93
		192009		MAINT ROAD & STREET - JUNE 2011	203-203-778.001	297.39
						2,042.32
07/14/2011	AP	192010	KENT COUNTY TREASURER	MOBILE HOME PRK FEES - JUNE 2011	101-000-222.000	451.00
		192010		MOBILE HOME PRK FEES-SET- JUNE 20	101-000-225.000	1,804.00
						2,255.00
07/14/2011	AP	192011	KENT COUNTY TREASURER-DPW	LANDFILL CLEANUP EXP - APRIL 2011	230-230-975.001	2,841.71
07/14/2011	AP	192012	KENTWOOD PUBLIC SCHOOLS	CROSSING GUARDS - APRIL - JUNE 20	101-301-952.000	3,951.38

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2011	AP	192013	KERKSTRA PRECAST INC	MAINTENANCE DRAINS	213-213-778.004	160.00
07/14/2011	AP	192014	KWON MARTIAL ARTS EQUIPMENT	EDUC & TRAINING ST POLICE	101-301-957.000	239.82
07/14/2011	AP	192015	LEXIS NEXIS	SUPPLIES - JUNE 2011	101-136-740.000	83.00
07/14/2011	AP	192016	LEXIS NEXIS - MATTHEW BENDER	SUPPLIES	101-136-740.000	138.46
07/14/2011	AP	192017	LIFELOC TECHNOLOGIES	SUPPLIES	101-136-740.000	66.00
07/14/2011	AP	192018	MARK'S BODY SHOP	AUTO SUPPLIES	101-301-861.000	517.85
07/14/2011	AP	192019	MED-1 BRETON	SUPPLIES	101-336-740.000	587.00
07/14/2011	AP	192020	MENARDS-GRAND RAPIDS	PARK MAINT SUPPLIES	101-441-740.208	47.28
07/14/2011	AP	192021	MICHIGAN PAVEMENT MARKINGS	ROAD SURFACE MAINT 2011	202-202-778.001-12002449	780.13
07/14/2011	AP	192022	MSA	REPAIR EVOLUTION 5200 CAMERA	101-336-934.000	966.74
07/14/2011	AP	192023	N-VINT INC	CONTRACTUAL SERVICES	101-258-801.000	2,687.50
		192023		RACK MOUNT SERVER	401-401-975.010	2,945.00
						5,632.50
07/14/2011	AP	192024	NAPA AUTO PARTS	CASH DISCOUNTS	101-000-687.000	(9.67)
		192024		AUTO SUPPLIES	101-301-861.000	436.16
		192024		AUTO SUPPLIES	101-336-861.000	57.61
		192024		AUTO SUPPLIES	101-441-861.000	(9.78)
						474.32
07/14/2011	AP	192025	NYE UNIFORM	UNIFORM EXPENSE	101-301-743.000	602.50
07/14/2011	AP	192026	OFFICE DEPOT CREDIT PLAN	SUPPLIES	101-136-740.000	59.99
07/14/2011	AP	192027	TERRY PRATT PETTY CASH	SUPPLIES	101-441-740.000	32.40
07/14/2011	AP	192028	PFEIFFER LINCOLN MERCURY	AUTO SUPPLIES	101-301-861.000	601.77
07/14/2011	AP	192029	PLM LAKE & LAND MANAGEMENT C	ALGAE TREATMENT OF LAKE	213-000-041.000	519.90
07/14/2011	AP	192030	PRODUCTION TOOL SUPPLY	CAPITAL OUTLAY - GRINDER	640-640-975.000	168.30
07/14/2011	AP	192031	PURITY CYLINDER GASES	SUPPLIES	101-336-740.000	153.78
		192031		AUTO SUPPLIES	101-441-861.000	53.76

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						207.54
07/14/2011	AP	192032	DEBORAH RING	SUPPLIES - 7/8/10 - 6/9/11	101-209-740.000	252.37
		192032		VEHICLE MILEAGE - 7/8/10 - 6/9/11	101-209-864.000	220.82
						473.19
07/14/2011	AP	192033	SCANTRON CORPORATION	PRINT - PRINTING & FORMS	101-301-740.000-11512301	308.00
07/14/2011	AP	192034	SHELDON CLEANERS	UNIFORM EXPENSE - JUNE 2011	101-301-743.000	1,266.85
		192034		UNIFORM EXPENSE - JUNE 2011	101-336-743.000	838.80
						2,105.65
07/14/2011	AP	192035	SPARTAN CHASSIS INC	SUPPLIES	101-336-740.000	101.56
07/14/2011	AP	192036	TIME EMERGENCY EQUIPMENT	AUTO SUPPLIES	101-301-861.000	248.94
		192036		SUPPLIES	101-336-740.000	505.01
		192036		UNIFORM EXPENSE	101-336-743.000	104.28
		192036		AUTO SUPPLIES	101-336-861.000	275.74
		192036		TFT INTAKE VALVE #AB1ST-NX	101-336-975.000	1,150.00
						2,283.97
07/14/2011	AP	192037	TRANE	SUPPLIES	101-336-740.000	188.18
07/14/2011	AP	192038	RON WOODS	TELEPHONE - JUNE 2011	101-441-850.000	(10.00)
		192038		VEHICLE MILEAGE - JUNE 2011	101-441-864.000	44.37
						34.37
07/14/2011	AP	192039	CITY OF WYOMING	MAINTENANCE - JUNE 2011	580-580-778.000	50.00
		192039		WATER PURCHASES - JUNE 2011	580-580-960.000	49,754.29
		192039		WATER PURCHASES-HP - JUNE 2011	580-580-960.001	98,057.59
		192039		SEWER SERV PURCH - JUNE 2011	590-590-961.000	167,961.69
						315,823.57
07/14/2011	AP	192040	CHARLIE ZIESEMER	VEHICLE MILEAGE - JUNE 2011	101-691-864.000	231.54
07/14/2011	AP	192041	WHITE BRIAN J	13. Pool Bonds	101-000-202.001	200.00
07/14/2011	AP	192042	BOSCO CONSTRUCTION	Misc PLOC	203-000-202.001	100.00
07/14/2011	AP	192043	KNIGHT, MYKAL	RECREATION FEES REFUND	101-000-612.000	14.00
07/14/2011	AP	192044	TANNER, WENDY	RECREATION FEES REFUND	101-000-612.000	14.00
07/14/2011	AP	192045	JAMES J AALDERINK	REC DEPT PAY	101-691-801.000	40.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2011	AP	192046	ACRAGRAPHICS	BUSINESS CARDS: NANCY MORFORD	101-136-727.000	39.00
07/14/2011	AP	192047	AD-AMERICA MARKETING GROUP	SUPPLIES - JULY 4TH	101-691-740.000-12001691	379.60
07/14/2011	AP	192048	JORGE LUIS AGUILA	REC DEPT PAY	101-691-801.000	20.00
07/14/2011	AP	192049	STEVEN G ANZIVINO	REC PAY	101-691-801.000	60.00
07/14/2011	AP	192050	GREGORY M APKARIAN	REC DPT PAY	101-691-801.000	80.00
07/14/2011	AP	192051	ARROW UNIFORM	UNIFORM EXPENSE	101-371-743.000	28.04
		192051		UNIFORM EXPENSE	101-449-743.000	15.89
						43.93
07/14/2011	AP	192052	ARROWASTE INC	SUPPLIES - JULY 2011	101-101-777.000	136.50
		192052		SUPPLIES JC COURT - JULY 2011	101-136-740.136	64.58
		192052		SUPPLIES JC POLICE - JULY 2011	101-301-740.301	150.67
		192052		SUPPLIES - JULY 2011	101-336-740.000	222.60
		192052		SUPPLIES - JULY 2011	101-441-740.000	556.50
		192052		SUPPLIES - JULY 2011	101-691-740.000	136.50
		192052		SUPPLIES - JULY 2011	101-738-740.000	126.00
						1,393.35
07/14/2011	AP	192053	AT&T	616 R21 0030 999 0 - JULY 2011	101-101-850.000	7,452.22
		192053		906 R01 0563 739 2 - JULY 2011	590-590-850.000	322.86
						7,775.08
07/14/2011	AP	192054	STEVEN AUSTIN	REC PAY	101-691-801.000	80.00
07/14/2011	AP	192055	BASIC	FLEXPLAN ADMIN - JULY 2011	101-101-725.000	360.50
07/14/2011	AP	192056	STEVEN A BILSKI	REC DEPT PAY	101-691-801.000	80.00
07/14/2011	AP	192057	MARK BOYCE	REC PAY	101-691-801.000	40.00
07/14/2011	AP	192058	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(0.22)
		192058		SUPPLIES	101-336-740.000	11.37
						11.15
07/14/2011	AP	192059	BENJAMIN BROWN	REC DPT PAY	101-691-801.000	20.00
07/14/2011	AP	192060	BEV BYRAM	MEMBER BIRTHDAY CARD PURCH	101-691-740.000	30.21

