



# PERMIT APPLICATION for Part 91 SOIL EROSION AND SEDIMENTATION CONTROL

City of Kentwood  
4900 Breton Ave SE  
PO Box 8848  
Kentwood, MI 49518-8848

Office Use Only
Permit Number:
Date Issued:
Expiration Date:
Minimum Opening:

**1. APPLICANT** (please check if applicant is the landowner or designated agent\*)

Name Landowner _____ Designated Agent _____	
Owner	Contractor
Address (Street Name & No.)	Address (Street Name & No.)
City, State & Zip Code	City, State & Zip Code
Owner Phone Number & Fax	Contractors Phone Number & Fax

**2. LOCATION**

Section:	Town: 6N	Range: 11W	City: Kentwood	County: Kent	Subdivision:	Lot #
Property Address					Parcel Number	
					41-18-	

**3. PROPOSED EARTH CHANGE**

Project Type: Residential (single family or duplex home on single lot) _____ Plat Development _____ Commercial _____ Other _____			
Describe Project:	Soil Type		Size of Earth Change (acres or square feet)
	Clay [ ]	Sand [ ]	
Name of and Distance to Nearest lake, Stream, or Drain		Date Project to Start	Date Project to be Completed

**4. SOIL EROSION AND SEDIMENTATION CONTROL PLAN** (Refer to Rule 323.1703)

Note: <b>2</b> Complete set of plans must be attached	Estimated Cost of Erosion and Sediment Control
	Plan Preparer's Name and Phone Number

**5. PARTIES RESPONSIBLE FOR EARTH CHANGE**

Name	Address (Street Name & No.)
City, State & Zip Code	Phone Number & Fax
Name of Individual "ON SITE" Responsible for Earth Change	Phone Number

**6. PERFORMANCE DEPOSIT** (If required by the permitting agency)

\$5,000 Soil Erosion	Surety Bond _____	Check _____	Irrevocable Letter of Credit _____	Not applicable _____
\$30,000 Stormwater	Surety Bond _____	Check _____	Irrevocable Letter of Credit _____	Not applicable _____
Name of Surety Company				
Address	City	State	Zip Code	Phone Number

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application.

Landowner's Signature	Print Name	Date
Designated Agent's Signature*	Print Name	Date

\* Designated agent must have a written statement from the landowner authorizing him/her to secure a permit in the landowner's name.

CITY OF KENTWOOD  
COUNTY OF KENT  
ENGINEERING DEPARTMENT  
SOIL EROSION & SEDIMENTATION CONTROL  
PERFORMANCE BOND

UNDER THE NATURAL RESOURCE AND ENVIRONMENTAL PROTECTION ACT  
(PART 91, ACT 451, P.A. 1994)

Permit No.: \_\_\_\_\_  
Bond Amount: \$5,000.00  
Bond No. : \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, THAT WE \_\_\_\_\_,  
the Contractor, on behalf of and as authorized agent for \_\_\_\_\_,  
the Property Owner / Developer, jointly and severally (collectively known as the "Principal"),  
and \_\_\_\_\_, the "Surety" are held and firmly bound unto the City of  
Kentwood and the Kentwood City Engineer or their assigns, in the penal sum of five thousand  
and no /100 dollars (\$5,000.00), lawful money of the United States of America, to be paid unto  
the City of Kentwood, for the true payment of which we bind ourselves, our heirs, executors,  
administrators and assigns, jointly and severally, firmly by these presents.

WHEREAS, the principal named above has applied for a Permit for an Earth Change from the  
Kentwood City Engineer, and the Kentwood City Engineer is prepared to issue said Permit to the  
Principal. A copy of said permit is attached hereto and incorporated herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the above  
bound Principal shall comply with all provisions of the City of Kentwood Soil Erosion and  
Sedimentation Control Ordinance No. 2-75, as amended, and shall meet all the requirements of  
said Permit and shall promptly and faithfully perform all work as required by said Permit, and the  
application filed by the Principal requesting said Permit, within the time specified in said Permit,  
then this obligation shall be null and void, otherwise it shall remain in full force and effect.

