

City of Kentwood 2011 Winter Property Tax Bill

Payment must be received no later than **Tuesday, February 14, 2012** to avoid assessment of 3% penalty

Payments are posted immediately upon receipt in the Treasurer's Office.
Real-time payment posting can be viewed on the City's website: www.ci.kentwood.mi.us

This is the 2011 winter tax bill. The City Assessor determines the value of the property as of Dec 31 of each year. The following year, tax bills are issued in 2 installments: summer in July & winter in December. Most of the annual tax (up to 75-85%*) is levied on the summer bill. The remainder (approx 15-25%) is levied on this winter bill.

*(depending on PRE/MBT % status)

The two bills cover the entire 2011 calendar year, not specific months.
The total of both bills comprise the total property tax due for the 2011 calendar year.

1). Escrow Payments: If a lender or tax service has requested your tax information, we are providing you with an "*Informational Copy*" of the bill. If your lender has not requested your tax information & your taxes are escrowed, forward a copy of this bill to them or direct them to our website to obtain current tax information. Keep this copy for your records and for future reference.

2). Principal Residence Exemption (PRE): You may qualify for the Principal Residence Exemption if you own and reside in your residence (by May 1). This means you are not charged local school operating tax. Please take the time to check your bill to ensure the exemption is properly in place if you are entitled to it. Refer to the "Tax Detail/ PRE %" section of the bill. **Questions should be directed to the City Assessor's Office at (616) 554-0723.**

3). Change in ownership: If you receive a real estate tax bill for a property that you no longer own, kindly pass it on to the new owner, if possible, or return it to us so that we may redirect it. It may take several months for ownership changes to be reflected on the tax record. 2010 personal property (business) taxes are determined by the status of the property in the City of Kentwood on tax day, Dec. 31, **2010**. If the personal property was located in the City of Kentwood on that day, or the Assessor's Office was not notified the personal property was removed, the business is responsible for the entire 2010 property tax, both summer and winter.

City offices will be closed Monday Dec 26 and Jan 2

The last day real estate tax payments can be accepted by the City of Kentwood is Tuesday, Feb 28, 2012.
All real estate tax unpaid at the end of business that day will be turned delinquent to the Kent County Treasurer for collection, as mandated by Michigan Property Tax Law.

Use our 24/7 pymt drop box located in drive between City Hall & library.
Stay right in your vehicle and simply put payment in "drop" slot
(in remittance envelope provided) in the box marked "Water and Tax Payments"

PLEASE:

Do not staple or paperclip check to remittance copy

Write parcel number on check

If mailing, be sure return address shows through window envelope