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2011	AP	192061	C & C CONTRACTORS, LLC	ROAD SURFACE MAINT 2011	202-202-778.001-12002449	8,521.43
		192061		ROAD SURFACE MAINT 2011	203-203-778.001-12002449	85,839.77
						94,361.20
07/14/2011	AP	192062	GREGORY D CARMER	REC PAY	101-691-801.000	300.00
07/14/2011	AP	192063	EXTREME GRAFFIX	SUPPLIES - JULY 4TH	101-691-740.000-12001691	240.00
07/14/2011	AP	192064	BUCKLEY GENO III	REC PAY	101-691-801.000	120.00
07/14/2011	AP	192065	GARY GOAD	REC DPT PAY	101-691-801.000	48.00
07/14/2011	AP	192066	JOSE GONZALES	REC DEPT PAY	101-691-801.000	225.00
07/14/2011	AP	192067	GEOFFREY GOODYEAR	REC PAY	101-691-801.000	40.00
07/14/2011	AP	192068	GRAND RAPIDS BUILDING SERVIC	JANITORIAL SERVICES - JULY 2011	101-136-801.000	1,508.05
		192068		JANITORIAL SERVICES - JULY 2011	101-301-801.000	3,518.79
		192068		JANITORIAL SERVICES - JULY 2011	101-336-801.000	116.90
		192068		JANITORIAL SERVICES - JULY 2011	101-441-801.000	3,974.68
		192068		JANITORIAL SERVICES - JULY 2011	101-691-801.000	1,169.00
		192068		JANITORIAL SERVICES- JULY 2011	101-738-801.000	5,486.40
						15,773.82
07/14/2011	AP	192069	RON HERRON	REC PAY	101-691-801.000	380.00
07/14/2011	AP	192070	FRITS HOEKSTRA	REC DPT PAY	101-691-801.000	225.00
07/14/2011	AP	192071	DONALD S HOOGSTRA	REC PAY	101-691-801.000	100.00
07/14/2011	AP	192072	IACP	EDUCATION & TRAINING- IACP- MATTI	101-301-956.000	275.00
07/14/2011	AP	192073	JUDICIAL MANAGEMENT SYSTEMS	CONTRACTUAL SERVICES	101-136-801.000	150.00
07/14/2011	AP	192074	STEVEN KAUFFMAN	REC DEPT PAY	101-691-801.000	120.00
07/14/2011	AP	192075	KENT COUNTY E.M.S.	FY 2010-2011 QTR ASSESSMNT-7 - 9/	101-336-807.000	449.75
07/14/2011	AP	192076	KENT COUNTY REGISTER OF DEED	1710 BRIDLE CREEK - CARTER	296-296-740.000	20.00
07/14/2011	AP	192077	KENTWOOD ROTARY CLUB	QTRLY DUES - JULY - SEPT 2011	101-171-740.000	800.00
07/14/2011	AP	192078	JAMES J KERANEN	REC DEPT PAY	101-691-801.000	120.00
07/14/2011	AP	192079	BILL KOTCHKA	REC PAY	101-691-801.000	130.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2011	AP	192080	ANDREW JOSEPH KOVAC	REC PAY	101-691-801.000	40.00
07/14/2011	AP	192081	ANTHONY KUHTZ	REC PAY	101-691-801.000	40.00
07/14/2011	AP	192082	MEDAI KUPE	REC DEPT PAY	101-691-801.000	50.00
07/14/2011	AP	192083	JONATHAN LACROIX	REC PAY	101-691-801.000	120.00
07/14/2011	AP	192084	JEFF LEONARD	GUNTR - FIREARMS TRAINING REIMB	101-301-740.000-11508301	49.99
		192084		REPLENISH SIU BUY/INVESTIGATIVE F	101-302-742.000	950.00
						<u>999.99</u>
07/14/2011	AP	192085	BYRAN LILLIS	REC PAY	101-691-801.000	40.00
07/14/2011	AP	192086	JOHN J MC CABE	REC DPT PAY	101-691-801.000	110.00
07/14/2011	AP	192087	MICHIGAN STATE UNIVERSITY	KELLOGG MANOR HSE TOUR (7/20)	101-691-740.000	198.50
07/14/2011	AP	192088	NAPA AUTO PARTS	CASH DISCOUNTS	101-000-687.000	(1.15)
		192088		AUTO SUPPLIES	101-336-861.000	57.56
						<u>56.41</u>
07/14/2011	AP	192089	PITNEY BOWES INC	EQUIP MAINT DM400C 8/1/11-7/31/12	101-101-728.000-09011000	538.26
07/14/2011	AP	192090	PLUMBER'S PORTABLE TOILETS	SUPPLIES - JULY 4TH	101-691-740.000-12001691	490.00
07/14/2011	AP	192091	PRIORITY HEALTH	291100 - JULY 2011	101-000-123.716	186,651.05
		192091		291100 - JULY 2011	101-000-211.000	17,956.36
						<u>204,607.41</u>
07/14/2011	AP	192092	RADISSON HOTEL	CONFERENCE EXP - C. PATTERSON	101-336-865.000	588.50
07/14/2011	AP	192093	GARY RATSKI	REC DEPT PAY	101-691-801.000	60.00
07/14/2011	AP	192094	REVUE MAGAZINE	COMMUNITY ACTIVITIES	101-101-880.000	275.00
07/14/2011	AP	192095	MATTHEW ROCKWOOD	REC DEPT PAY	101-691-801.000	20.00
07/14/2011	AP	192096	DALE SANBORN	REC DEPT PAY	101-691-801.000	100.00
07/14/2011	AP	192097	DANIEL SCHULTZ	REC DPT PAY	101-691-801.000	40.00
07/14/2011	AP	192098	DONALD L SLATER	REC DEPT PAY	101-691-801.000	60.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2011	AP	192099	SOS OFFICE SUPPLY	OFFICE SUPPLIES	101-101-727.000	72.38
		192099		SUPPLIES	101-191-740.000	6.88
						79.26
07/14/2011	AP	192100	SPARTAN CHASSIS MOTORS	CONFERENCE EXPENSE - C. PATTERSON	101-336-865.000	600.00
07/14/2011	AP	192101	STEELCASE RETIREES CLUB	CULINARY EXPERIENCE TRIP 8/23	101-691-740.000	148.00
07/14/2011	AP	192102	ROBERT STEWART	REC PAY	101-691-801.000	205.00
07/14/2011	AP	192103	STEVEN STRAAYER	REC DEPT PAY	101-691-801.000	20.00
07/14/2011	AP	192104	NORMAN L TAYLOR	REC DEPT PAY	101-691-801.000	40.00
07/14/2011	AP	192105	TERRY ASPHALT MATERIALS, INC	HFRS-2M EMULSION	202-202-778.001-12002449	10,532.43
		192105		HFRS-2M EMULSION	203-203-778.001-12002449	108,986.58
						119,519.01
07/14/2011	AP	192106	TIME EMERGENCY EQUIPMENT	UNIFORM EXPENSE	101-335-743.000	72.95
07/14/2011	AP	192107	RANDY VAN KAMPEN	REC DEPT PAY	101-691-801.000	100.00
07/14/2011	AP	192108	AL VANDEVOREN	REC DEPT PAY	101-691-801.000	75.00
07/14/2011	AP	192109	SARAH VANVELSEN	REC PAY	101-691-801.000	20.00
07/14/2011	AP	192110	HUGO LOPEZ VASQUEZ	REC PAY	101-691-801.000	150.00
07/14/2011	AP	192111	VERIZON WIRELESS	SUPPLIES - ARCH - JULY 2011	101-691-740.000-10018691	395.20
07/14/2011	AP	192112	WILLIAM WAGNER	REC DEPT PAY	101-691-801.000	150.00
TOTAL OF 285 CHECKS						1,158,815.85