Signed, Sealed, and Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

IN THE PRESENCE OF:

\_\_\_\_\_  
witness

\_\_\_\_\_  
witness

\_\_\_\_\_  
witness

\_\_\_\_\_  
witness

\_\_\_\_\_  
witness

\_\_\_\_\_  
witness

Principal: \_\_\_\_\_  
(Property Owner / Developer)

Signed: \_\_\_\_\_

Its: \_\_\_\_\_

Principal's Agent: \_\_\_\_\_  
(Contractor)

Signed: \_\_\_\_\_

Its: \_\_\_\_\_

Surety: \_\_\_\_\_

Signed: \_\_\_\_\_

Its: \_\_\_\_\_

\*If no time limit is specified in the said Permit, the project shall be completed within 365 days  
after the issuance of said permit.

CITY OF KENTWOOD  
COUNTY OF KENT  
ENGINEERING DEPARTMENT  
PERFORMANCE BOND

UNDER THE STORMWATER MANAGEMENT ORDINANCE  
(Ordinance No. 9-84 as amended)

Project Name and Location: \_\_\_\_\_

Amount Of Bond: \$30,000.00

Bond Number: \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, THAT WE \_\_\_\_\_  
the Contractor, on behalf of and as authorized agent for \_\_\_\_\_,  
the Property Owner / Developer, jointly and severally collectively known as the "Principal" and  
\_\_\_\_\_ the "Surety" are held and firmly bound unto the City of  
Kentwood and the Kentwood City Engineer or their assigns, in the penal sum of Thirty Thousand  
and No /100 Dollars (\$30,000.00), lawful money of the United States of America, to be paid unto  
the City of Kentwood, for the true payment of which we bind ourselves, our heirs, executors,  
administrators and assigns, jointly and severally, firmly by these presents.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the above  
bound Principal shall comply with all the provisions of the City of Kentwood Stormwater  
Management Ordinance No. 9-84, as amended, and shall construct all stormwater detention  
facilities and/or floodways and/or surface/subsurface drainage facilities as shown on the final  
construction plans approved by the City of Kentwood City Engineer and such construction shall  
be certified by a registered professional engineer in accordance with As-Built Certification  
requirements of the City of Kentwood that said construction has been completed in accordance  
with the approved plans and specifications and shall also be approved by the City of Kentwood  
Engineering Department, then this obligation shall be null and void, otherwise it shall remain in  
full force and effect. In the event that it becomes necessary for the City to make a claim against  
the bond in a court of law, the Surety shall be responsible for all court costs and attorney's fees  
associated with said action.

Signed, Sealed and Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

IN THE PRESENCE OF:

\_\_\_\_\_  
witness

Principal: \_\_\_\_\_  
(Property Owner / Developer)

\_\_\_\_\_  
witness

Signed: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
witness

Principal's Agent: \_\_\_\_\_  
(Contractor)

\_\_\_\_\_  
witness

Signed: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
witness

Surety: \_\_\_\_\_

\_\_\_\_\_  
witness

Signed: \_\_\_\_\_

Its: \_\_\_\_\_

**DRAINAGE –STORM SEWER – DETENTION POND  
AS BUILT CERTIFICATION REQUIREMENTS  
FOR SITE GRADING AND STORMWATER MANAGEMENT BOND  
CITY OF KENTWOOD**

**DRAINAGE / SITE GRADING**

Visual - design surface grades

**STORM SEWER**

Visual - type of pipe ( same n factor )

Tape measurement - size, lengths, location

Instrument - top of casting / inverts

**DETENTION POND**

Visual - same castings as approved  
- fabric under erosion control  
- erosion control is toed in  
- matting was used on bank and bottom  
- fabric under spillway

Tape measurement - top, bottom, bank width of pond  
- release pipe and spillway  
- dimensions of erosion control

Instrument - invert of outlet  
- top of spillway  
- top and bottom of bank

Calculate - bank slopes ( 1 on 4 is steepest )  
- bottom grades ( 2% is minimum, if low flow channel, 0.6% )

**FLOODWAYS**

Tape measurement - within easement  
- cross section

Instrument - invert

**NEED:**

As Built Mylar

Date of Field Investigation \_\_\_\_\_

Certification As Follows:

I certify that the above measurements and observations have been made and that process allows me to state that the as-built mylar being transmitted herewith is in conformance to the approved design

\_\_\_\_\_  
Registration #

**DO NOT CERTIFY IF CONSTRUCTION DOES NOT EQUAL APPROVED DESIGN  
OR IF PROFESSIONAL ENGINEERING STANDARDS APPLIED TO THIS SITE  
CREATE A NON WORKABLE FACILITY**