--- GL TOTALS ---

101-000-114.000	INVENTORY MTR POOL PARTS	290.87
101-000-123.716	PREPAID MEDICAL INSURANCE	186,651.05
101-000-202.001	DUE TO CUSTOMER	400.00
101-000-211.000	RETIREEES HEALTH INSURANCE	17,956.36
101-000-222.000	DUE TO COUNTY	451.00
101-000-225.000	DUE TO SCHOOLS	1,804.00
101-000-229.000	ACCIDENT/DISABILITY INS	250.76
101-000-231.000	WITHHOLDING FOC/GARNISH	6,632.01
101-000-235.000	DEFERRED COMP WHD	18,118.15
101-000-236.000	UNITED WAY WITHHOLDING	96.00
101-000-238.000	UNION DUES WHD -POLICE	1,342.00
101-000-240.000	UNION DUES WHD FIRE	1,220.00

User: smithpy
DB: Kentwood

CHECK DATE FROM 07/01/2011 - 07/14/2011

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-000-241.000			UNION DUES WHD KGEA			240.00
101-000-245.000			PENSION WITHHOLDING			8,923.76
101-000-612.000			RECREATION FEES			48.00
101-000-630.006			POLICE - FINGER PRINTS			3,989.25
101-000-687.000			CASH DISCOUNTS			(47.55)
101-000-695.400			OTHER REVENUE-PLANNING			190.00
101-101-725.000			OTHER EMPLOYEE BENEFITS			360.50
101-101-727.000			OFFICE SUPPLIES			85.55
101-101-728.000			POSTAGE			131.64
101-101-728.000-09011000			POSTAGE		538.26	
101-101-777.000			SUPPLIES			136.50
101-101-801.000			CONTRACTUAL SERVICES			1,264.23
101-101-850.000			TELEPHONE			7,873.91
101-101-874.000			PENSION PLAN ADMIN			1,583.33
101-101-880.000			COMMUNITY ACTIVITIES			544.49
101-101-900.000			PRINTING & PUBLISHING			891.12
101-101-920.000			ELECTRIC			5,505.01
101-101-921.000			HEAT			296.51
101-136-727.000			OFFICE SUPPLIES			39.00
101-136-740.000			SUPPLIES			1,038.44
101-136-740.136			SUPPLIES JC COURT			64.58
101-136-801.000			CONTRACTUAL SERVICES			1,833.45
101-136-804.000			LEGAL FEES			882.75
101-136-806.000			WITNESS FEES & JURY FEES			23.70
101-136-807.000			DUES & SUBSCRIPTIONS			60.00
101-136-850.000			TELEPHONE			65.73
101-136-864.000			VEHICLE MILEAGE			112.30
101-136-920.000			ELECTRIC			3,353.06
101-136-941.000			MAINTENANCE AGREEMENTS			14,048.00
101-136-941.000-09012000			MAINTENANCE AGREEMENTS		293.25	
101-171-740.000			SUPPLIES			800.00
101-171-850.000			TELEPHONE			137.40
101-171-900.000			PRINTING & PUBLISHING			1,112.93
101-191-740.000			SUPPLIES			6.88
101-201-740.001			SUPPLIES-RECORD RETENTION			11.60
101-201-850.000			TELEPHONE			16.57
101-209-740.000			SUPPLIES			432.92
101-209-864.000			VEHICLE MILEAGE			220.82
101-215-740.000			SUPPLIES			20.78
101-215-864.000			VEHICLE MILEAGE			173.40
101-226-956.000			EDUCATION & TRAINING			950.00
101-253-900.000			PRINTING & PUBLISHING			2,329.78
101-258-740.000			SUPPLIES			591.97
101-258-801.000			CONTRACTUAL SERVICES			2,787.50
101-258-850.000			TELEPHONE			396.65
101-258-864.000			VEHICLE MILEAGE			58.14
101-301-727.000			OFFICE SUPPLIES			496.05
101-301-740.000			SUPPLIES			476.50

User: smithpy
DB: Kentwood

CHECK DATE FROM 07/01/2011 - 07/14/2011

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-301-740.000		11501301	SUPPLIES			488.46
101-301-740.000		11508301	SUPPLIES			256.43
101-301-740.000		11512301	SUPPLIES			618.00
101-301-740.001			SUPPLIES-RECORD RETENTION	329.15		
101-301-740.301			SUPPLIES JC POLICE	500.67		
101-301-743.000			UNIFORM EXPENSE	1,869.35		
101-301-801.000			CONTRACTUAL SERVICES	3,518.79		
101-301-850.000			TELEPHONE	1,308.34		
101-301-861.000			AUTO SUPPLIES	3,033.73		
101-301-862.000			GASOLINE EXPENSE	8,644.07		
101-301-864.000			VEHICLE MILEAGE	2,208.59		
101-301-920.000			ELECTRIC	7,823.80		
101-301-934.000			REPAIR	1,935.67		
101-301-941.000			MAINTENANCE AGREEMENTS	69,897.00		
101-301-952.000			CROSSING GUARDS	3,951.38		
101-301-956.000			EDUCATION & TRAINING	275.00		
101-301-956.000		11507301	EDUCATION & TRAINING		931.68	
101-301-957.000			EDUC & TRAINING ST POLICE	239.82		
101-302-742.000			POLICE INVESTIGATIVE VICE	950.00		
101-335-743.000			UNIFORM EXPENSE	72.95		
101-336-740.000			SUPPLIES	3,611.38		
101-336-743.000			UNIFORM EXPENSE	1,253.11		
101-336-801.000			CONTRACTUAL SERVICES	116.90		
101-336-807.000			DUES & SUBSCRIPTIONS	899.50		
101-336-850.000			TELEPHONE	125.05		
101-336-861.000			AUTO SUPPLIES	2,135.45		
101-336-862.000			GASOLINE EXPENSE	2,021.97		
101-336-865.000			CONFERENCE EXPENSE	1,188.50		
101-336-920.000			ELECTRIC	3,462.03		
101-336-921.000			HEAT	933.70		
101-336-934.000			REPAIR	1,313.75		
101-336-975.000			CAPITAL OUTLAY	1,150.00		
101-371-740.001			SUPPLIES-RECORD RETENTION	94.25		
101-371-743.000			UNIFORM EXPENSE	56.08		
101-371-850.000			TELEPHONE	49.40		
101-371-861.000			AUTO SUPPLIES	(29.88)		
101-371-862.000			GASOLINE EXPENSE	132.49		
101-400-740.000		08042285	SUPPLIES		883.50	
101-400-740.001			SUPPLIES-RECORD RETENTION	57.55		
101-441-740.000			SUPPLIES	691.08		
101-441-740.208			PARK MAINT SUPPLIES	1,200.31		
101-441-743.000			UNIFORM EXPENSE	322.20		
101-441-801.000			CONTRACTUAL SERVICES	6,277.18		
101-441-850.000			TELEPHONE	609.25		
101-441-861.000			AUTO SUPPLIES	1,728.36		
101-441-862.000			GASOLINE EXPENSE	3,930.16		
101-441-864.000			VEHICLE MILEAGE	44.37		
101-441-920.000			ELECTRIC	4,692.19		

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-441-921.000			HEAT			818.40
101-441-956.000			EDUCATION & TRAINING			65.00
101-449-727.000			OFFICE SUPPLIES			77.95
101-449-740.001			SUPPLIES-RECORD RETENTION			40.85
101-449-743.000			UNIFORM EXPENSE			31.78
101-449-807.000			DUES & SUBSCRIPTIONS			145.00
101-449-850.000			TELEPHONE			190.14
101-449-862.000			GASOLINE EXPENSE			141.56
101-449-864.000			VEHICLE MILEAGE			139.74
101-691-740.000			SUPPLIES			1,061.03
101-691-740.000-10018691			SUPPLIES			395.20
101-691-740.000-12001691			SUPPLIES			1,998.14
101-691-776.000			R & M SUPPLIES			161.50
101-691-801.000			CONTRACTUAL SERVICES			4,837.00
101-691-850.000			TELEPHONE			78.65
101-691-862.000			GASOLINE EXPENSE			164.38
101-691-864.000			VEHICLE MILEAGE			452.37
101-691-920.000			ELECTRIC			1,358.66
101-691-921.000			HEAT			217.12
101-738-740.000			SUPPLIES			151.44
101-738-801.000			CONTRACTUAL SERVICES			5,486.40
101-738-850.000			TELEPHONE			464.68
101-738-920.000			ELECTRIC			6,655.38
101-738-921.000			HEAT			412.88
202-202-778.001			MAINTENANCE ROAD & STREET			1,786.87
202-202-778.001-12002449			MAINTENANCE ROAD & STREET			19,833.99
202-202-778.002			MAINTENACE TRAFFIC			2,315.34
203-000-202.001			DUE TO CUSTOMER			100.00
203-203-778.001			MAINTENANCE ROAD & STREET			687.39
203-203-778.001-12002449			MAINTENANCE ROAD & STREET			194,826.35
208-208-975.000-10024691			CAPITAL OUTLAY			320.31
208-208-975.000-10031691			CAPITAL OUTLAY			2,905.00
208-208-975.000-11011691			CAPITAL OUTLAY			1,000.00
213-000-041.000			ACCTS REC-SCENIC LAKE			519.90
213-213-778.004			MAINTENANCE DRAINS			19,762.63
219-219-920.000			ELECTRIC			42,451.23
230-000-040.000			ACCOUNTS RECEIVABLE			2,361.16
230-230-975.001			LANDFILL CLEANUP EXPENSE			2,841.71
296-296-740.000			SUPPLIES			20.00
401-401-975.010			CAPITAL OUTLAY-NETWORK			19,623.91
401-401-975.031			CAPITAL - COPIERS			8,994.00
453-453-975.675-09022738			CAPITAL OUTLAY FROM DONATIONS			144.75
580-000-152.007-11013580			STORAGE TANK IMPROVEMENTS			9,839.50
580-580-740.000			SUPPLIES			138.94
580-580-778.000			MAINTENANCE			327.58
580-580-781.000			MAINTENANCE HYDRANT-WATER			21.76
580-580-782.000			MAINTENANCE METERS WATER			371.33
580-580-784.000			MAINT & REPAIR OTHER			1,363.18

Check Date	Bank	Check #	Payee	Description	GL #	Amount
580-580-784.001			MAINT & REPAIR OTHER HP			31.95
580-580-850.000			TELEPHONE			207.28
580-580-920.000			ELECTRIC			6,483.62
580-580-920.001			ELECTRIC-HP			847.32
580-580-956.000			EDUCATION & TRAINING			405.00
580-580-960.000			WATER PURCHASES			49,754.29
580-580-960.001			WATER PURCHASES-HP			98,057.59
590-590-740.000			SUPPLIES			33.99
590-590-850.000			TELEPHONE			322.86
590-590-920.000			ELECTRIC			92.23
590-590-961.000			SEWER SERVICES PURCHASED			167,961.69
640-640-975.000			CAPITAL OUTLAY			4,269.30
641-641-975.010			CAPITAL OUTLAY-NETWORK			9,698.88
642-642-975.010			CAPITAL OUTLAY-NETWORK			14,144.20

**PROPOSED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JULY 5, 2011**

Mayor Richard Root called the meeting to order at 7:00 P.M.

Mayor Root gave the invocation.

Commissioner Coughlin led the Pledge of Allegiance to the Flag.

Roll Call: Present: Commissioners: Sharon R. Brinks, Michael W. Brown, Richard Clanton, Robert Coughlin, Frank Cummings, Raymond VerWys and Mayor Richard Root.

Staff Present: Deputy City Clerk Mary Bremer, Finance Director Tom Chase, Deputy Police Chief Tom Hillen, Deputy Administrator Rich Houtteman, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeffrey Sluggett, Public Works Director Ron Woods and Recreation Director Charlie Ziesemer.

Ten (10) citizens and members of the news media attended the meeting.

Motion by Brown, supported by Clanton, to **approve the agenda** with the following addenda: add 12(a) Liquor license transfer for Fleetwood Bar & Grill.

Motion Carried.

ACKNOWLEDGE VISTORS AND NON-AGENDA ITEMS:

Mr. Abe Howell of Northeast Neighborhood expressed his appreciation of the work done by the Commission in keeping the city financially sound. He also supports the Commission action to place on the ballot the subject of felons holding city offices.

CONSENT AGENDA:

Motion by Brinks, supported by Clanton, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Finance Committee Meeting held on June 21, 2011.
- B. Receive and file minutes of the Service Committee Meeting held on June 21, 2011.
- C. Receive and file minutes of the Ordinance Committee Meeting held on June 21, 2011.
- D. Receive and file minutes of the Safety Committee Meeting held on June 21, 2011.
- E. Receive and file minutes of the Committee of the Whole Meeting held on June 21, 2011.

City Commission Meeting
July 5, 2011

- F. Res. 55-11 to adopt City of Kentwood Fund Balance Policy. (Finance Comm.)
- G. Res. 56-11 to establish an Industrial Development District and to set an August 3, 2011 public hearing date to consider approval of an Industrial Facilities Exemption Certificate in the City of Kentwood for Lacks Wheel Trim Systems, LLC located at 4251 Brockton Ct., SE; under Act 198.
- H. Res. 57-11 to establish an Industrial Development District and to set an August 3, 2011 public hearing date to consider approval of an Industrial Facilities Exemption Certificate in the City of Kentwood for Lacks Exterior Trim Systems, LLC located at 4260 Air West Dr., SE; under Act 198.
- I. Res. 62-11 to set a July 19, 2011 public hearing date to consider an application for an Industrial Facilities Exemption Certificate in the City of Kentwood for Hearthside Food Solutions LLC located at 3061 Shaffer Ave., SE, under Act 198.
- J. Payables for the City totaling \$1,629,027.52.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.
Resolutions Adopted.

Motion by Coughlin, supported by Brown, to **approve the minutes** of the June 21, 2011 City Commission Meeting.

Motion Carried.

PUBLIC HEARINGS:

Walma Avenue Reconstruction.

Mayor Root opened the public hearing to confirm Deferred Benefit Charge Rolls “A” and “B” for the for the reconstruction of Walma Avenue from 44th Street to Breton Avenue to include street, storm sewer and non-motorized trail improvements.

Following a brief presentation by Public Works Director Ron Woods:

Motion by Brinks, supported by Cummings, to close the public hearing.

Motion Carried.

ADOPT RES. 58-11 TO CONFIRM DEFERRED BENEFIT CHARGE ROLLS “A” AND “B” FOR THE RECONSTRUCTION OF WALMA AVENUE FROM 44TH STREET TO BRETON AVENUE.

Motion by Brinks, supported by Clanton, to approve Resolution 58-11 (Res. #5) to confirm Deferred Benefit Charge Rolls “A” and “B” for the for the reconstruction of Walma Avenue from 44th Street to Breton Avenue to include street, storm sewer and non-motorized trail improvements.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

City Commission Meeting
July 5, 2011

Forest Hill Avenue Reconstruction.

Mayor Root opened the public hearing to confirm Deferred Benefit Rolls “A”, “B”, “C” and “D” for the for the reconstruction Forest Hill Avenue from Hall Street to Burton Street to include street, storm sewer, sanitary, watermain and sidewalk.

Following a brief presentation by Public Works Director Ron Woods and comments from Clarence Kerkstra of 1312 Forest Hill, SE objecting to the reconstruction:

Motion by Cummings, supported by VerWys, to close the public hearing.

Motion Carried.

ADOPT RES. 59-11 TO CONFIRM DEFERRED BENEFIT CHARGE ROLLS “A”, “B”, “C” AND “D” FOR THE RECONSTRUCTION OF FOREST HILL AVENUE FROM 44TH STREET TO BRETON AVENUE.

Motion by Cummings, supported by Clanton, to approve Resolution 59-11 (Res. #5) to confirm Deferred Benefit Charge Rolls “A” ”, “B”, “C” and “D” for the for the reconstruction Forest Hill Avenue from Hall Street to Burton Street to include street, storm sewer, sanitary, watermain and sidewalk.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

REPORT OF STANDING COMMITTEES:

ADOPT RESOLUTION 60-11 TO APPROVE THE TRANSFER OF A CLASS C LIQUOR LICENSE FOR THE FLEETWOOD BAR AND GRILL, LLC.

Motion by Cummings, supported by Coughlin, to adopt Resolution 60-11 to transfer ownership of an escrowed Class C Liquor License from Salsa Night Club, Inc. to Fleetwood Bar and Grill, LLC located at 2222 – 44th St., SE.

Roll Call Vote: Yeas: Brinks, Clanton, Coughlin, Cummings, VerWys and Mayor Root.
Nays: Commissioner Brown. Absent: None.

Resolution Adopted.

RESOLUTION:

ADOPT RES. 61-11 TO RECOGNIZE HOPE RESTORED EMPOWERMENT CENTER AS A NON-PROFIT ORGANIZATION.

Motion by Clanton, supported by VerWys, to approve Resolution 61-11 to recognize the Hope Restored Empowerment Center as a non-profit organization.

Roll Call Vote: Yeas: All Nays: None Absent: None

Resolution Adopted.

City Commission Meeting
July 5, 2011

Motion by Brinks, supported by Clanton, to approve Hope Restored Empowerment Center for a charitable gaming license.

Motion Carried.

Motion by Clanton, supported by Coughlin, to adjourn to Closed Executive Session regarding negotiation of collective bargaining agreements as permitted under Section 8(c), P.A. 267 of 1976, as amended by Act 256 of 1978, Michigan's Open Meetings Act.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

Meeting was adjourned at 7:30 P.M.
Meeting reconvened at 7:45 P.M.

COMMENTS OF COMMISSIONERS AND MAYOR:

Mayor Root – Spoke highly of the Independence Day festivities and praised the Committee members for all their efforts in raising the funds necessary to provide this event. The crowd was well behaved and a very diverse group of citizens.

The meeting was adjourned at 7:48 PM.

Mary Bremer
Deputy City Clerk

Richard L. Root
Mayor

**PROPOSED MINUTES OF THE SPECIAL MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JULY 13, 2011
Commission Chambers**

Mayor Richard L. Root called the meeting to order at 7:00 P.M.

Roll Call: Present: Commissioners: Michael W. Brown, Robert Coughlin, Richard Clanton, Frank Cummings, and Mayor Richard L. Root.

Motion by Coughlin, supported by Clanton, to excuse Commissioners Brinks and VerWys with prior notification.

Motion Carried.

Staff Present: Finance Director Tom Chase, Deputy Administrator Rich Houtteman, City Clerk Dan Kasunic, City Attorney Kevin Krauss, Police Chief Rick Mattice and Human Resource Director Lisa Sonogo.

One (1) citizens and members of the news media attended the meeting.

Motion by Clanton, supported by Coughlin, to adjourn to Closed Executive Session regarding negotiation of a collective bargaining agreement as permitted under Section 8(c), P.A. 267 of 1976, as amended by Act 256 of 1978, Michigan's Open Meeting Act.

Roll Call Vote: Yeas: All. Nays: None. Absent: Brinks and VerWys.

Motion Carried.

The meeting was adjourned at 6:01 P.M.
The meeting reconvened at 6:36 P.M.

APPROVAL OF THE POLC CONTRACT.

Motion by Clanton, supported by Cummings, to authorize the Mayor to sign the Police Officers Labor Council Contract for 2011 through 2013.

Motion Carried.

The meeting was adjourned at 6:37 P.M.

Dan Kasunic
City Clerk

Richard L. Root
Mayor

July 11, 2011

MEMO TO: Mayor Root and the Kentwood City Commission
FROM: Lisa Golder, Economic Development Planner
RE: Re-Approval of Industrial Facilities Exemption Certificate for Hearthside Food Solutions, 3061 Shaffer Avenue

Attached please find a proposed resolution that re-approves an Industrial Facilities Exemption Certificate that the Commission approved June 7, 2011 for Hearthside Food Solutions LLC at 3061 Shaffer Avenue.

The public hearing needed to be re-noticed to correct the reference to the legal description for the Industrial Development District, ensuring the proper documentation for the approval of the tax abatement

I have informed the applicant that he need not attend the July 19th meeting, since he was present at the hearing on this project in June.

To recap, the Hearthside project involves the investment in new cold-bar line equipment in order to increase production by 50% for a nationally branded customer. The cost of the equipment, space preparation, and installation of the production line is estimated to be \$12,000,000. The company employs 634 people and will add an additional 64 jobs within two years. The city will collect an additional \$25,916 in the first year as a result of the project.

RESOLUTION NO. _____

CITY OF KENTWOOD
KENT COUNTY, MICHIGAN

A RESOLUTION TO APPROVE AN APPLICATION FOR
AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
IN THE CITY OF KENTWOOD FOR
HEARTHSTONE FOOD SOLUTIONS, LLC

WHEREAS, Roskam Baking Company pursuant to provisions of Act 198 of Public Acts of 1974, as amended, made application for an Industrial Development District for property located in the City of Kentwood, the legal description is attached as Exhibit "A"; and the City of Kentwood, having found that the requirements of Section 4 of said Act were existing and duly met, created the Roskam Baking Company Industrial Development District dated September 3, 1991; and

WHEREAS, said Hearthstone Food Solutions, Inc., submitted an application for a facility at 3061 Shaffer Avenue SE, in the City of Kentwood, County of Kent, on April 1, 2011, (the legal description is the same as described in Exhibit "A"); and the City of Kentwood now makes the following findings of fact: THAT

- 1) Upon receipt of the application for the Industrial Facilities Exemption Certificate, each local unit affected by said application was duly notified of its filing, and that a public hearing was held on July 19, 2011 with respect to said

application, at which said units of government, the assessor, and the applicant were granted a hearing.

- 2) The commencement of construction of the facility occurred no sooner than six months before the filing of the application for the Industrial Facilities Exemption Certificate, with the proposed facility located within an industrial development district established by the City of Kentwood under Act 198 of Public Acts of 1974, as amended.
- 3) The request to establish an Industrial Development District was filed with the City of Kentwood prior to the construction of the facility.
- 4) Completion of the facility will occur in the City of Kentwood and has the reasonable likelihood of retaining employment or will provide new employment in the City of Kentwood
- 5) The application of Hearthside Food Solutions LLC constitutes a new facility under P A. 198 of the Public Acts of 1974 as amended, and is situated within Roskam Baking Company Industrial Development District, duly established by this Commission.

WHEREAS, applicant having requested an exemption in the State Equalized Value in the amount of \$0 relating to real property; and \$6,000,000 relating to machinery, equipment, furniture and fixtures; the State Equalized Value of which when added to the sum of the

aggregate State Equalized Value of real and personal property exempt from ad valorem taxes under this Act in the City of Kentwood exceeds five percent (5%) of the total SEV of the City of Kentwood, and it is hereby determined that the granting of full exemption amount does not have the effect of substantially impeding the operating of the City of Kentwood or any other unit of government, and will not impair the financial soundness of said units;

NOW THEREFORE BE IT RESOLVED that the application for an Industrial Facilities Exemption Certificate be approved as follows:

- A) State Equalized Value of \$0 for real property and State Equalized Value of \$6,000,000 relating to machinery, equipment, furniture and fixtures is exempt. Expenditures in excess of the amount stated for 2011, 2012 and 2013 and for all years after 2013 shall not be exempt under this application.
- B) The completion of the facility shall be December 30, 2013 and in accordance with Act 198 of the Public Acts of 1974, as amended, the Industrial Facilities Exemption Certificate is hereby granted for a period of eight years for personal property with said period ending on December 30, 2019

BE IT FURTHER RESOLVED that this Resolution hereby replaces and rescinds Resolution 46-11 dated June 7, 2011, and that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded

EXHIBIT "A"

LEGAL DESCRIPTION

Part of the East 1/2 of the Northeast 1/4 of Section 15 T6N R11W City of Kentwood Kent County Michigan described as: Beginning at the corner of a building, said point being distant due South 1901.85 feet along the East line of Section 15 and due West 212.77 feet from the Northwest corner of Section 15 and proceeding thence North $76^{\circ} 53' 55''$ West 580.00 feet; thence North $13^{\circ} 06' 05''$ East 18.50 feet; thence North $76^{\circ} 53' 55''$ West 100.7 feet; thence North $13^{\circ} 06' 05''$ East 16.0 feet; thence South $76^{\circ} 53' 55''$ East 100.7 feet; thence North $13^{\circ} 06' 05''$ East 315.1 feet; thence North $76^{\circ} 53' 55''$ West 40.35 feet; thence North $13^{\circ} 06' 05''$ East 30.4 feet; thence South $76^{\circ} 53' 55''$ East 139.6 feet; thence North $13^{\circ} 06' 05''$ East 56.0 feet; thence North $58^{\circ} 06' 05''$ East 26.87 feet; thence South $76^{\circ} 53' 55''$ East 41.0 feet; thence North $13^{\circ} 06' 05''$ East 52.0 feet; thence South $76^{\circ} 53' 55''$ East 221.5 feet; thence South $13^{\circ} 06' 05''$ West 52.0 feet; thence South $76^{\circ} 53' 55''$ East 41.0 feet; thence South $31^{\circ} 53' 55''$ East 26.87 feet; thence South $13^{\circ} 06' 05''$ West 81.0; thence South $76^{\circ} 53' 55''$ East 139.25 feet; thence South $13^{\circ} 06' 05''$ West 355.0 feet to the point of beginning.

The foregoing resolution was proposed by Commissioner _____

and supported by Commissioner _____

AYES: Commissioners: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED

Dan Kasunic
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on July 19, 2011, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Dan Kasunic
Kentwood City Clerk



It is the mission of the Kentwood Police Department to assist the community in ensuring the safety, individual rights and quality of life of all citizens



TO: Mayor Root and City Commissioners
FROM: Richard Mattice *RM Mattice*
Chief of Police
DATE: July 6, 2011
SUBJECT: JUSTICE ASSISTANCE GRANT 2011

The Police Department may be eligible to receive a 2011 Byrne grant from the Bureau of Justice Assistance in the amount of \$21,710.00. We propose to apply for approval to expend those funds as follows:

1. For the purchase and placement of software needed to create and maintain electronic daily reports and enhance departmental communication. The software will replace the current process of handwriting daily activity reports and enable us to extract and integrate information from existing software such as electronic citations, CAD, and report recognition into reports that could be utilized daily by both patrol and support personnel.

We are required to make available to the public our intent for grant application, and to afford the citizens an opportunity to comment. Therefore, I request that this item be added to the agenda at the next City Commission meeting on July 19, 2011 in which a public hearing is scheduled. I further request that, contingent upon citizen input, the City Commission approve submission of the current grant application.

Richard A. Mattice
Chief of Police



MEMORANDUM

TO: Honorable Mayor and City Commission
FROM: Bill Dudgeon, Information Systems (IS) Manager, with
Thomas H. Chase, Finance Director
DATE: July 14, 2011
TOPIC: Purchase of Thin Client Devices

ACTION REQUESTED: It is requested that the City Commission approve the purchase of thirty Wyse Thin Client devices from CDW-G at a cost not-to-exceed \$19,310, with funds from the FY 2012 Property and Building Fund, Fire Equipment Fund and Police Equipment Fund budgets.

BACKGROUND: Beginning two years ago, City IS staff began re-activating retired desktop computers purchased in as early as 2002 to access VMWare virtual desktops. This allowed the City to postpone purchase of Thin Client devices normally used for this purpose, and to extend the useful life of these computers well beyond their expected

life (5–7 years). As these computers ultimately fail, it is necessary to purchase replacements. Rather than purchasing computers, the City has been replacing them with Thin Clients, which have twice the life expectancy at half the cost of computers.

For standardization and compatibility with current equipment, the City has designated Wyse as the Standard Product¹ Thin Client device brand, and because the manufacturer provides the most competitive pricing through them, the City recommends CDW-G as the preferred vendor for this equipment.

If you have any questions, please feel free to call Bill Dudgeon at 443-3874.

Thank you for your consideration of this request.

2064.docx

FISCAL SUMMARY	
Budgeted	\$84,500
Previously approved	<u>\$43,744</u>
Remaining funds	\$40,756
This request	<u>\$19,310</u>
Remaining funds	\$21,446

¹ As allowed under Resolution No. 79-03, adopted December 2, 2003: “3. Exceptions. The following circumstances shall constitute grounds for exceptions to the purchase and sale procedures outlined in ordinances and resolutions adopted by the City Commission:

.....

Standard Products. The Mayor, acting with the advice of the Purchasing Agent and the relevant Department Manager(s) and acting in accordance with published procedures, may designate certain products as “Standard Products”, making them the only product of that type or nature that the City will use.

.....

...where any Standard Product can be purchased from more than one vendor, the Purchasing Agent shall utilize an appropriate comparison of available prices and vendor service to facilitate the City obtaining the most competitive price and best value in selecting the vendor from which to make the proposed purchase.”



MEMORANDUM

TO: Honorable Mayor and City Commission
FROM: Bill Dudgeon, Information Systems Manager, with
Thomas H. Chase, Finance Director
DATE: July 14, 2011
TOPIC: Purchase of Ruggedized Laptops

ACTION REQUESTED: It is requested that the City Commission approve the purchase of eight replacement Panasonic ruggedized laptop computers and in-car printers from CDW-G at a cost not to exceed \$43,744, with funds from the FY 2012 Police Equipment Fund budget for workstation replacements.

BACKGROUND: Each year, the City purchases replacement ruggedized laptops to keep the Police Department fleet current and functionally reliable. This year, it is recommended that eight laptops be purchased, along with eight replacement in-car printers.

FISCAL SUMMARY	
Budgeted	\$84,500
This request	<u>\$43,744</u>
Remaining funds	\$40,756

It is requested that the purchase be made from CDW-G, the City's preferred vendor for these Standard Product¹ items. In prior years, City staff has found that Panasonic offers the best pricing to the first vendor requesting a quote, which makes it inadvisable to spend staff or vendor time soliciting multiple quotes.

If you have questions, please call Bill Dudgeon at 443-3874.

Thank you for your consideration of this request.

2063.docx

¹ As allowed under Resolution No. 79-03, adopted December 2, 2003: "3. Exceptions. The following circumstances shall constitute grounds for exceptions to the purchase and sale procedures outlined in ordinances and resolutions adopted by the City Commission:

.....

Standard Products. The Mayor, acting with the advice of the Purchasing Agent and the relevant Department Manager(s) and acting in accordance with published procedures, may designate certain products as "Standard Products", making them the only product of that type or nature that the City will use.

.....

...where any Standard Product can be purchased from more than one vendor, the Purchasing Agent shall utilize an appropriate comparison of available prices and vendor service to facilitate the City obtaining the most competitive price and best value in selecting the vendor from which to make the proposed purchase."



MEMO

DEPARTMENT OF PUBLIC WORKS

To: City Commission
From: Ron Woods *RKW*
Subject: Resolution Authorizing a Change in Street Lighting Contract for Removal of Consumers Energy Light in Pinewood Park
Date: July 12, 2011

Attached please find a resolution and authorization for a change to the Consumers Energy streetlighting contract for the removal of the Consumers Energy light in Pinewood Park. This light is being replaced with an existing light fixture and pole removed from the City Hall parking light project which will be constructed as part of the Splash-pad project and powered by the new electrical service for the pad. In addition, the new pavilion will also have an internal light fixture. A map showing the proposed locations is also attached for your reference.

AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT (COMPANY-OWNED)

Consumers Energy Company is authorized as of June 15, 2011, by the City of Kentwood, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Kentwood, dated April 1, 2010

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit A.
 General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit B.

Notification Number 1011658003

Construction Work Order Number 16006103

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated April 1, 2010, shall remain in full force and effect

By: _____
Its _____

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City Village Township of Kentwood, dated June 15, 2011, in accordance with the Authorization for Change in Standard Lighting Contract dated as of April 1, 2010, heretofore submitted to and considered by this Commission Council Board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on behalf of the City Village Township

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the City Village Township of Kentwood do hereby certify that the foregoing resolution was duly adopted by the Commission Council Board of said municipality, at the meeting held on _____.

 City Village Township Clerk

Dated:

CUSTOMER TO REQUEST TO RELOCATE PRIMARY FOR SPLASH PAD INSTALLATION

REMOVE 15KVA REPLACEMENT W/25KVA (LDC 1)

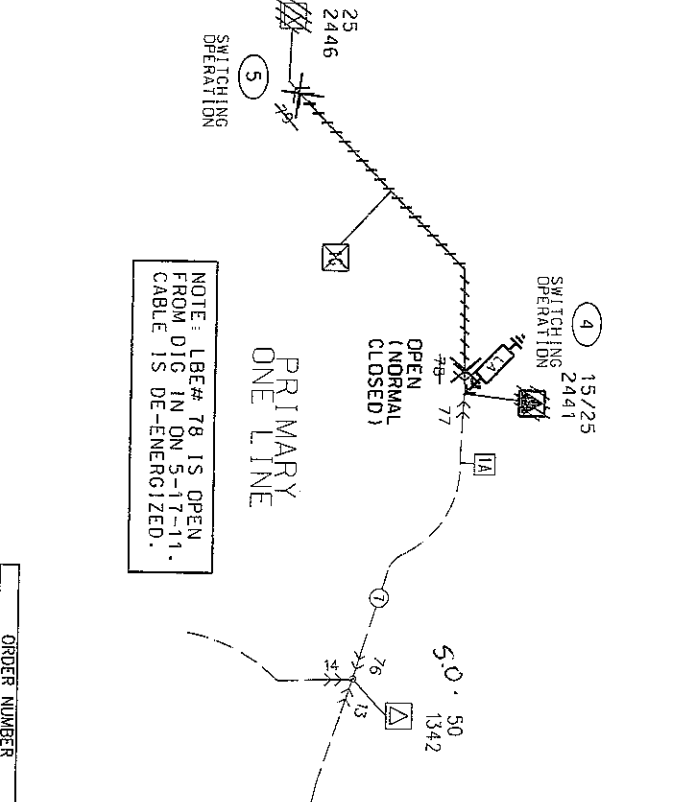
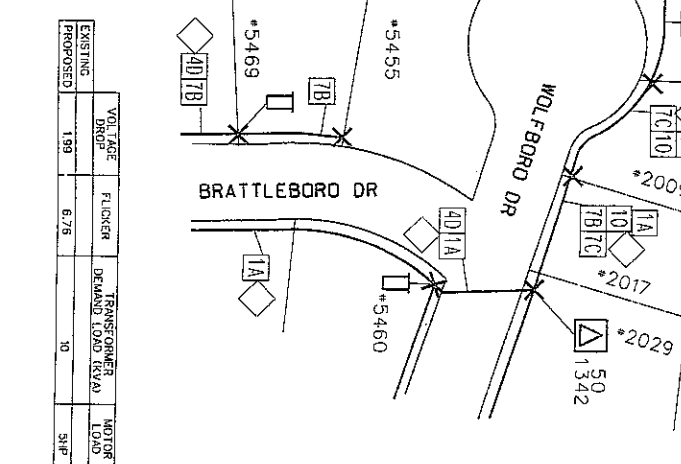
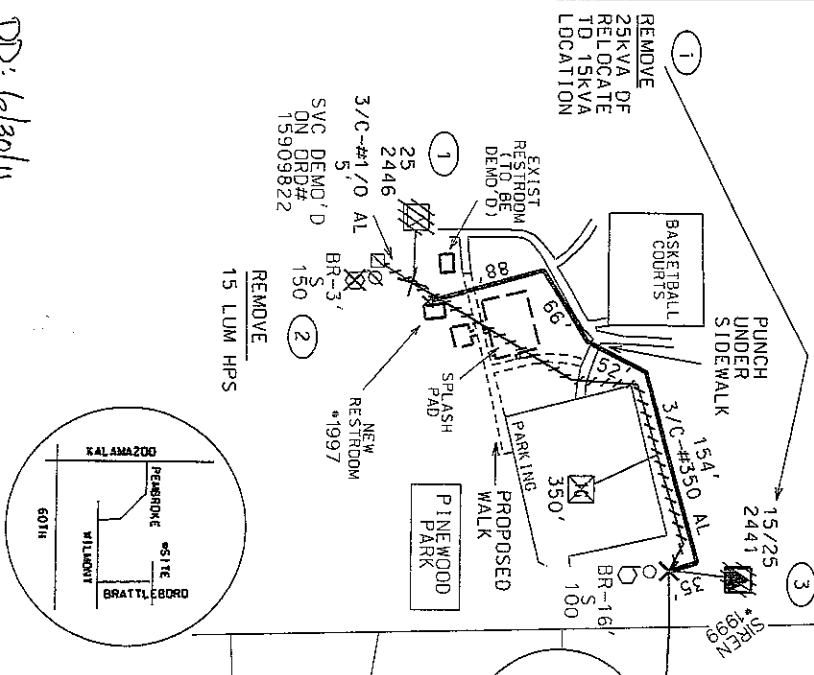
MISS DIG System, Inc.
1-800-482-7171



UNDERGROUND LEGEND

1. Single phase primary
 2. Open wire primary
 3. Single phase secondary
 4. Conductor light and power secondary
 5. Conductor light and power secondary
 6. Conductor light and power secondary
 7. Single phase service
 8. Conductor lighting and power service
 9. Conductor lighting and power service
 10. Steeling lightning conductor (20'-9" dia)
 11. Steeling lightning conductor (20'-9" dia)
 12. Steeling lightning conductor (20'-9" dia)
 13. Steeling lightning conductor (20'-9" dia)
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- CABLE MATERIAL AND SIZE
- A. No 2 AL, code 1/2" min, 10KV, or secondary.
 - B. No 2 AL, code 1/2" min, 10KV, or secondary.
 - C. No 2 AL, code 1/2" min, 10KV, or secondary.
 - D. No 2 AL, code 1/2" min, 10KV, or secondary.
 - E. No 2 AL, code 1/2" min, 10KV, or secondary.
 - F. No 2 AL, code 1/2" min, 10KV, or secondary.
 - G. No 2 AL, code 1/2" min, 10KV, or secondary.
 - H. No 2 AL, code 1/2" min, 10KV, or secondary.
 - I. No 2 AL, code 1/2" min, 10KV, or secondary.
 - J. No 2 AL, code 1/2" min, 10KV, or secondary.
 - K. No 2 AL, code 1/2" min, 10KV, or secondary.
 - L. No 2 AL, code 1/2" min, 10KV, or secondary.
 - M. No 2 AL, code 1/2" min, 10KV, or secondary.
 - N. No 2 AL, code 1/2" min, 10KV, or secondary.
 - O. No 2 AL, code 1/2" min, 10KV, or secondary.
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 - R. No 2 AL, code 1/2" min, 10KV, or secondary.
 - S. No 2 AL, code 1/2" min, 10KV, or secondary.
 - T. No 2 AL, code 1/2" min, 10KV, or secondary.
 - U. No 2 AL, code 1/2" min, 10KV, or secondary.
 - V. No 2 AL, code 1/2" min, 10KV, or secondary.
 - W. No 2 AL, code 1/2" min, 10KV, or secondary.
 - X. No 2 AL, code 1/2" min, 10KV, or secondary.
 - Y. No 2 AL, code 1/2" min, 10KV, or secondary.
 - Z. No 2 AL, code 1/2" min, 10KV, or secondary.



NOTE: LBE# 78 IS OPEN FROM DIG IN ON 5-17-11. CABLE IS DE-ENERGIZED.

CONSTRUCTION CERTIFICATION

Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work
 Dates: Started _____ Completed _____
 MISS DIG NUMBER: B011570813-003 DATE: 6/9/11 11:40A

EXP 6/30/11

VOLTAGE	FLICKER	TRANSFORMER	MOTOR
EXISTING	DROPP	DEMAND LOAD (KVA)	LOAD
199	6.75	10	SHP
PROPOSED			

STAKED	YES	NO
TREES	<input type="checkbox"/>	<input type="checkbox"/>
TLM NUMBER	# OF RODS	OHMS
0611332441		

Consumers Energy
 A GAS Energy Company ELECTRIC
 designed by LAJOHNST
 DATE 06/02/11
 SCALE 1"=100'

Pinewood Park 1997Worthington Relocation
 For: CITY OF KENTWOOD PUBLIC WORKS
 1997 WOLFBOBORO-PINEWOOD PARK
 SUBSTATION KENTWOOD
 CIRCUIT CREEKRIE

ORDER TYPE	DESIGN NUMBER
ECHG	10224111
ERET	10224244
ECHG	10224019

ORDER NUMBER 16006100

CM NO. 100001390548

DATE: 6/9/11